

2020-2024



MAUMEE
TOWNSHIP

FIVE-YEAR PARK AND RECREATION MASTER PLAN



"Parks and playgrounds are the soul of a city."

— Marty Rubin

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Board Meetings are held on an as-needed basis.

IC 36-10, subchapters 7.5-5.5

PREPARED 2019

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1.0 INTRODUCTION

The 2020-2024 Maumee Township Park and Recreation 5-Year Master Plan will update the previous 2015-2019 Master Plan that is to expire January 2020. This Plan will identify current goals and create an implementation schedule to align with recent planning and developments that evolved from the *East Allen's Rural Revival Indiana Stellar Regional Development Plan (RDP)*; a regional effort initiated by the *NewAllen Alliance*. Strategies identified in the *East Allen County RDP* provide a broad scope of projects to help connect people and places in rural areas of northeast Allen County with a "vision to improve the quality of place" for seven communities in east Allen County. The *East Allen County's Regional Development* initiative received the Indiana "Stellar" designation in 2018. The Maumee Township - Woodburn Community Park improvement project was a complementary project developed within the RDP to assist with the vision to grow the population "by enhancing the livability" of the county's rural areas and help to "retain a talented workforce that benefits all of Allen County and Northeast Indiana." Additional RDP information is provided in Section 4.4 (see pg. 59).

The Maumee Park Master Plan is a collaborative effort that will not only include planning elements from the *Indiana Stellar Communities Regional Development Plan (RDP)* initiative; but also provide a narrowed scope with a "park centric" focus using additional research and recent public feedback to identify specific park needs and provide an implementation schedule for the current Park Board to use over the course of the next five years.

1.1 Organization of the Plan

The plan consists of five (5) key sections to outline the information and research used in the development of the resulting Action Plan. An Appendix section is also included to provide supporting documentation, public participation information, and the Park Board's existing Park Ordinance and Resolution.

1. INTRODUCTION: This section provides the framework of the plan and outlines the planning process. It is used to define the planning area and establish the scope of the plan. The Park Board's vision and goals are identified and historical background, governmental structure, staff and volunteer background, a proposed maintenance schedule, and budgetary constraints are also presented.

2. EXISTING CONDITIONS: A thorough review of the existing conditions within the park system will help to establish current needs and pinpoint future possibilities. This section includes a review of physical characteristics, historical background and cultural features of the planning area. In addition, this section investigates demographic profiles, social and economic conditions, and other planning initiatives within the study area. Then a summary analysis of the findings is presented with implications for park planning.

3. INVENTORY: This section presents an inventory of the park system in Maumee Township. A map is included with the location of the park and a detailed inventory list of amenities contained within the park. Also provided in this section is an overview of existing park programming, recent improvements, a progress report, Accessibility and Universal Design (ADA) compliance efforts, and other recreational facilities available in close proximity to the Woodburn Community Park.

4. PUBLIC PARTICIPATION: Public input is essential to better understand the unique characteristics of a community park system and reveal its strengths and weaknesses. This section summarizes the

mechanisms used throughout the planning process, provides a summary of findings, and includes a needs analysis of the resulting data. The methods of data collection for the purposes of this plan utilized an online community survey, paper surveys distributed at a local festival, and activities provided at a public participation meeting, as well as Park Board and Advisory Committee meetings.

5: ACTION PLAN: This section provides a summary of the Park Board priorities with a list of desired activities and resulting Action Plan that includes cost projections and an implementation schedule. In addition, a plan evaluation, a table of potential funding resources, and grant considerations are provided.

1.2 Definition of the Planning Area

The planning area for the Board includes the City of Woodburn and all rural land areas comprising Maumee Township in Allen County. The total population of Maumee Township, based on 2017 American Community Survey (ACS) estimates, is 2,710, with approximately 1,651 (61%) residing in the City of Woodburn and the remaining 1,059 populating the rural areas comprising the balance of the township’s territory. See Figure 1 below:

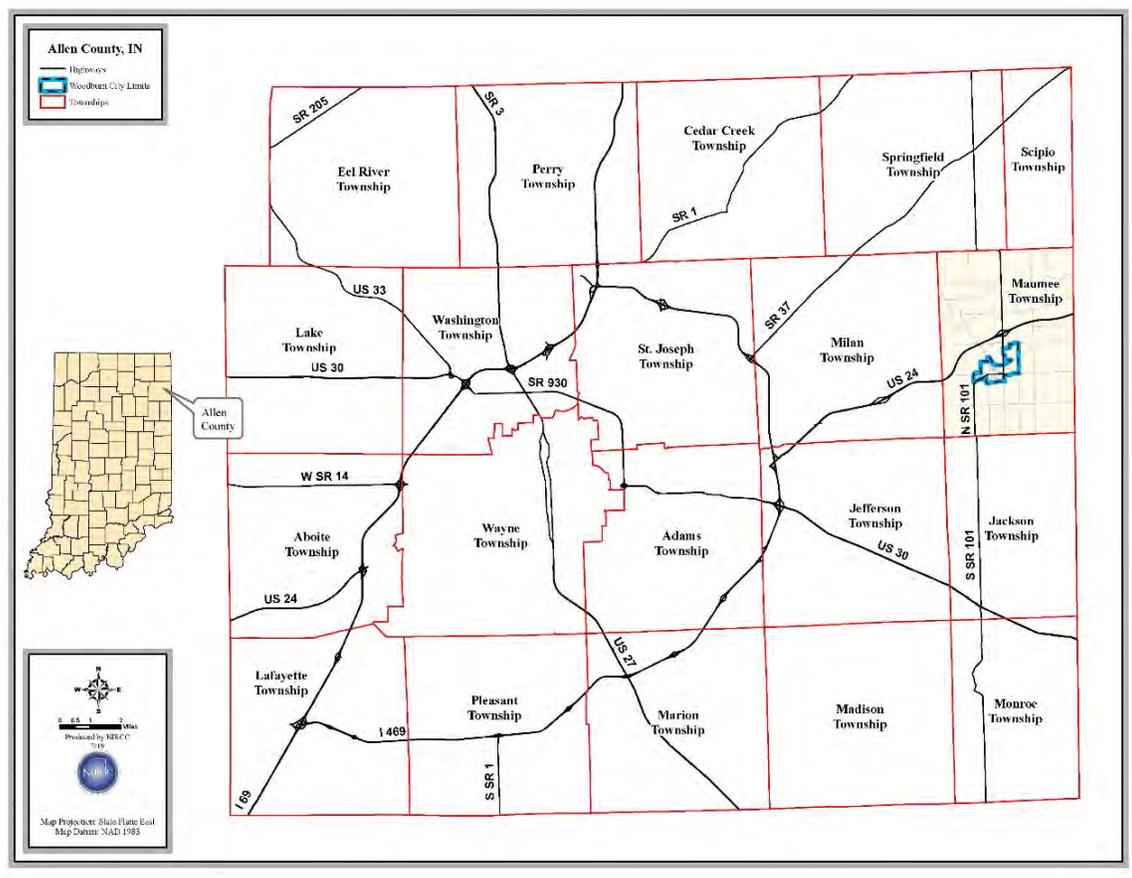


Figure 1: Allen County Township Service Area Map

PLANNING AREA as defined for the Maumee Township Parks and Recreation Board (PB) is the same as the service area. The service area for the Park Board includes the City of Woodburn and all rural land areas that comprise the township of Maumee in Allen County, Indiana.

Note: The legal boundary of the township is specifically defined but does not restrict park usage and resources from use among area resident. The fluid nature of interaction between agencies, whether a township or neighboring community, provides shared participation opportunities for all, regardless of jurisdiction.

1.3 Goals of the Plan

The goals of the 2020-2024 Park Plan are affirmed and stated below:

1. Develop a park plan that is representative of the diverse group of residents within Maumee Township.
2. Create a plan that is dynamic, flexible, and provides pertinent, useful information and guidance for the next five years in the township.
3. Create an action plan with realistic milestones outlined in the park plan to guide the Park Board in achieving the desires and expectations of the residents of the Maumee Township.
4. Create a Master Park Plan to identify and leverage funding opportunities to assist with the implementation of actions established here within.



1.4 Park History

Maumee Township owns and operates the Woodburn Community Park, an 8-acre parcel located just northeast of the downtown area between Fahlsing Road to the east and Park Street to the west (Overmeyer Street runs east - west between the ball diamonds and playground area). The Overmeyer family donated the land to Maumee Township, and the park was dedicated in 1945. Early development consisted of a ball diamond which was used by Woodburn High School (a township school, later consolidated). A shelter house was built in 1951 and enclosed in 1959. Playground equipment was installed incrementally during the 1960s. The park has been part of Woodburn's history for years and continues to serve as a key amenity for the community. See Figure 2 below:

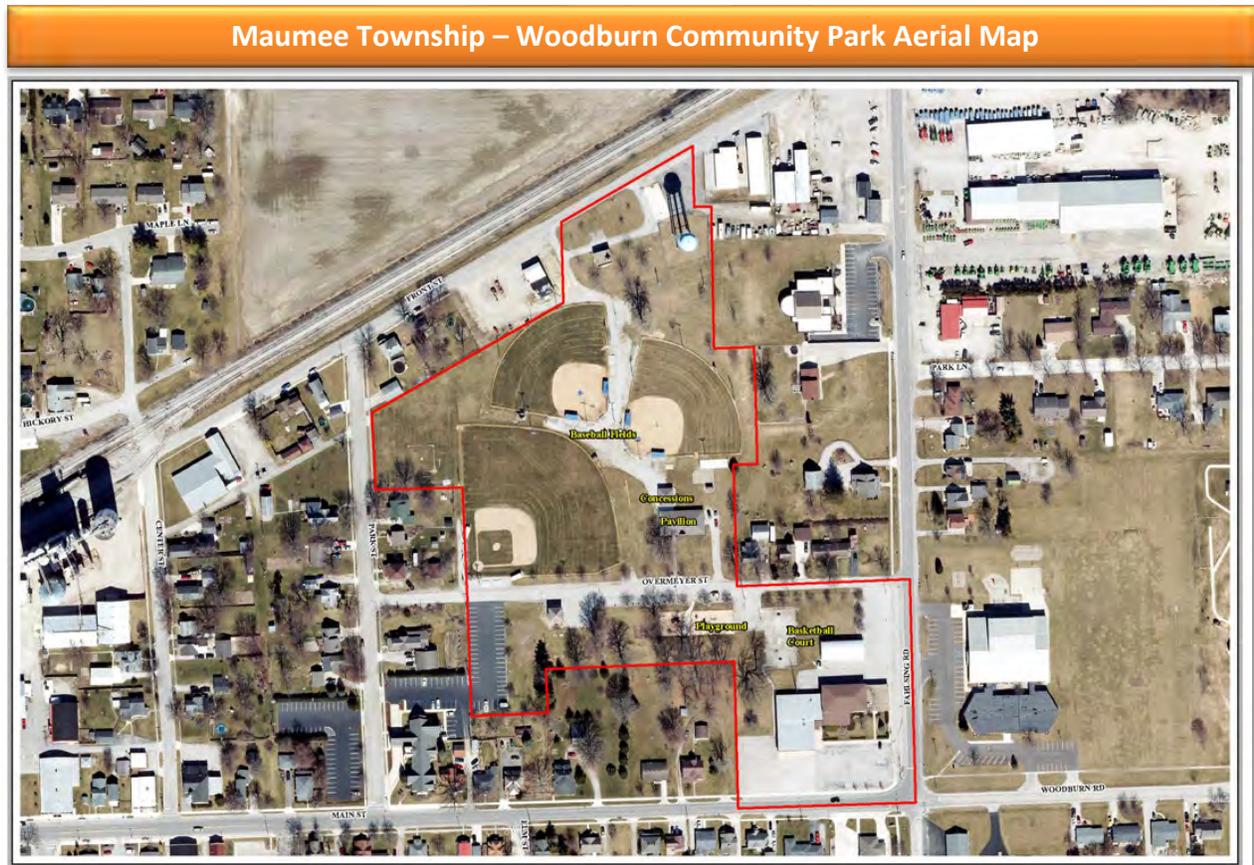


Figure 2: Woodburn Community Park Aerial Map

1.5 Park Board Vision and Mission Statement

1.5.1 Vision

We strive to provide safe, clean, and enjoyable recreational opportunities to enrich the quality of life for children, adults, and families of our community.

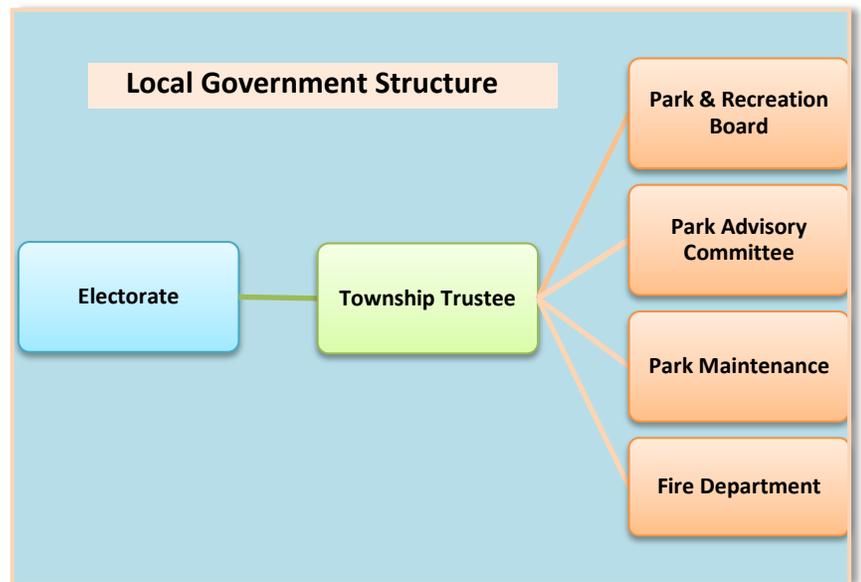


1.5.2 Mission

The Park and Recreation Board shall provide quality parks and facilities, open spaces, natural areas, educational opportunities and services which will enhance the wellbeing of Maumee Township and area citizens.

1.6 Local Government Structure

Park and Recreation facilities for the city of Woodburn are provided by Maumee Township under guidance from the Maumee Township Park and Recreation Board (PRB) and established under Indiana Code 36-10, subchapters 7.5-5.5. The Board currently is comprised of three (3) members, including the Township Trustee acting as the Board Executive. The current Township Trustee, Vicki Thompson, was successful in a 2014 election bid following the retirement of Brian S. Hoepfner. Mr. Hoepfner served as Trustee for sixteen years. In addition, a four-member Advisory Committee works with the Board to provide recommendations and assist with park-related tasks;



however, the Advisory Board has no authority to vote or sign legal documentation. Two new members of the Park Advisory Committee were recently appointed to care for the park: Alyson Wiesehan, Park Superintendent, and Dennis Wiesehan, Assistant Caretaker, will both provide oversight of the park.

1.6.1 Park Board Guidelines

<p>1. The Trustee is the Executive and performs all administrative functions.</p>	<p>2. The Executive appoints Board members that serve at the discretion of the Executive.</p>	<p>3. The Trustee and appointed members of the Maumee Township Park and Recreation Board remain members of the Board until a successor is elected or appointed and qualified.</p>	<p>4. The Board shall have the power to perform all acts necessary to acquire and develop sites and facilities to conduct such programs as are generally understood to be park and recreation.</p>
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1.7 Paid Staff

The Board employs minimal staff on an independent contract basis for buildings and ground maintenance needs, which includes: 1) Park Superintendent and 2) Shelter House Caretaker.

Each person serving in this capacity is to track and report all park associated costs and matters concerning park facilities to the Trustee for maintenance of the Woodburn Park that are developed and maintained by the Township.

The **Shelter House Caretaker** is assigned traditional janitorial duties that include:

1. Rental reservations for the Woodburn Community Center and Woodburn Park Shelter House
2. Collect rental fees and turn over to the Township Trustee monthly
3. Key-Security control before and after events
4. Perform any other duties as assigned by the Trustee

The **Park Superintendent's** duties include:

1. Paint of all park equipment and site furniture as needed
2. Routine maintenance/repairs
3. Waste management and site grooming
4. Grounds maintenance
5. Winterization of facilities and monitoring during off season
6. Other duties as assigned by the Trustee

Administrative Functions: At the time of this writing, all administrative functions of the Board are addressed by the Executive.

1.8 Volunteers

The Park Board does not directly provide community recreation programs, but does facilitate most of the programs that are available in the township: A volunteer youth organization provides baseball and softball programs for area children.

1.8.1 Woodburn Youth League (WYL)

The Woodburn Youth League is the foremost provider of baseball and softball activities for area youth. The League offers baseball and softball for area children, with games played at the Woodburn Community park ball fields provided by the Park Board. The League performs a majority of the diamond maintenance, and it funds the infield mix from its own account to ensure that the diamonds provide the highest quality of playing surface possible. The WYL has the capabilities of hosting tournaments outside of scheduled youth programs; however, other outside league programming is not a consideration at this time. Additional program information is found on the Woodburn Youth League webpage at: <https://www.woodburnbaseball.com>.



Baseball and softball programs provided by *the Woodburn Youth League* are as follows:

BASEBALL PROGRAM	AGES
T-BALL	4-6
LOB-BALL	5-8
MINORS	9-10
MAJORS	11-12
KOUFAX	13-14

SOFTBALL PROGRAM	AGES
T-BALL	4-6
LOB-BALL	5-8
MINORS	9-10
MAJORS	11-14
KOUFAX	N/A

1.8.2 Woodburn Park Maintenance Schedule

To coordinate efforts between the township Park Superintendent and the Woodburn Youth League, a maintenance schedule was created to assure that necessary responsibilities are handled consistently throughout the year. Should additional assistance be needed, the 2019 online survey had identified persons interested in volunteering with maintenance and various park functions to supplement the existing volunteer pool. In general, the scheduled maintenance for the ball park area is performed by the WYL Board members and/or volunteers, and the ball field supplies are paid for by the WYL through fees and donations. Supplies for the concession stand are purchased and restocked from proceeds from concession sales. The *Woodburn Park Maintenance Schedule* is provided below to identify and outline the ongoing responsibilities to be conducted at the park.

Woodburn Youth League Maintenance Schedule					
March/April		May/July		Post Season (Fall)	
Activity	Responsible Party	Activity	Responsible Party	Activity	Responsible Party
Mow park areas (Starting 2020)	Alyson & Dennis Wiesehan	Mow park areas	Alyson & Dennis Wiesehan	Mow park areas	Alyson & Dennis
Restock/Clean Restrooms	Park Superintendent	Restock/Clean Restrooms	Park Superintendent	Restock/Clean Restrooms (as needed)	Park Superintendent
Prep Diamonds/Drag infields	WYL / Volunteers	Drag and line diamonds before each game	WYL / Volunteers	Apply fertilizer, aerate and oversee outfields	WYL / Volunteers
Apply 80-50lb bags Turface	WYL / Volunteers	Paint foul lines in out field as needed	WYL / Volunteers	Apply TriMech to outfields after 1st or 2nd hard frost (at least 6 weeks after fertilizer)	WYL / Volunteers
Drag fields (before practice)	WYL / Volunteers	Add Turface and use Diamond Dry as needed before/during games	WYL / Volunteers	Replace/reset/rebuild pitching mounds/ home plates /posts for bases as needed	WYL / Volunteers
Reapply Turface for practices (as needed)	WYL / Volunteers	Weeding on and around diamonds and fencing	WYL / Volunteers	Weeding on and around diamonds and fencing	WYL / Volunteers
Repaint bldgs. (as needed)	WYL / Volunteers	Concession stand cleaned at end of each game night/day	WYL / Volunteers	N/A	N/A
Replace yellow tile fence toppers (as needed)	WYL / Volunteers	N/A	N/A	N/A	N/A
Replace/reset/rebuild pitching mounds/ home plates/posts for bases (as needed)	WYL / Volunteers	N/A	N/A	N/A	N/A
Check lights on scoreboards, replace bulbs as needed	WYL / Volunteers	N/A	N/A	N/A	N/A
Weeding & Fence Mnt..	Park Superintendent/WYL	N/A	N/A	N/A	N/A
Concession stand deep cleaned on spring cleanup day	WYL /Volunteers (Spring Cleanup Day)	N/A	N/A	N/A	N/A

1.8.3 Woodburn Days

Local volunteers from the *Woodburn Community Association (WCA)* are instrumental in the growing success of Woodburn Days, or better known as “Summerfest.” This festival is a popular event held annually with many activities hosted at the Woodburn Community Park. Summerfest is planned, promoted and carried out by dedicated members of the community. Activities, photos and information are provided on the Woodburn Summerfest Facebook page at: <https://www.facebook.com/Woodburn-Summerfest-320742361371201/>.



Without the dedication of this group of volunteers, a great void would exist in recreation programs and youth sports mentoring. The current volunteer corps serve as leaders and role models to our area youth. They come from all walks of life, and are dedicated to serving the township with quality programs and nondiscriminatory participation opportunities.



1.9 Park Budget

Fiscal oversight of the Township budget is provided by the *Indiana Department of Local Government Finance (DLGF)*, and regular auditing examinations are conducted by the *State Board of Accounts (SBA)*. Administration and the Township budget are directly handled by the Township Trustee. Funding sources for operations, contract labor, materials, administration, utilities, and equipment include property taxes, COIT and miscellaneous rental income from the shelter house.

The funding level for the Park and Recreation Budget is extremely lean with park needs being addressed by established financial resources, and programming services being implemented with volunteer support.

Generally, funds are utilized annually to support operations and maintenance of the Woodburn Community Park. See 2016-2018 Budget below:

BUDGET: 2016-2018						
Park & Recreation Receipts & Disbursements Report						
Year	Fund ID	Description	Beginning Balance	Receipts	Disbursements	Ending Balance
2018	1312	Parks & Recreation	\$ 18,738.77	\$ 40,418.07	\$ 44,502.04	\$ 14,654.80
2017	1312	Parks & Recreation	\$ 8,491.03	\$ 48,718.30	\$ 38,470.56	\$ 18,738.77
2016	1312	Parks & Recreation	\$ 14,859.64	\$ 35,365.45	\$ 41,734.06	\$ 8,491.03

Source: Indiana Gateway Reports, website: https://gateway.ifionline.org/report_builder/

Maumee Township has a population significantly concentrated in city/suburban locals and a sparsely populated rural population mix. Taxation contributions are equally collected from both in support of park services. The 2019 Maumee Township Certified Budget, Levy and Certified Tax Rate reported by the Indiana DLGF for recreation are provided below:

Year	County	Unit	Fund	Fund Name	Certified Budget	Certified Levy	Certified Tax Rate
2019	ALLEN	MAUMEE TOWNSHIP	1312	RECREATION	\$42,040	\$10,639	0.0103

2.0 EXISTING CONDITIONS

2.1 Natural Features and Landscape

2.1.1 Topography

Maumee Township is located within the northeastern portion of Allen County, Indiana and has a land area of 16,876 acres (26.37 Sq. Miles). Allen County has a land area of 429,440 acres, and is located in the Maumee Lacustrine Plan. Most of Maumee Township is located within the Upper Maumee Sub-Basin (8-digit HUC 04100005); part of the Western Lake Erie watershed (USEPA Division 57a).

Topography in this area is identified as poorly-drained and contains clayey lake deposits, water-worked glacial till, and fertile soils. Elm-ash swamp forests and beech forests once were extensive. They have since been replaced by productive, drained farmland. Ecoregion 57a is recognized by its high suspended sediment loads of clayey silts that endanger biota. The largest portion of Allen County is identified as Ecoregion 55a, or part of the Eastern Corn Belt Plains: Clayey, High Lime Till Plains, where soils are less productive and support fewer swampy areas than Ecoregion 57a. See Figure 4 below:

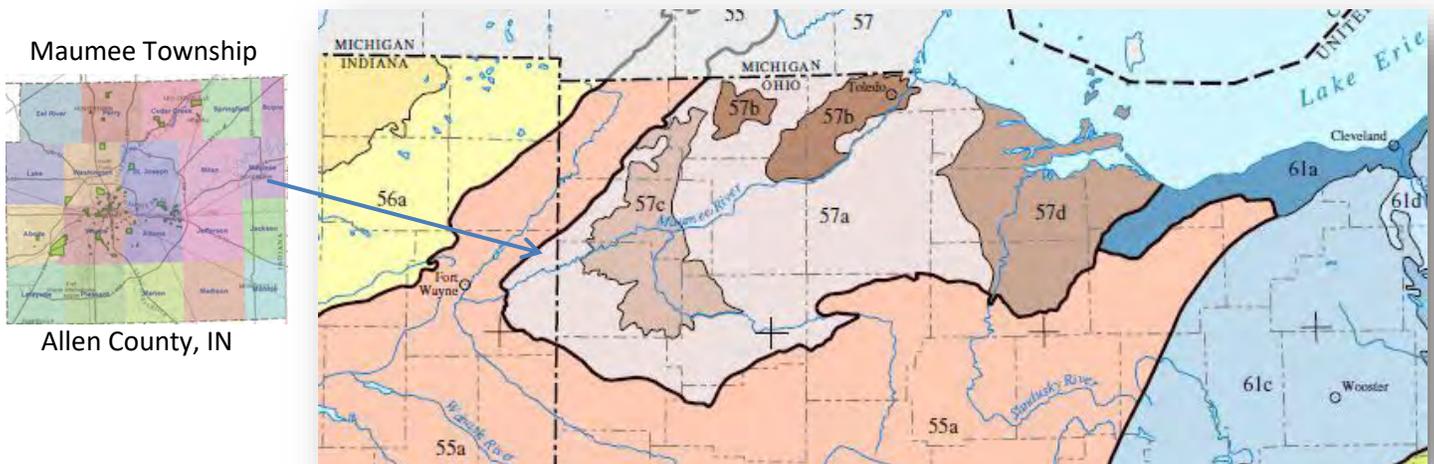


Figure 4: EPA Ecoregions of Indiana & Ohio Map

2.1.2 Vegetation / Woodlands

Hardwood forests originally covered a large portion of Allen County, but since 1959, only 43,600 acres of woodlands remained. One of the major forest types represented in the county is the mixed upland oak type. This type predominates on the drier, well-drained sites. Major species are white oak, bur oak, red oak, black oak, hickory, white ash, and sugar maple. Based upon a 2010 Indiana Urban Tree Canopy study, tree canopy covers approximately 77,686 acres, or an average of 18.09% of Allen County. The county's canopy cover is considered about average when compared to the northeast regional Urban Tree Canopy of 18.06%, and slightly below average when compared to the Statewide average of 24.58%.

The majority of trees at the Woodburn park are concentrated near the south end and scattered around the playground and picnic areas. Several smaller trees run parallel along Overmeyer Street. Most trees consist of Oak, Maple, Wild Cherry and a few ornamental shrubs. To construct a new splash pad area, two trees will likely be removed, and several aging Wild Cherry trees will need to be replaced over time.

The emerald ash borer and gypsy moth are two exotic insects that threaten the State's urban forests. More recently and currently, ash trees have been significantly affected by the Emerald Ash Borer (EAB). Like many counties in Indiana, Allen County experienced considerable damage to ash trees from the EAB since its discovery in the state in 2004. However, since 2018, the tide is taking a more favorable turn in efforts to eliminate the EAB. The Dept. of Natural Resources provides an Emerald Ash Borer location map with known infestations in the state. Several sites have been detected in Allen County; however, no EAB findings have been identified in Maumee Township or within the City of Woodburn (see the Indiana EAB Quarantine Map Figure 5).

2.1.3 Climate

The climate in Allen County is characterized by hot summers and humid, cold winters. Rainfall averages about 35 inches a year.

It is fairly well distributed throughout the year but is slightly greater in spring than in other seasons.

The climate is uniform throughout the county, and consequently, does not account for significant differences among soils.

Snowfall averages 32.4" per year. Six-inch or greater snowfalls usually only occur once per season. Lake effect snows rarely exceed 4" in northeast Indiana. The most likely month for heavy snow is January. Typically, the last snow of the season is in mid-April with the first snow of the autumn around the first of November. Snow depth on the ground at any one time rarely exceeds 10".

Severe weather incidents have been experienced in Allen County with a relative frequency somewhat higher than other counties in the state. During the past decade, FEMA has declared twelve emergencies and disasters for the state of Indiana. Allen County had received federal aid for seven declared disasters and three emergencies since 2000. However, no disasters were specifically identified within the City of Woodburn or Maumee Township. Types of disasters include severe winter storms and snowstorms, severe storms, tornadoes, flooding and snow emergencies.

(Source: "All-Hazard Mitigation Plan Allen County, Indiana 2017", pg. 44).

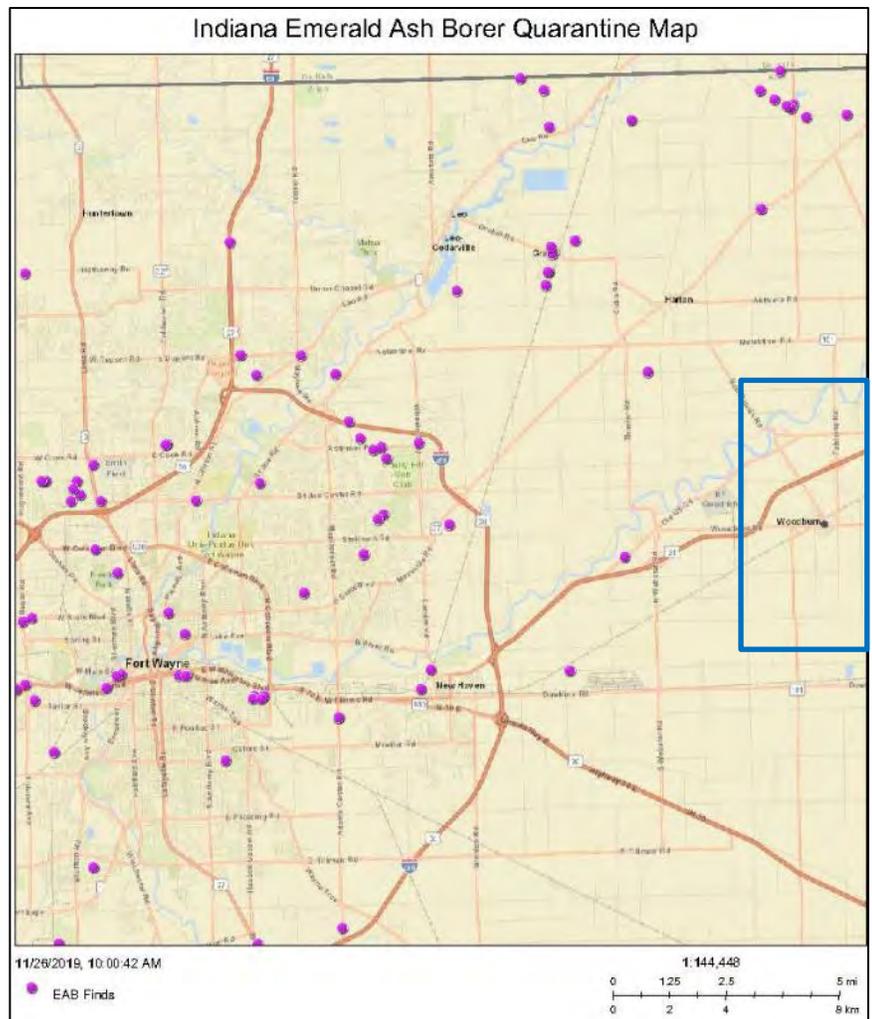


Figure 5: Indiana Emerald Ash Borer Map, INDR

2.1.4 Soils

Soils for the northwest area of Allen County fall into the Hoytville-Nappanee Association. Before being changed by drainage, the soils were deep, poorly drained to very poorly drained, nearly level, medium-textured to fine textured soils on uplands.

Most of the soils found in the city of Woodburn and outlying areas are Hoytville silty clay loam (HtA), with 0 to 1 percent slopes (80.4%), and over 10% of soils are Nappanee silty clay loam (Np). HtA soils are considered “Prime farmland” if drained. The soils of Allen County have been placed in nine woodland groups, each made up of soils that are about the same in suitability for trees, in management needs, and in potential productivity. Soils noted below derive from the “Area of Interest” (AOI) of Woodburn and surrounding outlying areas within Maumee Township.

Soils Report – City of Woodburn and outlying areas of Maumee Township, Allen County, Indiana			
Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
BgmA	Blount silt loam, ground moraine, 0 to 2 percent slopes	72.7	0.7%
Bp	Borrow pits	12.1	0.1%
Ee	Eel loam	33.9	0.3%
Es	Eel silt loam	4.1	0.0%
Ge	Genesee loam	7.7	0.1%
Gh	Genesee silt loam	17.8	0.2%
Gn	Genesee fine sandy loam, sandy variant	9.0	0.1%
HaA	Haskins loam, 0 to 2 percent slopes	35.6	0.4%
HcA	Hoytville silty clay loam, 0 to 1 percent slopes	5.1	0.1%
HpA	Whitaker silt loam, 0 to 2 percent slopes	12.4	0.1%
HtA	Hoytville silty clay, 0 to 1 percent slopes	8,027.5	80.4%
Mh	Mermill complex	3.9	0.0%
Msc3	Morley silty clay loam, 6 to 12 percent slopes, severely eroded	4.0	0.0%
Na	Nappanee silt loam	502.9	5.0%
Np	Nappanee silty clay loam	1,023.5	10.2%
ScB2	St. Clair silty clay loam, 2 to 6 percent slopes, moderately eroded	43.6	0.4%
Sh	Shoals silty clay loam	85.3	0.9%
W	Water	74.1	0.7%
Total for Area of Interest		9,985.9	100.0%

The 21st Century land use is predominantly for agricultural purposes, including farming, dairying, pasturage, apiculture, horticulture, viticulture, and animal and poultry husbandry, along with the normal accessory uses.

2.1.5 Hydrography / Waterbodies

Maumee Township is located in an area historically referred to as *The Great Black Swamp*. It was glacially fed wetland in northwest Ohio and extreme northeast Indiana, United States, that existed from the end of the Wisconsin glaciation until the late 19th century. Today, one may find an occasional freshwater forested/shrub wetland area, freshwater pond, riverine or small lake. The Maumee River is located to the north of SR 101 near the city of Woodburn. The principal aquifer in Maumee Township is the Silurian-Devonian Aquifer. See Figure 6 below:

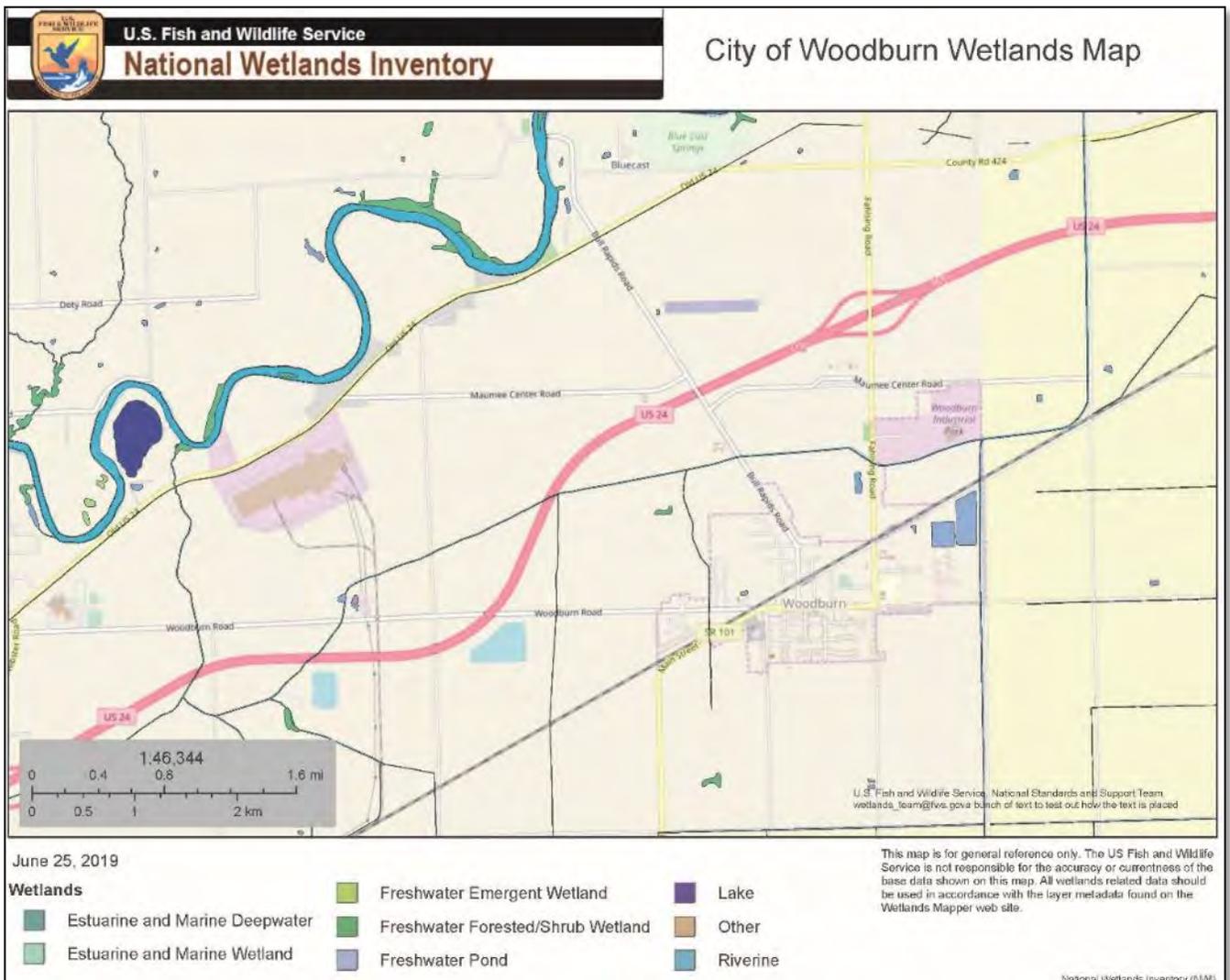


Figure 6: U.S. National Fish and Wildlife Wetlands Inventory Map

2.1.6 Wildlife

The predominate wildlife present within Maumee Township among the fur-bearing game animals are deer, raccoon, squirrel, mink, skunk, opossum, rabbit and coyote. One may also observe the presence of fox and muskrat along nearby waterways. Many birds of prey are found in the area including owls, hawks, and more recently, the Bald Eagle. Currently there is a nesting pair of Bald Eagles at the Cedarville Reservoir, located about 13.5 miles northwest of the city Woodburn. Game birds such a bobwhite quail, wild turkey and migrating waterfowl are present in Allen County with a higher average of pheasant found

near the eastern boarder of Allen County, which includes Maumee Township. There are currently 73 species on the Indiana, Allen County *Endangered, Threatened and Rare Species List*, many of which, would rely on habitats specifically located within, or adjacent to Maumee Township. The State list can be found on the IDNR website at: <https://www.in.gov/dnr/naturepreserve/4666.htm>.

2.2 Man-made, Historical, and Cultural Characteristics

2.2.1 Commercial and Industrial

Commercial Land Use

Most commercial land uses in Maumee Township are located in the city of Woodburn along both sides of Main Street, primarily west of Fahlsing Road (SR 101) and north along SR 101 south of the railroad. New development has occurred just north of the city at the US 24 and SR 101 interchange including a Love’s Travel Stop and McDonald’s restaurant.

Industrial Land Use

Industrial land uses are located south of the railroad on the east side of SR 101 and on both sides of the railroad west of SR 101 and east of Becker Road. A 73-acre Woodburn Industrial Park was developed over 20 years ago with the help of a USDA grant. Recent industries that have opened in the industrial park include Ramco and North American Cold Storage (see Figure 7).

Business and Manufacturing Resources

The economic engine that fuels much of the township and city of Woodburn is comprised of small and medium sized business enterprises. B.F. Goodrich, maintains a substantial footprint of industry in the area and is the top employer for the City of Woodburn and ranked sixth for industries of Allen County, Indiana, employing just over 1600 persons, as reported in a 2018 Top 100 Employers List.

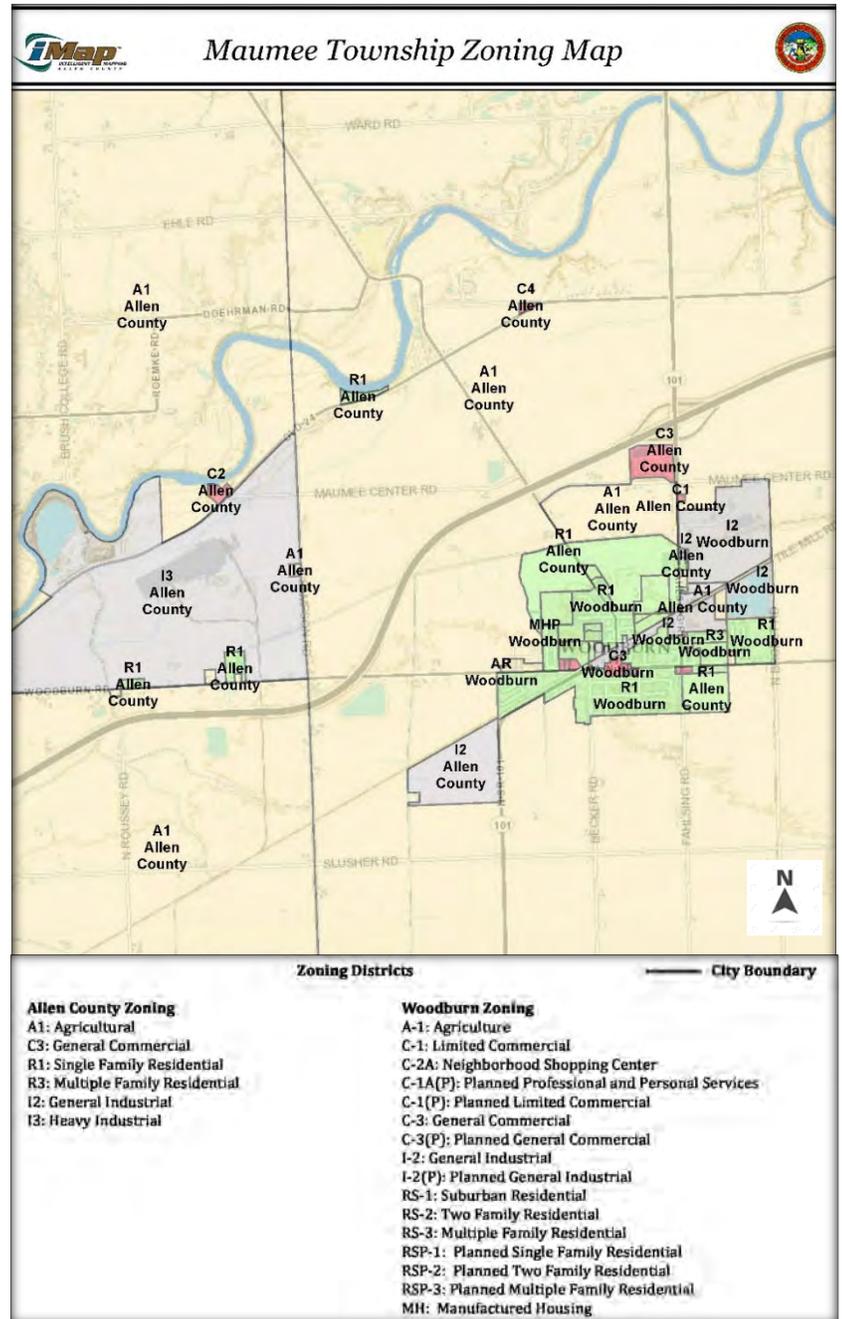


Figure 7: Maumee Township Zoning Map, Source iMap, Allen County

2.2.2 Major Employers

A listing of local business resources of Woodburn and Maumee Township follows:

- 101 Bowl
- AG Plus
- Indiana Wild
- BF Goodrich (*Top Manufacturer)
- Bob's Restaurant
- Bridge Manufacturing and Equipment
- Country Oasis
- Doehrman Repair
- Dollar General
- East Allen Ag & Turf
- Encore Music Co., Inc.
- Financial Partners Credit Union
- Gerbers Electric
- Heckley Auto & Diesel
- J & R Investment Properties
- Knoblauch Construction
- Love's Travel Stop
- Maumee Valley Veterinary Clinic
- McDonalds
- Midwest Tile
- Midwest Weld Source
- Noneman Machine Corp
- North American Cold Storage
- P & B Cold Storage
- Pat & Larry's Bar & Grill
- Phoenix Manor
- Ramco Supply
- RJM Trucking
- S & V Liquor Store
- Smooth Moves
- Special Product Service
- Subway
- The Clip & Tan
- Triad Investment
- Wegmann Insurance
- Wells Heating & Cooling, Inc.
- Woodburn Diamond Die, Inc.
- Woodburn Express
- Woodburn Hardware
- Woodburn MHP, LLC
- Woodburn Storage LLC
- Woodburn Veterinary

2.2.3 Residential

Maumee Township has a total of 1039 households, with 65% of homes located within the city of Woodburn (673 households in Woodburn's corporate boundaries per 2017 ACS). Areas of concentrated, single-family residential developments exist between the Woodburn city limits on the south side of Main Street, north of Main street along Bull Rapids Road, and along much of Main Street east and west of the downtown commercial district. Homes near the city of Woodburn are approximately thirty or more years old. However, a newer subdivision located on the north side of Woodburn Road and east of the old Woodburn Elementary School, contains homes with assessed values between \$140,00 and \$230,000.

2.2.4 Public Facilities and Services

Electric Utility

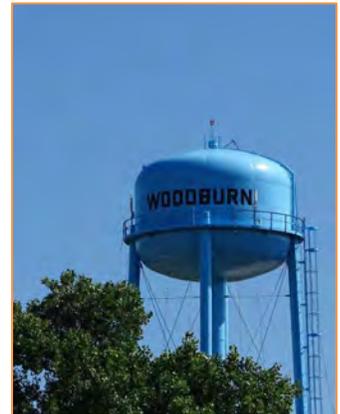
Electrical power distribution services are provided by Indiana Michigan Power (I&M) and the American Electric Power Company (AEP) also provides power to nearby Paulding Putnam Electric Cooperative (PPEC) territory, so electrical supply capacity is strong throughout the area.

Natural Gas Utility

The natural gas service provider to the Woodburn area is the Northern Indiana Public Service Company (NIPSCO). The supplier has sufficient capacity to extend services to outlying areas.

Water Utility

The City of Woodburn owns and operates a water treatment plant and water tower located at 22630 Front Street within the city limits, and other water treatment plant and water tower (the “Woodlan” facilities) at the 4420 Webster Road adjacent to the Woodlan Junior/Senior High School. Water utilities are maintained through an outside contract. The Silurian-Devonian Aquifer provides groundwater for well systems in rural areas in Maumee Township.



Wastewater/Stormwater Utilities

The city’s wastewater treatment plant is located along Tile Mill Road with a capacity to treat 10 million gallons of sewage. The system is a three-cell lagoon system with aerators and effluent lift station that discharges into the Maumee River. Six pumps in various locations around the Woodburn area comprise of the collection system. Sewer operations and maintenance are the responsibility of an outside contractor.

A stormwater system in the City of Woodburn ranges in size from 4” to 36” in diameter. The City is the responsible for maintenance for all lines within the public right-of-way. Currently, there is no stormwater fee to residents, however, a stormwater fee has been discussed as a possibility in the future to improve the stormwater line on Main Street.

Broadband

Broadband services within the Woodburn area consists of several wireless providers including AT&T Mobility, LLC; Verizon Wireless; East Allen High Speed Internet; MetaLINK Technologies; Sprint, and WATCH Communications

Emergency Facilities

The Woodburn/Maumee Township Fire Department, located at 22731 Main Street, provides primary response to residents in Maumee Township, and the City of Woodburn. A second fire station was recently constructed for Milan Township at 17022 Woodburn Road across from the Woodlan Schools complex and covers Maumee Township out to US 24 and I-469 near the Chapel Ridge shopping center. The New Haven Fire Department provides secondary response to Woodburn, and assists with structure fires. Basic Life Support (BLS) and Advanced Life Support (ALS) services are provided by the Woodburn EMS located with the Woodburn/Maumee Township Fire Department.

2.2.5 Transportation Links

Maumee Township is situated along the eastern edge of Allen County with its eastern boundary contiguous with the Indiana-Ohio State line. Primary access routes leading to the population center in the township are highways US 24, SR 101, I-469, US 30 and secondary county roads. Primary access from Ohio is from US 24.



Railway/Airport

The Michigan Southern Railroad, doing business as Napoleon, Defiance & Western Railroad (Formerly Maumee & Western reporting - MAW) is a freight railroad operating between Woodburn, Indiana and

Napoleon, Ohio and comprises 53 miles of track. The railroad originally extended to Toledo, however, portions have been converted to a rail trail. Rail traffic bisects the township with spurs to serve B F Goodrich and other local industry.

Airports consist of the Smith Field and Fort Wayne International Airport serving as the primary hubs for private pilots, local corporations, and charter services for Allen County. Several smaller private fields are maintained in the township.

Sidewalk System

The City of Woodburn has a complete sidewalk system within the downtown area that expands from the east and west sides of the city’s corporate boundary. However, there is an industrial area along the northeast edge of the city that was annexed along SR 101, and this area is not currently connected by sidewalks or trails. The following map shows the existing sidewalk system with the park area identified, as well as the proposed trail project, highlighted in orange, that is part of the Steller Regional Development (RD) program (see Figure 8 below).

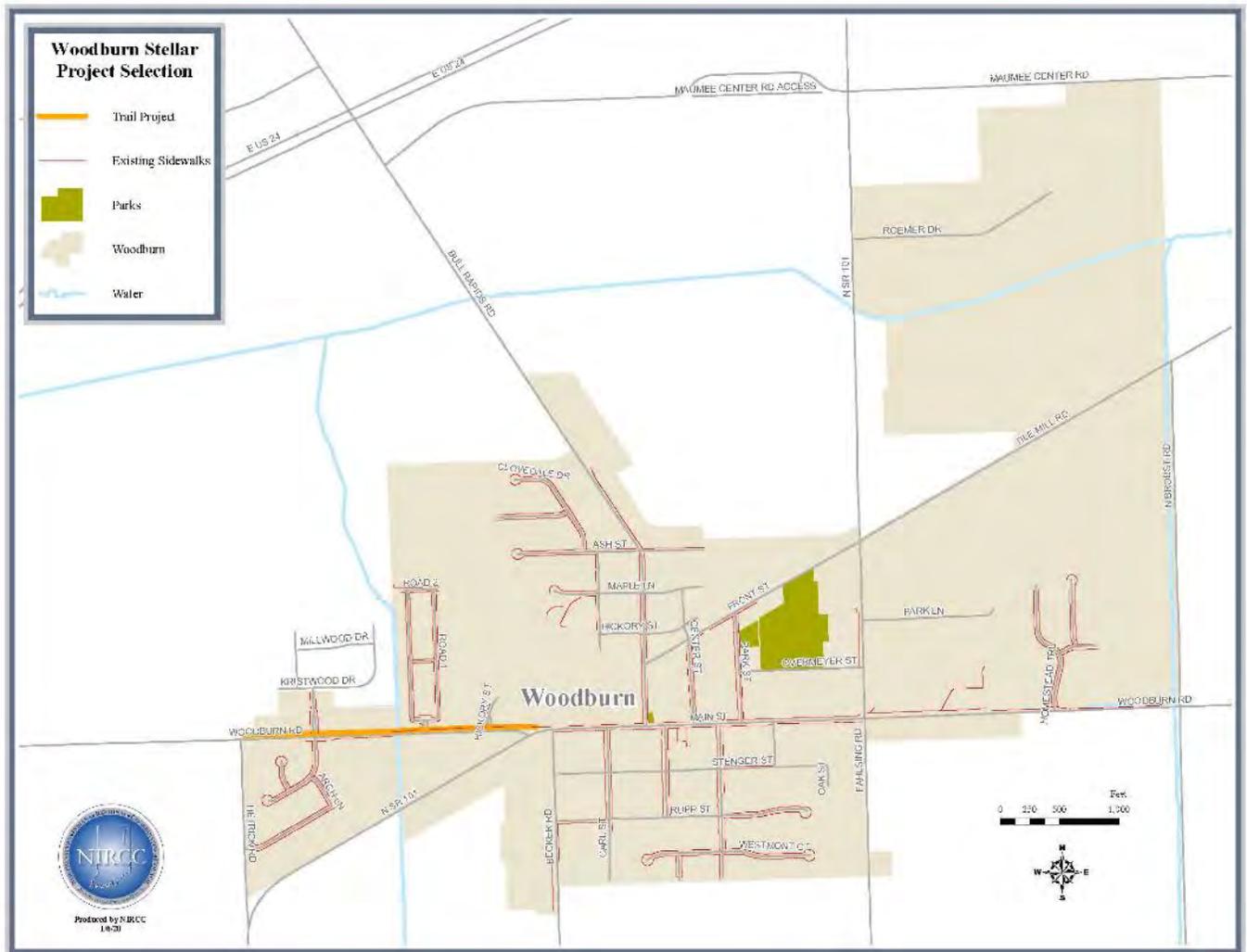


Figure 8: Woodburn Existing Sidewalks and Proposed (Stellar) Trail Map

With the exception of the northeast area of Woodburn that is industrial, bike/pedestrian traffic can use the existing sidewalks to reach the outer limits of the city. Railroad crossings and road crossing are not grade separated so bike/pedestrian traffic would require crossing the railroad tracks, and on occasion, a busy roadway. However, “busy roadways” should be taken in context since both these roadways go through the heart of the downtown where speed limits are 30 mph, and the highest traffic volume is 4100 vehicles per 24-hour day on SR 101, west of Bull Rapids Road: This section of SR 101 is the highest traffic volume in Woodburn. East of Bull Rapids Road, the traffic volumes drop to 2700 vehicles per day along SR 101 and continue to drop as it reaches the city boundary. The highest traffic volume per 24-hour period along Bull Rapids Road is the section just north of SR 101, with a volume of 1650. This volume also declines as it stretches north to the city boundary. That said, these traffic volumes and slow speed limits do not warrant grade separated crossing. Since these arterials go through the heart of Woodburn, there is not a way for bike/ped traffic to avoid crossing them going from one end of the city to the other. There currently are no signals in the city, but some intersections have stop controls for the main line of traffic (SR 101 at Fahlsing Road).

Future Trail/Sidewalk Projects

A high priority identified in the *Woodburn Strategic Plan (WSP)* was the development of a city-wide trail system to connect major destinations in downtown and provide access to schools, the park and other proposed trails in the area. The *2035 Transportation Plan* identified constructing a trail along Bull Rapids Road to Harlan, Indiana, widened road shoulders to facilitate bike travel along SR 101 to Monroeville, and widened shoulders along Webster Road and Dawkins Road into New Haven, and along the state line (see Map pgs. 17, 59 and 61). In addition, The *NewAllen Alliance RD* initiative includes trail extensions slated for development over four years. These include the Cedar Creek Parks Trail, an 8-mile trail that connects six parks in Cedar Creek Township including the Metea County Park, Leo-Cedarville Park, Riverside Park, Jack Harris Park, IAB Baseball Complex, and the Hurshtown Reservoir Park, as well as the downtowns of Leo-Cedarville and Grabill (Source: *NewAllen Alliance Rural Revival Plan* pgs. 24 and 58).

It is important to the Woodburn community to preserve the vitality of the existing downtown as growth on the outskirts continue due to the completion of US 24, “Fort to Port” just north of the city. A Main Street organization was formed, and in 2015, a Phase 1 downtown revitalization project was completed along Main Street and Bull Rapids



Road. Phase 2 of streetscape improvements will occur along Main Street to the west and east of the existing streetscape and would extend northward on Bull Rapids Road and southward on College Street. Similar to the first phase of improvements, features will include new sidewalks, new signpost, decorative planters, improvements to on-street parking, improvements to necessary utility infrastructure, and new LED lighting with banner arms (Source: *NewAllen Alliance- East Allen’s Rural Revival Plan* pgs. 22 & 48).

Not only is Woodburn currently working to complete a secondary planned streetscape improvement project throughout the remainder of the downtown, but also several sidewalks and trail connections to sidewalks are slated to be completed over the next five-to-ten years. These projects have been designed to improve bike/ped travel in the downtown. However, the SR 101/Fahlsing improvements and Park Street Projects would provide the most direct impact on the Woodburn Community Park due to its close proximity to the park (see asterisks*below). The timeline and ability to complete the following sidewalk/trail projects are pending the timing of available funding:

- Woodburn Rd. (North Side): Hetrick to Becker (Trail connecting to existing sidewalk)
- Center St.- Front St. to Main St. - Both sides (Sidewalk)
- *SR 101 Fahlsing Rd. (East side) - Main St. to Park Ln. (Sidewalk)
- *SR 101 Fahlsing Rd. (West side) - Main St. to Overmeyer St. (Sidewalk)
- Becker Rd. (West side) - Rupp St. to Main St. (Sidewalk)
- *Park St. - Front St. to Main St. - East side only (Sidewalk)
- Fahlsing Rd. (West side)- Main St. Southern Town Limits (Sidewalk)

2.2.6 Woodburn History

Woodburn, Indiana, located in Maumee Township, was platted by Joseph K. Edgerton and Joseph Smith in 1865, or “Phelps Station” as it was called at that time due to the train station. The two men chose this area with its abundant timber and strategic location near the Maumee River the Wabash & St. Louis Railroad line. Edgerton had two sawmills and a stave factory that were turning a profit until a forest fire in 1871 destroyed much of his holdings and further progress as a town.

The hardworking pioneers who migrated to this area are to be commended for clearing the land for cultivation and implementing the drainage system. This cleared the way for commerce in the city. The Stucky brothers started their business in Woodburn selling farm implements and repair.

The grain elevator and train station were the leading businesses in the early days.

Soon the small city became self-contained with everything from a bank, to grocery stores, drug store, furniture, doctors, blacksmith, restaurants, taverns, stockyard, hotel, butcher shop, brick and tile mill,

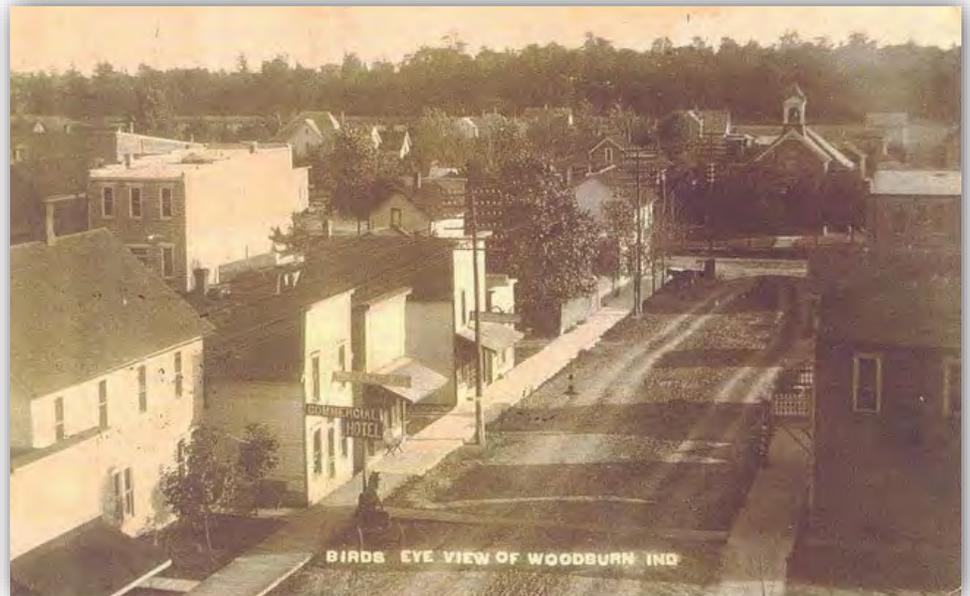


Photo Source: Gaylen Stettler of the Woodburn Historical Society
References: Home Community U.S.A. and Bringing Back the Good Old Days
(2015-19 Maumee Township Master Plan)

automobiles, schools and churches. Due to limited roads and abundant local business, community members did not have to travel outside of Woodburn for their basic needs.

(Note: Public Facilities and Transportation information provided, in part by the 2016 Strategic Investment Plan for Woodburn Indiana (SIP) with permission to reproduce; and portions from the 2015-2019 Maumee Township 5-Year Park and Recreation Master Plan).

2.2.7 Historic Sites

According to the *Indiana State Historic Architectural and Archaeological Research Database (SHAARD)*, of the 66 historic sites and structures surveyed in Maumee Township, eight (8) were rated "notable" and two (2) rated "outstanding" in terms of the site or structure's level of integrity, remaining historic fabric, alterations, additions, structure relocation, environment and associated history. A list of notable and outstanding structures is provided in the following table:

SURVEY NUMBER	NAME	ADDRESS	IHHSI RATING
003-691- 07011	Bridge	River Road	Outstanding
003-691- 07052	Maumee Township School # 1	25800 River Road	Outstanding
003-691- 07038	Zion Lutheran Church	7600 Bull Rapid	Notable
003-691- 07005	Albert Stucky House	4731 Bull Rapid A	Notable
003-691-07014	Bridge # 2	Butt Road	Notable
003-691-07034	Otto Schepelmann Blacksmith Shop	22420 Main St.	Notable
003-691-07051	Husted House	25120 Notestine Rd.	Notable
003-691-07060	James Butt Junior House & Chapman Orchard	8310 Butt Road	Notable
003-691-07061	Rosener-Nuenschwander House	22611 Main St.	Notable
003-691-07065	Woodburn Methodist Church	4312 Becker Rd.	Notable

Note: Buildings or structures rated notable or outstanding may be eligible for listing in the *National Register of Historic Places*.



Outstanding Maumee Township School No. 1, Source: Photo provided by Allen County Public Library Genealogy Center, Allen County Township Schools – Maumee Township.

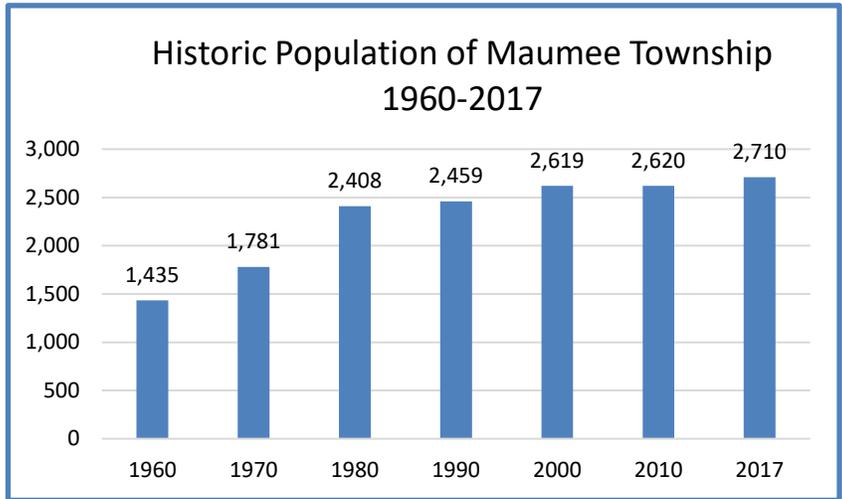


Outstanding Historic Bridge, Source: DNR-DHPA, SHAARD website (photo downloaded 11-27-19)

2.3 Social and Economic Factors

2.3.1 Population

Since 1960, Maumee Township has experienced steady growth in population. Census data reports that from 1960 to 2017 population had increased by 89%. The greatest increase in population occurred from 1970 to 1980 when the population grew by 26%. The slowest growth in population occurred from 2000 to 2010 with a .04% population growth (a population increase of one person). When comparing historic population change of



the 20 townships located in Allen County, Maumee Township experienced the tenth highest increase with regard to population since 1960. Scipio, Monroe, Jackson and Wayne Townships each experienced a population decrease since 1960; However, Aboite, Perry St. Joseph, Cedar Creek, and Washington Township each experienced a significant population increase over the past 50 years.

Place	1960	2010	% change
Allen County	232,196	355,329	53%
Aboite	3,131	35,765	1042%
Perry	4,036	29,158	622%
St. Joseph	14,237	72,245	407%
Cedar Creek	3,579	12,570	251%
Washington	12,608	36,092	186%
Eel River	1,432	3,612	152%
Springfield	1,875	4,349	132%
Lafayette	1,490	3,354	125%
Milan	1,942	3,749	93%
Maumee	1,435	2,620	83%
Pleasant	1,864	3,312	78%
Adams	18,428	31,816	73%
Marion	2,326	3,858	66%
Lake	1,880	2,301	22%
Madison	1,466	1,771	21%
Jefferson	1,895	2,109	11%
Scipio	430	414	-4%
Monroe	2,158	1,927	-11%
Jackson	699	504	-28%
Wayne	155,285	103,803	-33%

Census data shows that the towns of Grabill and Woodburn experienced a slight population decrease from 2000 to 2010; however, more recent 2017 American Community Survey (ACS) data shows a population increase for these communities since 2010. All other communities and unincorporated areas in Allen County have experienced increases in population since 2010. Maumee Township has a population significantly concentrated in city/suburban locals and a sparsely populated rural population mix (See adjacent Tables)

Local Unit	2000	2010	% Change	2017	% Change
Town of Grabill	1,113	1,053	-5.4%	1,471	40%
City of Woodburn	1,579	1,520	-3.7%	1,651	9%
Maumee Township	2,619	2,620	0.04%	2,710	3%
Allen County	331,849	355,329	7.1%	367,747	3%

2.3.2 Amish Population and Park Implications

According to a 2019 report by the *Young Center for Anabaptist and Pietist Studies*, Indiana possess the third largest Amish population worldwide, with an estimated 57,430 Amish residing in Indiana. Allen County has an estimated Amish population of 3,325 (6%), or the fifth largest

2019 Amish Settlements in Indiana	Districts	Estimated population	% by County
Elkhart/LaGrange Counties area	192	25,660	45%
Adams County area	63	9,910	17%
Nappanee area	46	6,180	11%
Daviess County area	29	5,290	9%
Allen County area	23	3,325	6%
Other Counties (combined)	52	7,065	12%
Total	405	57,430	100%

Amish population in the state. Most of the Amish in Allen county have settled in rural locations around Grabill and Woodburn areas located in northeast Allen County. The largest proportion of Amish in Indiana is found in the northern region of Elkhart/LaGrange Counties, which currently accounts for about 45% of Indiana’s Amish population. Outside of Elkhart/LaGrange Counties, other Amish settlements are found in Berne, Allen County, and Adams County. Berne is home to Indiana’s most conservative Amish population, and is one of the few remaining agrarian-based Amish communities: Most Amish men in Allen County are employed in the construction industry.

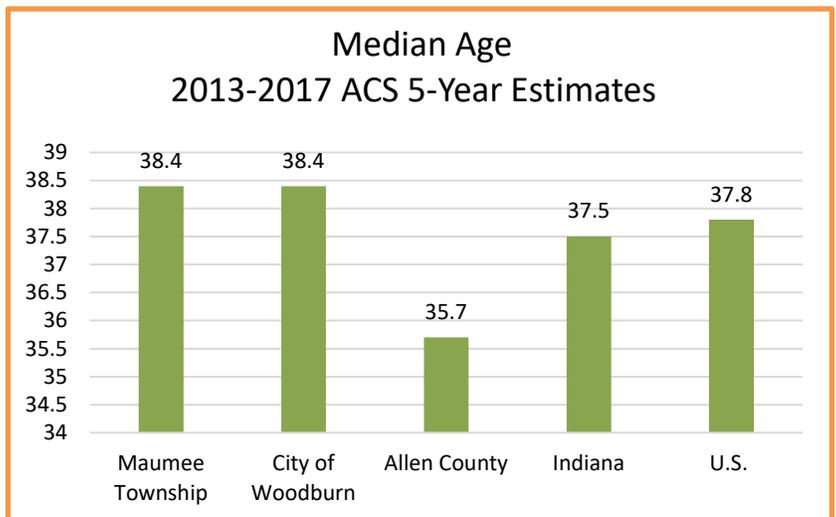


The local Amish of Maumee Township are known to frequent the Woodburn Community park facilities, and especially enjoy the use of the picnic and grill areas, as well as the playground facilities and basketball court. Many of the local Amish travel by horse and buggy, or on bicycles. The availability of a trail system in the Woodburn area would be a welcome amenity, and an alternative source of transportation for the Amish community.

2.3.3 Age Distribution

Median Age

According to 2013-2017 ACS estimates, Maumee Township and the City of Woodburn have a Median Age of 38.4. This represents an older median age when compared to Allen County, Indiana and the U.S (see adjacent chart).



Population by Age

When comparing population by age in Maumee Township and the city of Woodburn, the largest population representation by age is seen in the 45 to 54 age group and the second largest is the 25 to 34 age group. The smallest population representation is seen in the age groups 85 years and over, and the second smallest population is 75 to 84 age group (see adjacent Table).

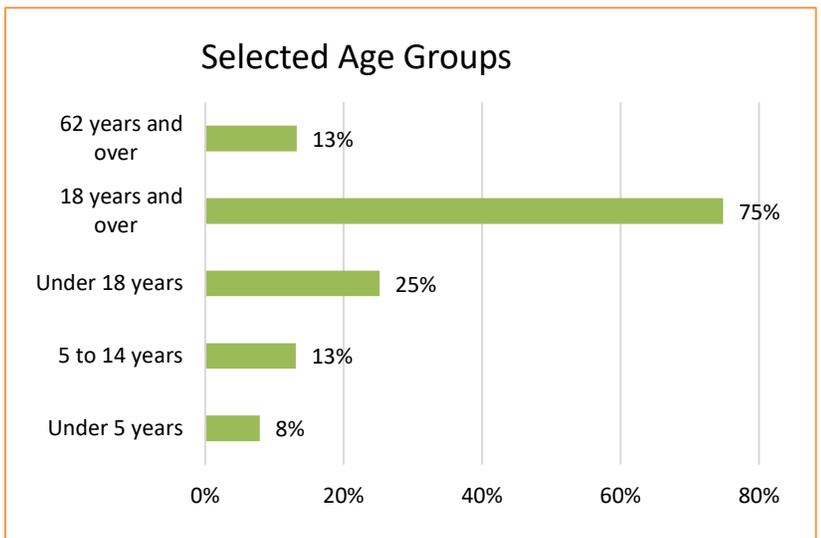
Selected Age Groups

When considering the population by selected age groups for park planning purposes, nearly 8% of the population is under 5 years of age (213 persons), and 13% of the population is 5 to 14 years of age (354 persons). Currently, 25% (684 persons) are under 18 years of age, and approximately 75% of the population is 18 years and over (an estimated 2,026 persons).

Another consideration for park planning is the influx of visitors that come to the Park during popular seasonal activities. Many visiting teams attend scheduled Youth League baseball/softball activities with attendees that often reside outside of Maumee Township. These factors have been considered throughout park improvement planning: It is normal that during scheduled baseball/softball seasonal events, the existing parking area is routinely maximized. That said, it is anticipated that the development of a new splash pad may likely cause a shortage of parking accommodations during the baseball/softball season. However, parking improvements are being addressed within the Board’s Action Items and Park Improvement Implementation Schedule over the next five years.

Woodburn Youth League photo provided with permission to reproduce, Shannon Riley, 2019

Population by Age Comparison				
City of Woodburn & Maumee Township (2013-2017 ACS)				
Age Group	City of Woodburn		Maumee Township	
	Number	%	Number	%
Under 5 years	89	5.4%	213	7.9%
5 to 9 years	104	6.3%	173	6.4%
10 to 14 years	129	7.8%	181	6.7%
15 to 19 years	126	7.6%	170	6.3%
20 to 24 years	80	4.8%	128	4.7%
25 to 34 years	241	14.6%	398	14.7%
35 to 44 years	195	11.8%	284	10.5%
45 to 54 years	211	12.8%	418	15.4%
55 to 59 years	169	10.2%	307	11.3%
60 to 64 years	99	6.0%	134	4.9%
65 to 74 years	124	7.5%	186	6.9%
75 to 84 years	62	3.8%	96	3.5%
85 years and over	22	1.3%	22	0.8%
Total	1651	100%	2710	100.0%
Green = Largest Population			Red = Smallest Population	



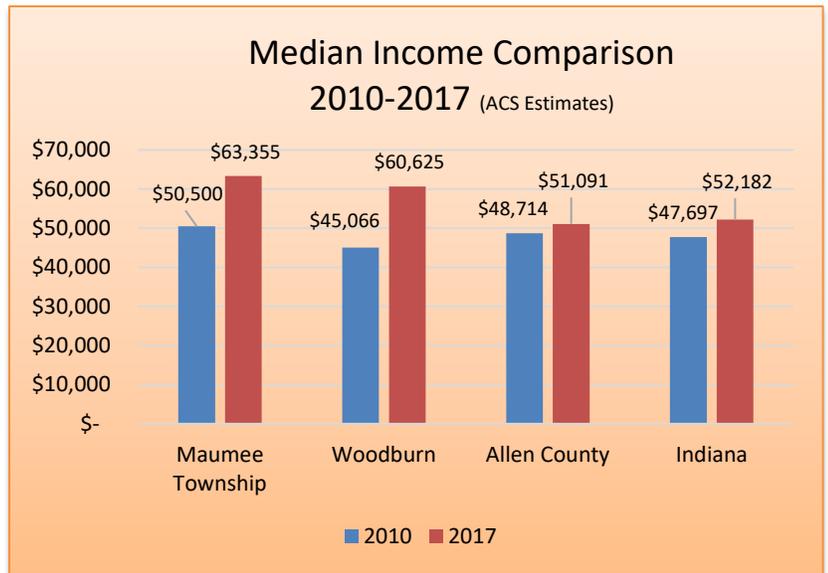
2.3.4 Race

Maumee Township is substantially less diverse than both Indiana and Allen County: An estimated 97.7 % of the population of Maumee Township is white alone and just over 1% is Hispanic or of two or more races. When reviewing *ACS Language Spoken at Home* documentation, zero (0%) of the population speak English *less than very well*. However, 1.2% of the population speak Spanish and 4.7% speak a language other than English (such as Pennsylvania Dutch from the existing Amish population). When using certain federal programs, communities in Allen County government are required to prepare *Language Access Plans (LAP)* and provide language assistance for persons with limited English proficiency. See the *2017 ACS Population by Race* Table below:

2017 ACS Population by Race	Maumee Township		Allen County		Indiana	
	Estimate	%	Estimate	%	Estimate	%
Total Population	2,710	100%	367,747	100%	6,614,418	100.0%
White alone	2,648	97.71%	292,318	79.49%	5,546,787	83.9%
Black or African American alone	2	0.07%	42092	11.45%	613060	9.3%
American Indian and Alaska Native alone	0	0.00%	728	0.20%	15027	0.2%
Asian alone	1	0.04%	12910	3.51%	137680	2.1%
Native Hawaiian and Other Pacific Islander alone	0	0.00%	151	0.04%	2635	0.0%
Some other race alone	25	0.92%	6581	1.79%	145791	2.2%
Two or more races:	34	1.25%	12967	3.53%	153438	2.3%
Two races including some other race	3	0.11%	1167	0.32%	19804	0.3%
Two races excluding some other race, and three or more races	31	1.14%	11800	3.21%	133634	2.0%
Hispanic or Latino Origin (of any race)	28	1.03%	26,546	7.20%	441,968	6.70%

2.3.5 Income

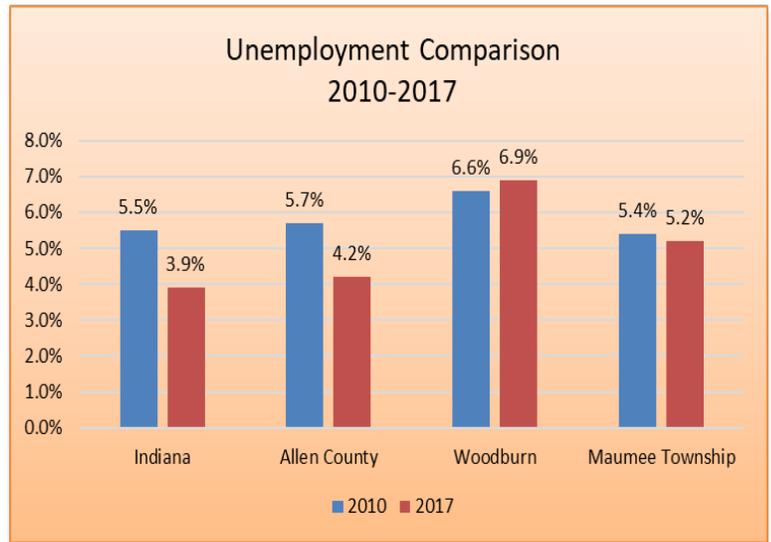
When comparing incomes from 2010 to 2017 for Maumee Township, the city of Woodburn, Allen County and the state of Indiana, Woodburn experienced the most significant increase of median income since 2010 (up 35%). However, Maumee Township had a higher median income of \$63,355 in 2017 and \$50,500 in 2010, based on the American Community Survey (ACS) from US Census estimates. Indiana, as a whole, had a lower median income of \$52,182 in 2017, but had a higher median income than the city of Woodburn in 2010. Both Woodburn and Maumee Township experienced a double-digit percentage change in median incomes, whereas, Allen County and the state’s median incomes had a more modest increase of 5% for the county, and 9% for the state of Indiana.



% Change in Median Income since 2000	
Maumee Township	25%
Woodburn	35%
Allen County	5%
Indiana	9%

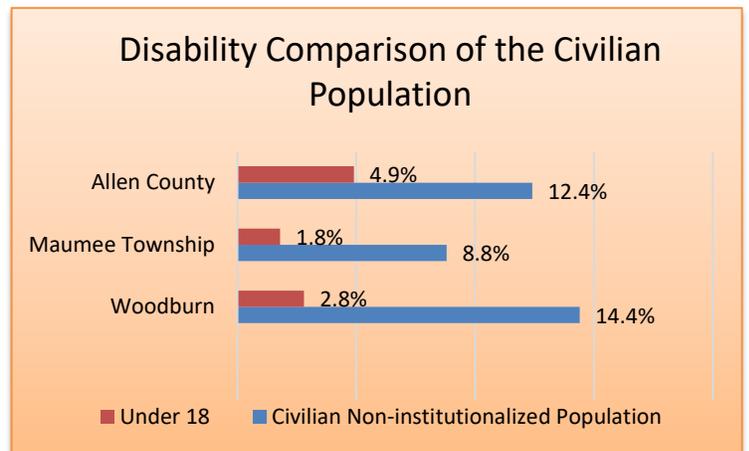
2.3.6 Unemployment

Unemployment has seen some improvement since 2017, with the exception of the city of Woodburn, which experienced a slight increase of 0.3% since 2010. Woodburn has held the highest unemployment rate when compared to Maumee Township, Allen County and the state. Allen County and Woodburn have maintained a higher level of unemployment since 2010; however, Maumee Township had a lower level of unemployment in 2010 when compared to other communities, but has since increased to a higher level of unemployment compared to Allen County and the state in 2017 (see adjacent Unemployment Comparison graph).



2.3.7 Disabilities

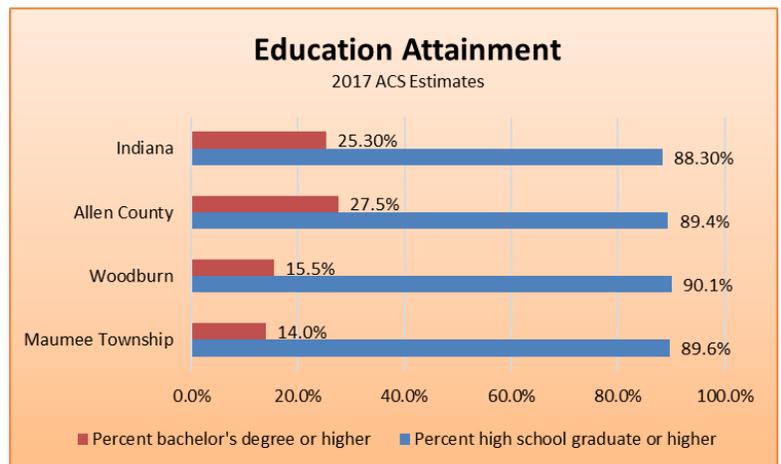
When comparing the proportion of persons with disabilities of the civilian non-institutionalized population and those under the age of 18, the City of Woodburn has a higher proportion of disabled than Allen County and Maumee Township with 14.4% of the population of Woodburn having disabilities. However, Maumee Township, as a whole, has a lower proportion of disabled of both identified populations, and Allen County has a higher proportion of disabled persons under the age of 18. The numerical data shows that Woodburn has 11 persons under the age of 18 with a disability, and a total civilian population of 237 persons with a disability. Maumee Township has 12 persons under the age of 18 with a disability and a total population of 238 persons with a disability (see the Disability Comparison graph).



Note: A lesser number of disabled within a community does not affect or limit the legal obligation to provide ADA accessibility accommodations of public facilities.

2.3.8 Education Attainment

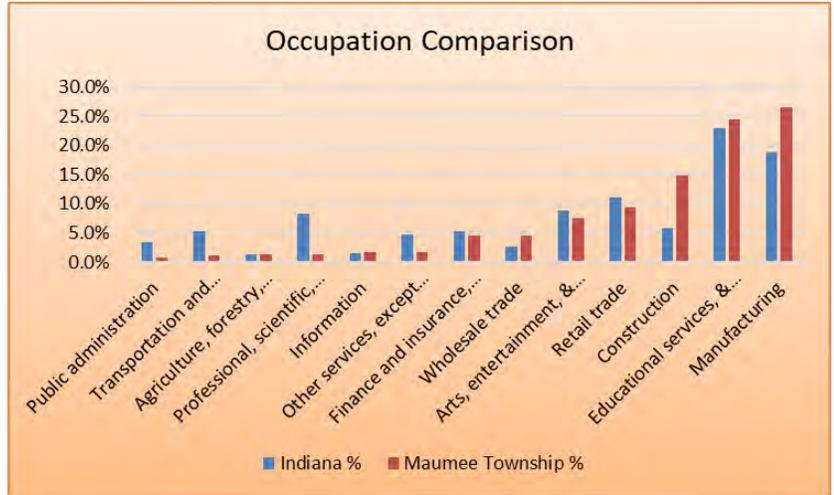
Maumee Township is very similar in terms of educational attainment for the proportion of those earning a high school diploma or higher when compared Allen County, the city of Woodburn and the state of Indiana. 2017 ACS



estimates that Maumee Township has 89.6% earning a high school diploma or higher, 90.1% of Woodburn’s population, 89.4% of Allen County, and 88.3% from the state of Indiana earned a high school diploma or higher. However, there is a disproportion for those earning a bachelor’s degree or higher: In 2017 Maumee Township had 14% earning a bachelor’s degree or higher, Woodburn earning 15.5%, Allen County earning 27.5%, and the state earning 25.3% with a bachelor’s degree or higher (see Education Attainment graph).

2.3.9 Occupations

Based on 2013-2017 ACS estimates, civilian workers in Maumee Township work primarily in “Manufacturing, Educational Services and Construction” (66% of the population work in these three trades), and approximately 9% work in retail trades. When compared to Indiana, the percentages are lower for occupations of manufacturing, construction and educational services found in the state, but higher in retail trade, transportation and warehousing, and arts and entertainment than proportions of occupations in Maumee Township (see Occupation Comparison graph).



The types of occupations found in a community may have important implications as parks are often used as a place to “get away” for lunch or a break for those working in manufacturing or office settings. Parks located in close proximity to industrial and or office facilities can help to fulfill this need. See the 2013-2017 ACS estimates for *Occupations in Maumee Township/Indiana* in the Table below:

Occupations	Maumee Township		Indiana	
	Count	%	Count	%
Total Civilian Employed Population 16 and Over	1435	%	3,124,295	%
Agriculture, forestry, fishing & hunting, & mining	19	1.3%	41,764	1.3%
Arts, entertainment, & recreation & accommodation & food svc.	109	7.6%	277,122	8.9%
Manufacturing	382	26.6%	587,394	18.8%
Construction	214	14.9%	183,127	5.9%
Educational services, & health care & social assistance	351	24.5%	718,989	23.0%
Finance & insurance, & real estate & rental & leasing	64	4.5%	162,248	5.2%
Information	24	1.7%	49,044	1.6%
Other services, except public administration	25	1.7%	144,461	4.6%
Professional, scientific, & mgmt., & administrative & waste mgmt. svc..	19	1.3%	257,049	8.2%
Public administration	12	0.8%	107,432	3.4%
Retail trade	135	9.4%	348,678	11.2%
T ransportation and warehousing, and utilities	16	1.1%	166,005	5.3%
Wholesale trade	65	4.5%	80,982	2.6%

2.3.10 Access to Exercise Opportunities

According to the 2019 Indiana County Health Rankings and Roadmaps website, Allen County ranks 43rd out of 92 in the state for “overall health outcomes”. 79% of its population has reasonable access to exercise opportunities, thus; Allen County ranks higher than the State of Indiana, as a whole, which estimates 75% of the average population has access to exercise opportunities. However, it is important to note that this may be due to the city of Fort Wayne, the County seat, which has 86 parks covering 2,805 acres of parkland, several YMCAs, private gyms, county parks, and 113 miles of multi-use trails. U.S. top performers range in the 91% for access to exercise. Individuals are considered to have access to exercise opportunities if they 1) reside in a census block that is within a half mile of a park; 2) reside in an urban census block that is within one mile of a recreational facility; or 3) reside in a rural census block that is within three miles of a recreational facility. Note: Local, state and national parks, and facilities including gyms, community centers, YMCAs, dance studios and pools are included in the “Access to Exercise Opportunities” measure. It should be noted that these facilities are not available in the city of Woodburn.

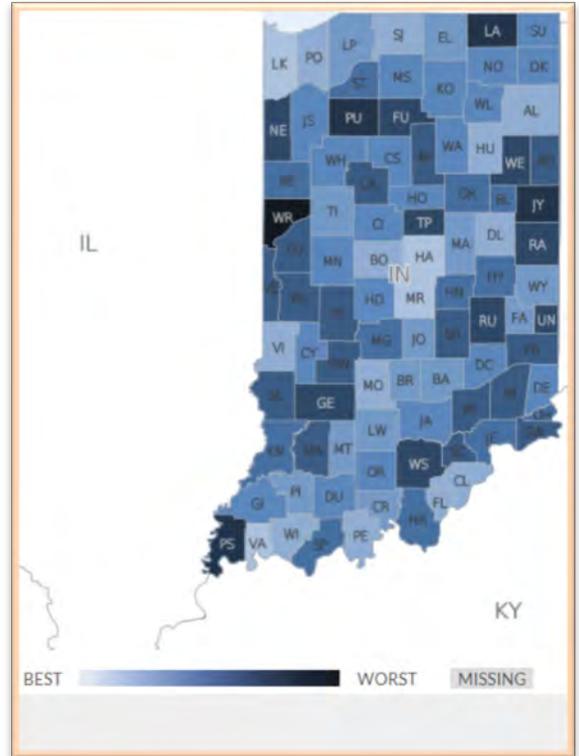


Figure 9: Access to Exercise Opportunities IN Map Indiana County Health Rankings

2.3.11 Statewide Comprehensive Outdoor Recreation Plan

According to the 2016–2020 Indiana Statewide Comprehensive Outdoor Recreation Plan (SCORP), Allen County does “not meet recommendations” for recreational acreage. The SCORP is a resource that quantifies and analyzes the state’s outdoor recreation resources for social, environmental, health and economic benefit of citizens statewide. SCORP is intended to support local, regional, and state-level recreation decision making, and foster research, partnerships and cooperation among users, planners, government officials, nonprofits, and the private sector”. The SCORP describes how Indiana has set a “Level of Service” (LOS) of a minimum of 0.02 acres (20 acres/1000 people) of outdoor recreational space including parks, recreation, and open space available per person. According to the SCORP, Allen County is short of recreational space available per person by 22%, or 1,653.69 acres.



Figure 10: Outdoor Recreation Acres, by

Level-of-service (LOS) standards are measures of the minimum amount of a public facility which must be provided to meet a community's basic needs and expectations. National Parks & Rec. Association (NRPA) states that “a park system, at a minimum, should be composed of a ‘core’ system of park lands, with a total of 6.25 to 10.5 acres of developed open space per 1000 population. Note: Neighborhood Parks have a LOS recommendation of 1.5 Acres/ Per 1000 population (NRPA) (See Appendix Section 6.8).

2.3.12 Summary of Findings

The following is a summary of findings related to the social and economic factors with implications for the park.

- The population of Maumee Township experienced an increase in population of 89% from 1960 to 2017, with the greatest increase occurring from 1970 to 1980 (26% increase). The slowest growth occurred from 2000 to 2010 when the population increased by only 1 person (0.04% increase).
- An estimated 61% of the township's total population live within the city of Woodburn or in the suburban areas within the study area (Woodburn' population 1651/ Maumee's population 2710). Approximately 10% (271) is predominantly composed of Old Order Amish township residents living in dispersed agricultural properties in the rural balance of the township area;
- The population in Maumee Township and the city of Woodburn has a Median Age of 38.4. This represents an older Median Age when compared to Allen County, Indiana and the U.S;
- The highest distribution of population representation by age is seen in the 45 to 54 age group, and the second highest is the 25 to 34 age group. The smallest population representation is seen within elderly age groups (ages 75 to 84 and 85 years and over);
- Currently 25% of the population is under the age of 18, and 75% is over 18 years of age. Thirteen percent (13%) of the population is aged 5-14, and 8% of the population is under 5 years old;
- Maumee Township less diverse than the State of Indiana with 97.7% of Maumee's population of a "White Alone" race and only 1.25% consist of two or more races;
- Maumee Township has a median income of \$63,355 per 2017 ACS estimates, which is higher than median Income levels for the city of Woodburn, Allen County and the state;
- Unemployment in Maumee Township was reported at 5.2% in 2017. This is lower than the proportion for the city of Woodburn at 6.9%, and higher than the proportion of unemployed for Allen County at 4.2% and the State at 3.9%;
- The percentage of individuals with disabilities is proportionally lower in Maumee Township (8.8%) than the proportion of disabled in Allen County (12.4%) and the city of Woodburn (14.4%). **Note:** *A lesser number of disabled within a community does not affect or negate the legal obligation to provide ADA accommodations of its public facilities;*
- The population of Maumee Township is similar in education attainment levels for those earning a high school diploma or higher when compared to Allen County, the city of Woodburn and the state; however, a lower proportion of educational attainment exists for those earning bachelor's degree, or higher levels of education for persons residing in Maumee Township and Woodburn;
- The majority of Maumee Township civilian workers are employed in "Manufacturing (26.6%), Education (24.5%), and construction-related occupations (14.9%);
- Persons in Northeast Allen County, as a whole, may have fewer recreational opportunities than others found in the state; Allen County, as a whole, does not meet recommendations per the 2016-2020 Indiana Statewide Comprehensive Outdoor Recreation Plan (SCORP).

3.0 INVENTORY

3.1 Parks Located within Maumee Township

The only recreational facility presently provided by Maumee Township is the Woodburn Community Park located on Overmeyer Street. This parcel of land was donated to Maumee Township by the Overmeyer family, and the park was dedicated in 1945. Early development consisted of a ball diamond which was utilized by Woodburn High School; a township school that later consolidated.



Currently, the Woodburn Community Park contains four (4) lighted ball diamonds, playground equipment, two (2) horseshoe pits, an area for sand volleyball and basketball court, a shelter house, a two-bay concession stand and public restrooms, picnic areas, two (2) batting cages and limited internal parking areas.

The Park Board does not directly provide community recreation programs, but does facilitate most of the programs that are available in the township. The *Woodburn Youth League*, a volunteer organization, provides baseball and softball for area children, with various games played at the Community Park ball fields provided by the Park.

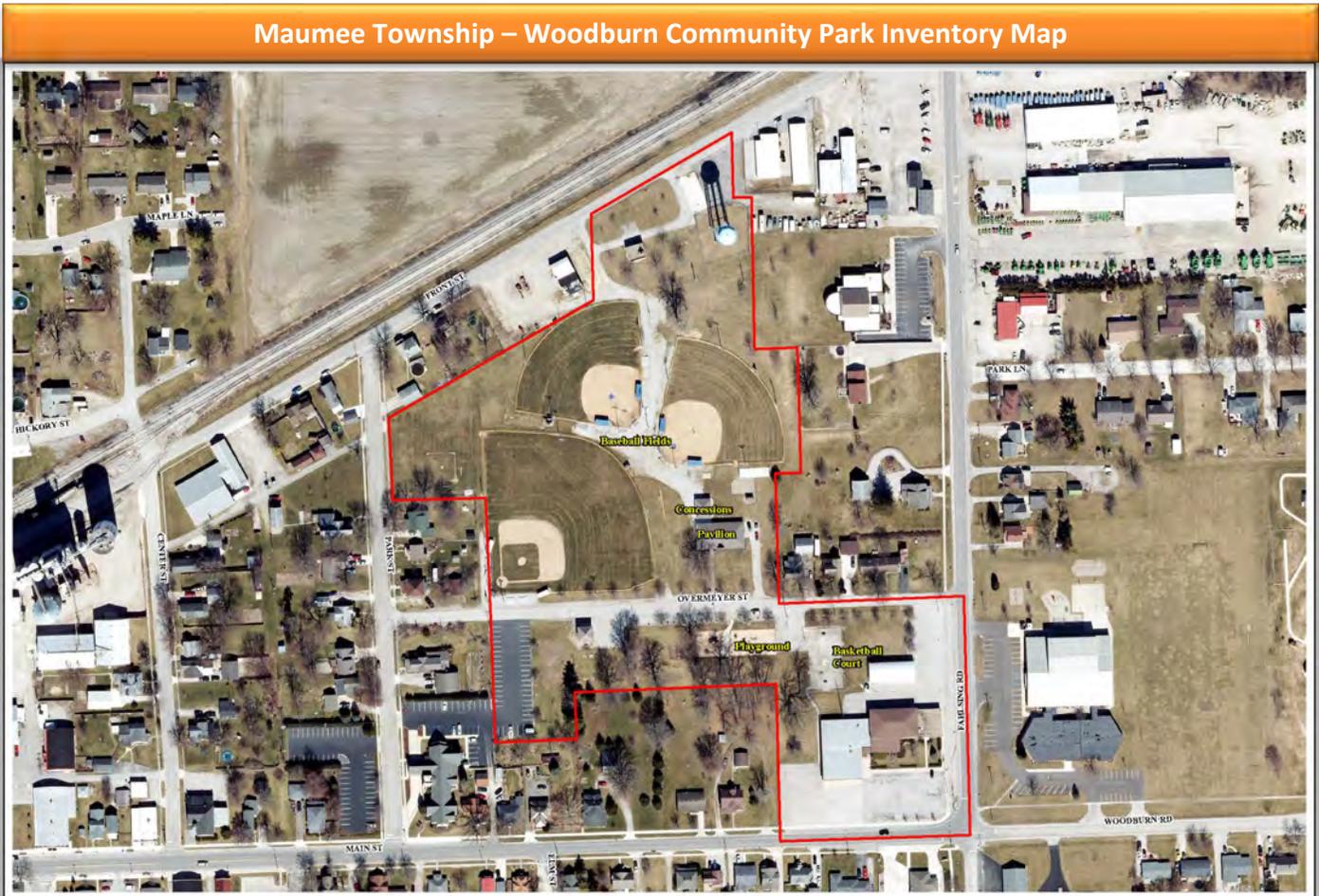


Figure 11: Park Inventory Map

3.1.1 Woodburn Community Park

The Woodburn Community Park is 59 years of age and has several amenities in need of improvement. Below is a physical inventory table with condition rankings, and recent photos of existing conditions are provided below and on following pages:

WOODBURN COMMUNITY PARK INVENTORY						
NAME: <u>Woodburn Community Park</u>		AGE OF PARK: <u>59 YRS</u>	ACRES: <u>8</u>	LOCATION: <u>Overmeyer Street</u>		Pavilion Rentals: <u>Yes</u>
PARK AMENITY	NUMBER OF UNITS	YEAR BUILT	ADA FIRM/STABLE ROUTE (Yes/No)	CONDITION: (Excellent /Fair /Poor)	(LOW / MODERATE / HEAVY)	LIST STRENGTHS/WEAKNESSES
Shelter House/Pavilion (Enclosed 1959)	Capacity: 169	1951-1959	Yes	Fair	Moderate/Heavy	STRENGTHS
Fenced Baseball Diamonds w/Score Board	4	2-30 years	Some limestone areas	Excellent/Fair	Heavy / Seasonal	New baseball fencing & score boards
Bleachers	12	1-15 years	Limestone	Excellent/Fair	Heavy / Seasonal	4 ballfields (1 new) sizeable baseball fields
Concession Stand	-Stand / 2 bay	30+ years	Limestone to paved	Fair	Heavy / Seasonal	New lighting at baseball fields
Lighting (Light Poles)	18	Varies	N/A	Excellent/Fair	Heavy / Seasonal	New batting cage
Batting Cage	2	Varies	Limestone to paved	Excellent/Fair	Heavy / Seasonal	New dugouts (most covered)
Dugouts	6	Varies	Limestone	Excellent/Fair	Heavy / Seasonal	Several storage buildings
Horseshoes	2	20 + years	No	Fair/Poor	Low Usage	2-Bay concession stand
Basketball Court	1 (W/2 hoops)	25 + years	Yes	Fair	Moderate/Heavy	Highly used baseball facilities
Sand Volleyball	1	15 + years	No	Poor	Low Usage	Volunteerism (baseball events/concessions)
Parking Area: Number of Spaces	40 +	Unknown	No handicap spaces	Fair	Heavy / Seasonal	Activities for varying ages
Parking Area: ADA Spaces	0 at park	N/A	Paved / limestone	N/A	N/A	Flushable Toilets/Mens & Womens restrooms
Playground Area(s)		Varies	Sidewalk areas	Fair	Heavy / Seasonal	Newer ballfield signage & scoreboards
Infant Playground (Ages 6-23 months)	1	Approx. 1980s	No	Fair	Moderate/Heavy	WEAKNESSES
Toddler Playground Area (Ages 2-5)	1	Appx. 1980s	No	Fair	Moderate/Heavy	Playground mulch/ not ADA
Children's Playground (over 5 Years)	1	2010 (varies)	No	Fair	Moderate/Heavy	No handicap parking
Swings - Over 5 years	4	Appx. 1990s	No	Fair/Poor	Moderate/Heavy	Overgrown sand volleyball area
Toddler Swings - 0-2 yrs.	5	(2 Sets)	No	Fair	Moderate/Heavy	Missing firm/stable routes to some facilities
ADA Apparatus	0	N/A	No	N/A	Moderate/Heavy	Limited benches in some areas
Climbing Apparatus	4	Approx. 2000s	No	Fair	Moderate/Heavy	Some outdated apparatus/ swingsets
Riding/Bouncing Apparatus	3	Approx. 1980s	No	Fair	Moderate/Heavy	Windows @ Shelter House need updates
Merry-go-Round/Spinning Apparatus	2	(1-Toddler)	No	Fair	Moderate/Heavy	Bldg. code issues @ Shelter House
Climbing/Rock Wall	1	Approx. 2000s	No	Fair	Moderate/Heavy	Missing ADA picnic areas
Slides	8	Varies	No	Fair	Moderate/Heavy	No interconnected trails
Benches	2	5-7 years	No	Fair	Moderate/Heavy	Restrooms/outdated / non-ADA compliant areas
Picnic Tables	15	20 Years	No	Fair	Moderate/Heavy	Bike racks used for barricade
Walking Area / Trails	Sidewalk Areas	Varies	Sidewalk Areas	Fair	Moderate/Heavy	Planter spaces currently unmaintained
Water Spigots	4 Total (2 at Playground - 2 at Baseball Fields)			Fair	Seasonal	Overhead power lines along Overmeyer St.
Bike Racks	2	2000s	No	Fair	Low Usage	Restrooms/Shelter House unheated
Grills	2	2008-09	No	Fair	Low Usage	
Flower Planters	8	(4 @ pavilion built 1950s)		Fair	Low Usage	
Other - Storage Buildings	5	(4 @ baseball fields, 1 grandstand bldg.)		Fair	Moderate/Heavy	



Shelter House (facing north)
Estimated Occupancy: 169



2-Bay Concession Stand / Restrooms (facing southeast)



Inside Shelter House (facing east at overhead doors)



Inside Shelter House (facing west at exit areas)



Baseball Field, dugouts and bleacher area (facing southwest)



Bleachers/water spigot (facing west)



Baseball Field, picnic table, lighted areas (facing north)



Asphalt parking area (facing southeast)



Sand volleyball area (facing south)



Horseshoes area (facing south)



Toddler / small children's playground area (facing southwest)



Children's playground area (facing northeast)



Larger children's swing-set area (facing east at basketball area)



Slides & climbing area (facing northeast at shelter house)



Climbing area (facing southeast)



Grill, picnic areas (facing northeast)



Toddler swings facing west at picnic areas



Toddler merry-go-round, slide area facing southwest



Larger merry-go-round and slide (facing north)



Toddler merry-go-round (facing toward east playground area)

3.1.2 Progress Report

The Maumee Township Park Department has made numerous park improvements with an overall investment estimated at \$105,600 since 2015. Several improvements were achieved with generous community donations and volunteer assistance from members of the *Woodburn Youth League*. In addition, the *Woodburn Community Association* assisted with upgrades to the shelter house. A Progress Report identifying various improvements is itemized with estimated costs and the types of funds used in the table below. Recent photos of park improvements are provided on the following pages.

Progress Report				
Maumee Township - Woodburn Park and Recreation Department (2015-2019)				
YEAR	DESCRIPTION OF IMPROVEMENT	FUND	COST	
2015	Scoreboard for Baseball Diamond	Parks & Rec Fund	\$ 2,885	
	Restroom Hand Dryers	Parks & Rec Fund	\$ 1,255	
	New Doors Installed @ Shelter House	Parks & Rec Fund	\$ 4,105	
	New Community Tables @ Shelter House	Parks & Rec Fund	\$ 1,100	
SUB-TOTAL			\$ 9,345	
2016	New Gutters & Soffit on Shelter House	P & R Donation from WCA	\$ 5,785	
	New Concrete & Sidewalks between Shelter house and Restrooms	Parks & Rec Fund	\$ 3,000	
	New Stone and Upgraded parking on S. Overmeyer Rd.	Parks & Rec / Donated Labor	\$ 1,500	
	New Landscape Timbers for Perimeter of Playground Area	Parks & Rec Fund	\$ 1,600	
	New Scoreboard for Baseball Diamond	Parks & Rec Fund	\$ 2,661	
	Paint concession stand /dugout/sheds	Sponsors/ Registration fees/ Fundraisers	\$ 192	
	Hot Dog Roller	Sponsors/ Registration fees/ Fundraisers	\$ 227	
	Popcorn Machine	Sponsors/ Registration fees/ Fundraisers	\$ 300	
	Install shelves and countertops, painted inside in concessions	Sponsors/ Registration fees/ Fundraisers	\$ 100	
	Tile on Fences	Sponsors/ Registration fees/ Fundraisers	\$ 360	
	Dirt for baseball field area	Parks & Rec Fund	\$ 670	
	Turf on diamonds (over last 4 years)	Sponsors/ Registration fees/ Fundraisers	\$ 4,800	
	SUB-TOTAL			\$ 21,195
2017	Seal and Re-Stripe Parking Lot	Parks & Rec Fund	\$ 1,695	
	New Landscaping in front of Shelter House	Parks & Rec Fund	\$ 535	
	Playground Mulch	Parks & Rec / Donated Labor	\$ 2,250	
	New Light Poles at Main Baseball Diamond	Parks & Rec / Insurance	\$ 10,000	
	2 Chest Freezers	Donation / Randy Seiger	\$ -	
	Shingles on (2) sheds	Donation / Farm Building Supply	\$ -	
	Grass seed	Sponsors/ Registration fees/ Fundraisers	\$ 340	
	Turf on diamonds (over last 4 years)	Sponsors/ Registration fees/ Fundraisers	\$ 4,800	
	SUB-TOTAL			\$ 14,820
	2018	New T-Ball Diamond (Dirt and Stone)	Parks & Rec	\$ 3,050
Lighting for Ball Diamonds		Parks & Rec	\$ 14,000	
New Baseball Field (diamond #4) as follows:				
Fence Material		\$3000 from Township, \$7000 from the city of Woodburn; remainder sponsorships / Registration fees /Fundraisers	\$ 7,000	
Fence Installation Labor			\$ 4,800	
Player Benches			\$ 1,360	
Bases, pitcher's plates, plugs			\$ 256	
Dirt			\$ 5,500	
Turf			\$ 832	
Tile topper			Donation / Mike Fiedler Memorial	\$ 150
New Batting Cage (next to diamond #2) as follows:				
Concrete		\$3000 Donation /Mike Fiedler Memorial Fund; remainder from sponsorships/ registration fees / fundraisers	\$ 2,600	
Fence			\$ 3,150	
Fence Installation Labor			\$ 2,010	
Net/cables/carabiners			\$ 916	
Tile			\$ 56	
Batter's Mat and Soft Toss Mats			\$ 642	
New Shed (Diamond #3)		Eagle Scout leaders & sponsors generated by Eagle Scouts - Dan Hershberger	\$ 1,648	
Scoreboard (Diamond #3)		Pd for by Township	\$ 2,664	
Poles for Scoreboard (Diamond #3)		Donation / Shambaugh	\$ -	
(4) new Norm McNally signs	Donation / New Haven Print	\$ -		
Turf on diamonds (over last 4 years)	Sponsors/ Registration fees/ Fundraisers	\$ 4,800		
SUB-TOTAL			\$ 55,434	

Progress Report (Continued)			
Maumee Township - Woodburn Park and Recreation Department (2015-2019)			
YEAR	DESCRIPTION OF IMPROVEMENT	FUND	COST
2019	Playground Mulch	Parks & Rec	\$ 1,800
	Master Plan Updates	NIRCC	\$ -
	Dirt bin by Diamond 4	Lumber donation / Farm Building Supply Labor Donation / Power Clean	\$ -
	Surface on diamonds (over last 4 years)	Sponsors/ Registration fees/ Fundraisers	\$ 4,800
	SUB-TOTAL		\$ 4,800
GRAND TOTAL:			\$ 105,594



New mulch at playground (2019)



New gutters and soffit at Shelter House



New batting cage (2018)



Restroom paint improvements



New safety fencing covers



New dugout fencing



New dugout area
(Youth League Volunteers/Activities)





New baseball field soil



New baseball field improvements



New scoreboard



Turf for new baseball field



Volunteer efforts at new baseball field

Park Improvement Photos provided with permission to reproduce, Shannon Riley, 2019

the early 1900s. Most of Acres Land and Trust 85 nature preserves are free and open to the public daily from dawn to dusk. For more information visit the Blue Cast Springs website at: www.acreslandtrust.org.

3.1.4 Travel Distance to other Recreational Facilities

Pavilion updates, restrooms and playground structures remain high priorities for the Board. However, the diversity of other recreational activities is limited. Township residents travel considerable distances to use recreational facilities, some of which can be provided with improvements to the Woodburn Community Park.

The active use recreation destinations for local residents are as follows: The Harlan tennis courts, basketball courts and ball diamonds are located approximately 6-miles from Woodburn; Metaea Park, located west of Leo-Cedarville is situated approximately 11 miles from Woodburn; Fort Wayne’s Kreager Park with soccer fields, tennis courts and other facilities are located approximately 10 miles from Woodburn; the New Haven Parks are located approximately 9-miles from Woodburn; and The Hurshtown Reservoir is located approximately 10 miles from Woodburn

(see Figure 13: Travel Distance Map).

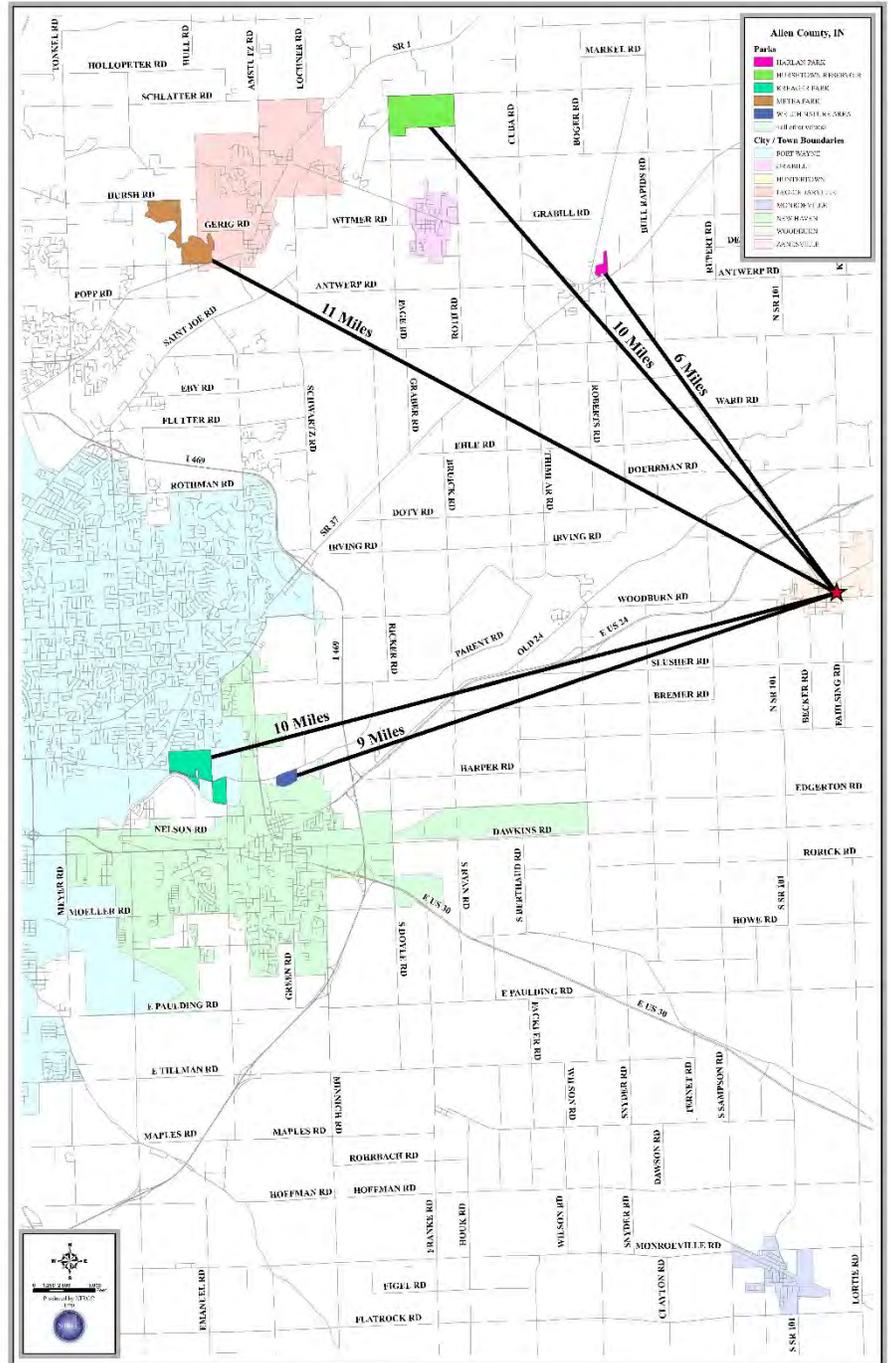


Figure 13: Travel Distance Map

Note: The closest fitness center from the Woodburn Park is located at Leo-Cedarville (Anytime Fitness), and this facility is a distance of approximately 11 miles from Woodburn. The limited availability of exercise opportunities had been expressed as a need by local residents in several park survey comments, as well as the *Woodburn Strategic Investment Plan* survey.

3.2 Accessibility and Universal Design

3.2.1 Statement of Accessibility for Maumee Township

At present, the Maumee Township Park and Recreation Board currently offers one 8-acre park which is located within the city limits of Woodburn. Its aerial footprint reveals that it is approximately 90% sports oriented; having been developed over a period of many decades without the benefit of a master plan until the DNR approved *2015-2019 Maumee Township Park and Recreation Master Plan*.

Currently four (4) ball diamonds occupy the majority of all available open space, with parking, a shelter and playground in supporting roles, yet divided from the active use areas by a city street (Overmeyer St.). Restroom areas and the shelter house provide firm and stable surfaces to enter the facility, but users must cross Overmeyer to gain access. Restroom facilities are older and not fully-equipped with current ADA facilities (see adjacent photos).

It is the mandate and pledge of the Park Board to provide access to all current and future facilities, programs and activities. The Board strives to provide access and assistance to people with physical and mental disabilities or inability to pay, both temporary and permanent.

Shelter House/Pavilion

The Shelter House is available to the general public to host various activities from April through October with an estimated capacity of 169 persons. The facility is used for summer festival activities and available to rent with a fee of \$75 per day. The facility is equipped with electricity, basic kitchen accommodations, restroom facilities and screen for presentations. New tables were purchased in 2015 for general use. Renters are provided general instructions regarding cleaning, regulatory information such as “no smoking” on the premises and safety information.

The shelter house was built in the 1950s and has several areas of concern: The exterior doors do not meet current commercial ADA standards with panic bars or exit signs, and multiple windows are in disrepair and need replaced. Additionally, the facility has no heating system which escalates its structural decline. Due to the high costs associated to upgrade the facility to current standards, a question was posed in the public survey to determine whether the Park Board should upgrade the existing facility or replace it with a new structure. The results of survey questions are discussed in the Public Participation portion of this Plan. It is important to note that restroom and shelter house improvements are listed within the Board’s 2020-2024 Action Plan and Implementation Schedule (see Section 5).



Right to Participate

A person with a disability has the right to register for and participate in recreation or leisure activities. In effect, every park and recreation program offered for people with disabilities is available to people without disabilities. So long as he or she meets "essential eligibility" requirements required of all registrants, such as registering before the program is full and paying the same registration fee that others pay (unless by discretionary waiver), participation is welcomed.

Woodburn Youth League (WYL)

By agreement with the Maumee PRB, the *Woodburn Youth League* provides scheduling and governance of diamond use. One of the use policies is that if a child is deemed by the parents and/or guardian to have the ability to play, then the child will play.

Any injuries that may occur as a result of 'normal' play are covered by WYL insurance.

Any injuries caused or further compounded by the child's disability fall under the parents and/or guardian insurance. To date, there have been no claims against the WYL.



Right to Reasonable Accommodations

A person with a disability has the right to reasonable accommodations, to meet essential eligibility requirements, if necessary to facilitate or enable participation in the activity of his or her choice. Accommodations include changes in rules and policies, and other efforts to facilitate participation

Current Accessibility

The Community Park has accessible walkways, shelter house, picnic areas and restrooms. Every activity available in the park has been developed to be accessible to as many people as possible through one means or another, except for certain play structures. However, it must be noted that if any portion of the park proves inaccessible, the park is considered inaccessible. For Universal Design purposes, it is the Board's commitment to upgrade amenities to current ADA standards as part of upcoming improvements and outlined in the future implementation schedule.

Future planned park development is scheduled to include full accessibility in design. Seeking out a playground inspector certified by the National Playground Safety Institute is recommended. Both Fort Wayne and Allen County Parks have available staff members who meet the criteria. A professional outreach to seek their assistance would likely be positively received.

Proposed Accessibility Enhancements

The Maumee Township Park and Recreation Board has a mixture of older and newer play structures in the Woodburn Community Park. Some of the structures do not meet current *Consumer Product Safety Commission* guidelines, *National Playground Safety Institute* guidelines, or the *Americans with Disabilities Act Accessibility Guidelines for Play Areas*.



A Table of ADA components required to be on an accessible route is provided as a reference as the Board progresses with proposed park improvements (see adjacent table).

In addition, the Park Department should conduct safety checks on a scheduled basis and update equipment with safe and age-appropriate play equipment on an ongoing basis. *Note: The park board has scheduled improvements to address various ADA compliance issues as outlined in the 2020-2024 Action Plan and Implementation Schedule. However, the funding of various park improvements is contingent of obtaining successful grant awards and donations to cover the costs (please refer to Section 5).*

ADA Number and Types of Ground Level Play Components Required to be on Accessible Route		
Number of Elevated Play Components Provided	Minimum Number of Ground Level Play Components Required to be on Accessible Route	Minimum Number of Different Types of Ground Level Play Components Required to be on Accessible Route
1	Not applicable	Not applicable
2 to 4	1	1
5 to 7	2	2
8 to 10	3	3
11 to 13	4	3
14 to 16	5	3
17 to 19	6	3
20 to 22	7	4
23 to 25	8	4
More than 25	8 plus 1 for each additional 3 over 25, or fraction thereof	5

EQUITABLE ACCESS

According the 2021-2025 Statewide Comprehensive Outdoor Recreation Plan (SCORP) “Public entities have an ongoing obligation to ensure that individuals with disabilities are not excluded from programs and services because facilities are unusable or inaccessible to them.” It also states that there is no “grandfather clause” in the ADA that exempts older facilities. However, the law strikes a careful balance between increasing access for people with disabilities and recognizing the constraints many public entities face. It allows entities confronted with limited financial resources to improve accessibility without excessive expense. And also states that “entities are not required to take any action that would result in undue financial and administrative burdens”

(source: <https://www.in.gov/dnr/outdoor/files/or-scorp-chap5.pdf> pgs. 64-65).

3.2.2 ADA Coordinator

The Woodburn Community Park, located within the corporate boundaries of the City of Woodburn, has identified the current ADA Coordinator in Resolution #18-229. City Council members of Woodburn, Indiana are responsible to ensure the implementation of the City’s Title II of the ADA and grievance procedure. The City appointed Michael Martin to serve as the ADA Coordinator as well as the Title VI Coordinator for the City of Woodburn. The contact information for the ADA and the Title VI Coordinator is as follows:

Michael Martin
 ADA Coordinator, Title VI Coordinator & City Councilman
 22735 Main Street, PO Box 665, Woodburn, IN 46797
 260-433-1993 cell; 260-632-5318 City Hall
councilman@cityofwoodburn.org

Note: A Grievance Policy is provided in Appendix Section 6.3

4.0 PUBLIC PARTICIPATION

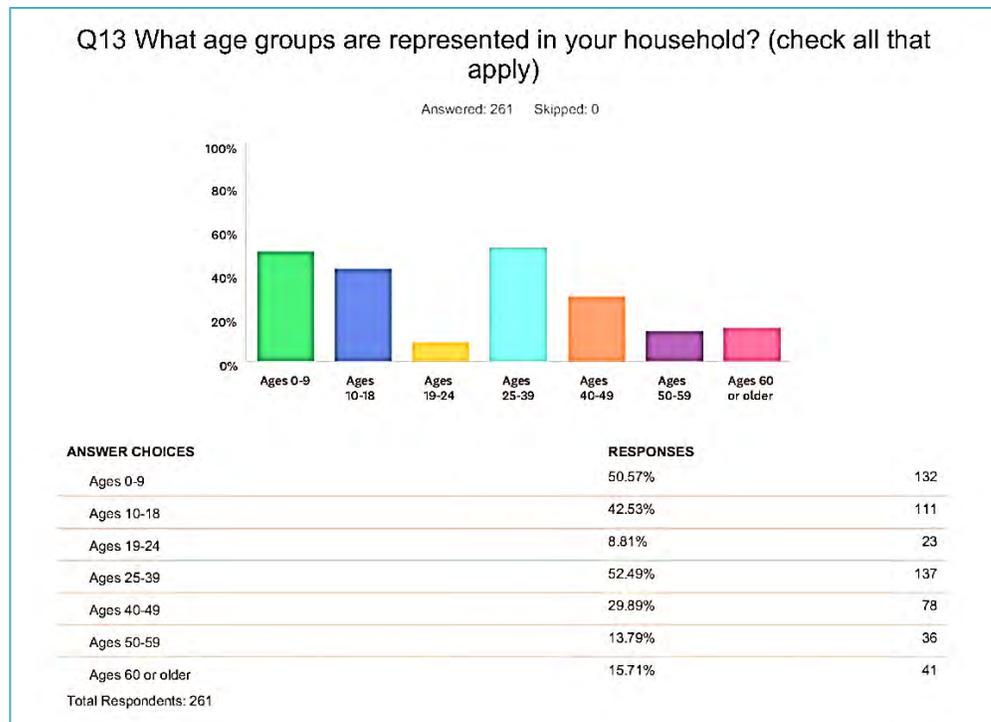
Public participation has been instrumental in determining local needs and establishing a consensus of desired park activities. To inform the public of the planning process, a press release was published in the *East Allen Courier* on October 8, 2019, and the *West Bend News* on October 22, 2019. The press release provided information on a scheduled public participation meeting and prompted persons to take a web survey. In addition, the web survey was distributed on the Woodburn Youth League’s website and the City of Woodburn’s website. Survey links were also distributed to middle school students at the Woodburn Lutheran School. With these efforts, a total of 261 survey responses were received between July 31 and October 31, 2019. Of this total, 23 responses came from students from the Lutheran Middle School. Survey information was later provided in a presentation at the scheduled November 7, 2019 public participation meeting, and activities were conducted to promote public involvement in the planning process and to allow additional feedback of desired park activities.

4.1 Public Survey

4.1.1 Demographic Profile

Question 13: What age groups are represented in your household?

To determine the demographic profile of survey respondents, a question was posed to identify the age groups represented in each household. Of the 261 responses, 52.5% of households had persons aged 25-39, and 50.5% had children aged 0-9. Households with adolescents and teenagers aged 10-18 had a 42.5% representation, and households with



persons aged 40-49 had a 29.9% representation. A smaller representation came from persons with households of persons aged 60 or older (a 15.8% representation); households with persons aged 50-59 had a 13.8% representation; and households with persons aged 19 -24 had an 8.8% representation, with only 23 persons identified from this age group.

To identify the number of persons living in households in the project area and the ages represented within households, another demographic profile question was presented in the survey:

Question 14: How many people live in your household? Select Number of Members and identify the number of adults and the number of children (under 18).

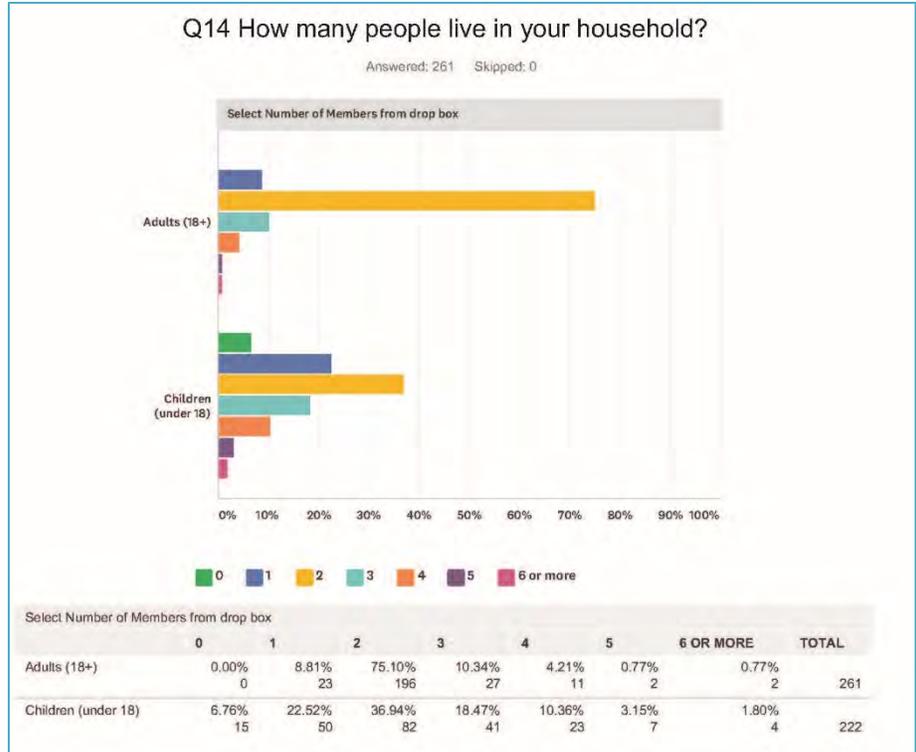
From this question, it was determined that 75% of respondents had two (2) adults residing in the household, and 37% had two (2) children under the age of 18 residing in the household. It also identified a total household representation of 261 adults *over* 18 and 222 children *under* the age of 18. The percentage breakdown of adults (18+), the percentage of children under the age of 18, and the number of members by household are outlined below:

NUMBER OF ADULTS (18+)

- 75% 2 Adults
- 10% 3 Adults
- 9% 1 Adult
- 6% 4 to 6 (or more)

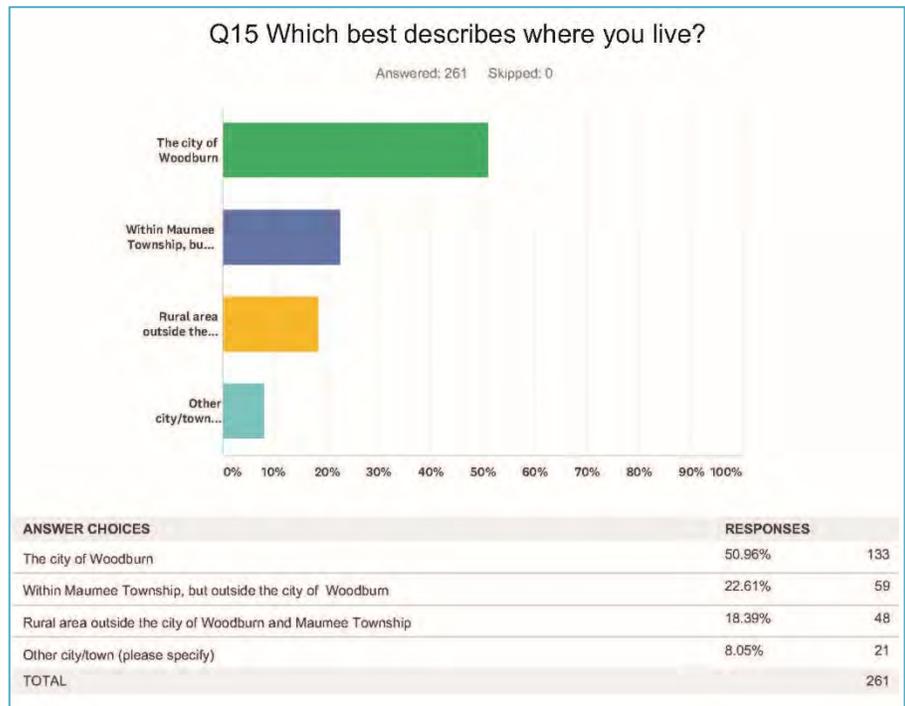
NUMBER OF CHILDREN (Under 18)

- 37% 2 Children
- 23% 1 Child
- 18% 3 Children
- 10% 4 Children
- 7% 0 Children
- 5% 5 or more (11 families)



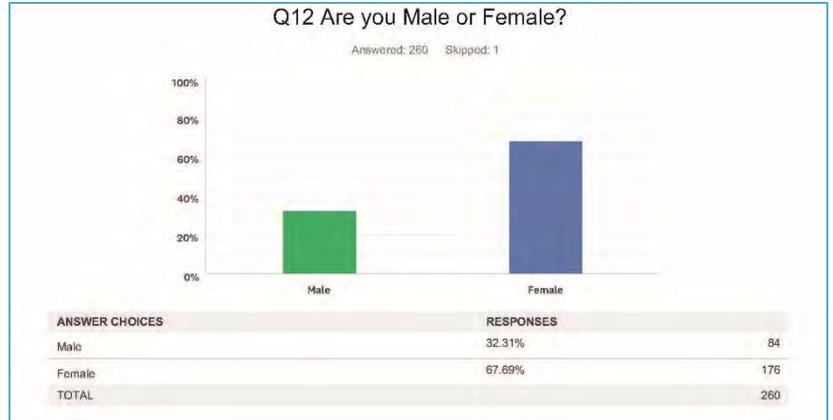
Question 15: Which best describes where you live?

This question was posed to determine the geographical location of survey respondents. From 261 responses it was concluded that over half (51%) came from households within the city of Woodburn, and 22.6% reside in Maumee Township, but outside the city of Woodburn. Less than 19% of responses came from rural areas outside of the city of Woodburn and Maumee Township, and approximately 8% of responses came from another city or town.



Question 12: Are you Male or Female?

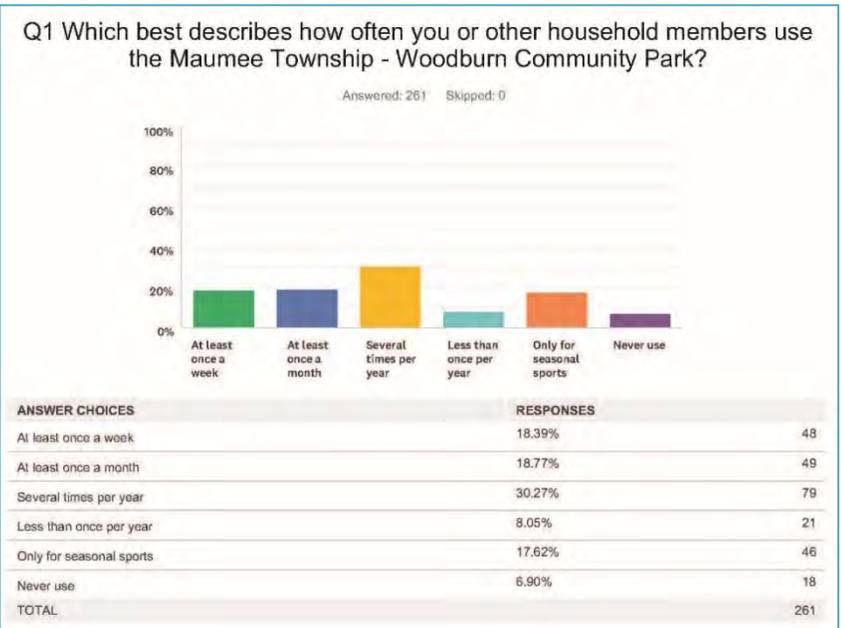
Of the 260 responding to this question, females represented nearly 68% of responses (176 responses) and 32% were from males (84 responses). One person chose to not to answer this question.



4.1.2 Park Usage

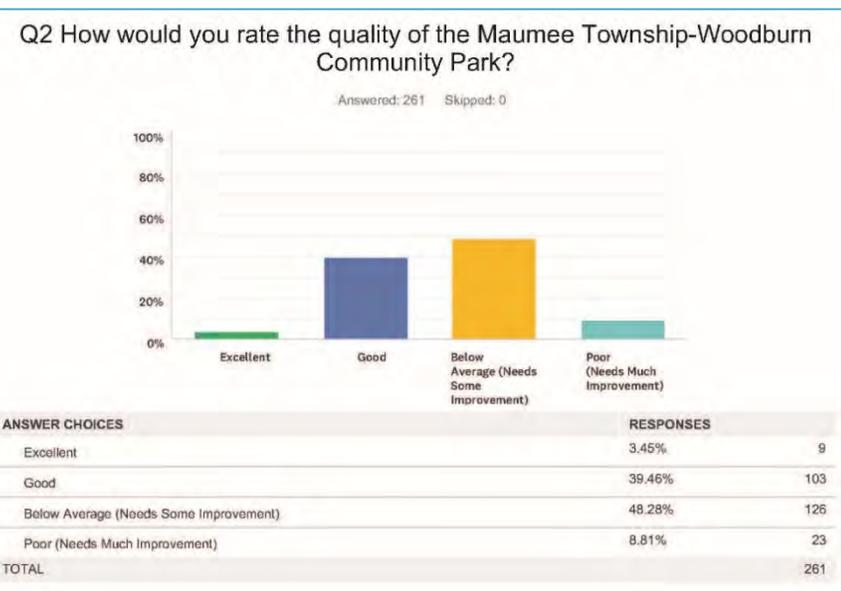
Question 1: Which best describes how often you or other household members use the Maumee Township-Woodburn Community Park?

As shown in the Chart Q1, 79 persons, or 30.3% of respondents use the Woodburn Community park several times per year, and just over 18% use the park at least once a week (48 persons use the park weekly). Approximately 17.6% use the park only for seasonal sports, and only 6.9% of responses, (or 18 persons) never use the Woodburn Community Park. However, the result of this question reflects a strong-level of park usage.



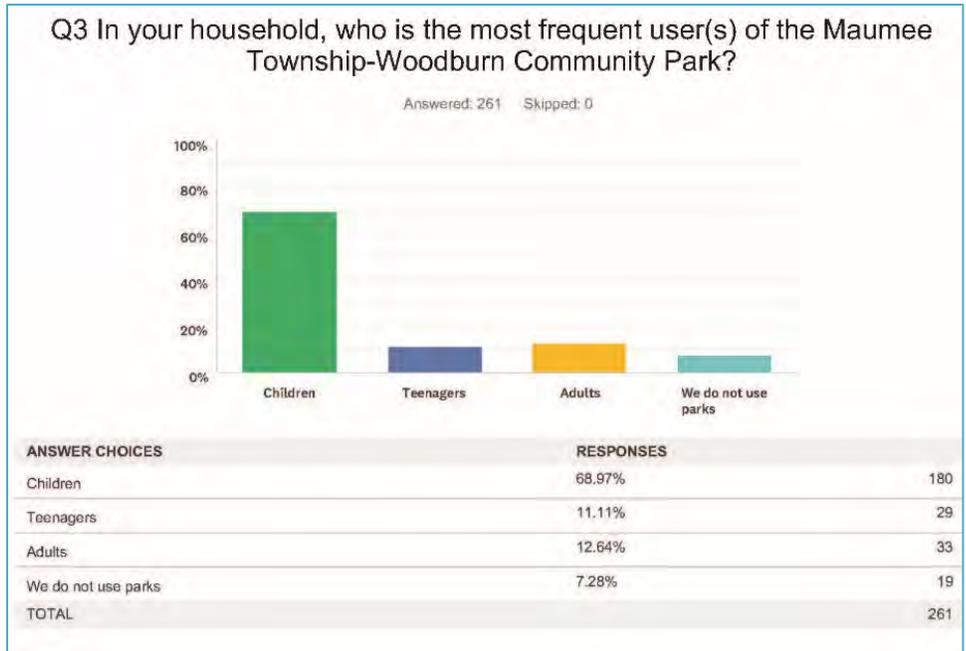
Question 2: How would you rate the quality of the Maumee Township-Woodburn Community Park?

To determine the public’s perception of the condition of the Woodburn Community Park, the results were less than favorable: Approximately 3.5% rate the park as in “excellent” condition, and 39.4% rate the park in “good” condition (42.9% combined). The majority of persons rate the park “below average” or needing “some improvement” (48.3%), and 8.8% rate the park in “poor” condition, or needing “much improvement.” One might argue that the park is in poor condition due to a higher level of park usage; however, a consensus exists that the park needs to be improved.



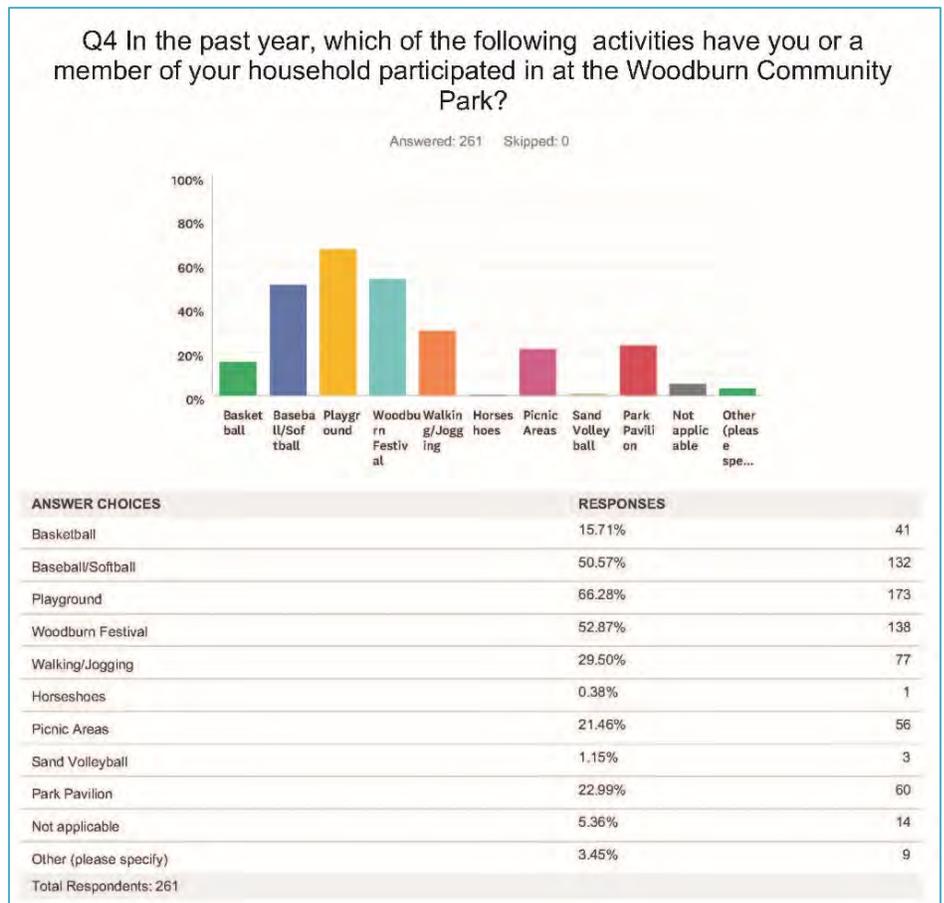
Question 3: In your household, who is the most frequent user(s) of the Maumee Township-Woodburn Community Park?

As presented in Chart Q3, the most frequent users of the Woodburn Community Park are children (67.9%). Adults account for 12.6% of park usage, and teenagers account for just over 11% of park usage. Only 7.3% of respondents expressed that they do not use the park (19 persons).



Question 4: In the past year, which of the following activities have you or a member of your household participated in at the Woodburn Community Park?

Of the 261 responses to the activities used at the park in the past year, just over 66% said they'd used the playground area and 50.6% said that they'd used the baseball/softball area. Nearly 53% of respondents had attended the Woodburn Festival. In addition, 29.5% used the park for walking/jogging, 23% had used the pavilion, 21.4% had used the picnic areas and 16% had used the basketball court. The activities least used were the sand volleyball area (1%) and horseshoes were used only by 1 respondent (0.3%). The Park Board may want to consider replacing or updating these areas as they progress with future park planning.



Question 6: Rate the following statements regarding the Maumee Township Woodburn Community Park:

A). The Park offers activities that my household uses. Of the 260 responses to this statement, 15% “strongly agree” (39 persons), and 44.2% “somewhat agree” (115 persons). Approximately 59% of responses “somewhat or strongly disagree” with this statement.

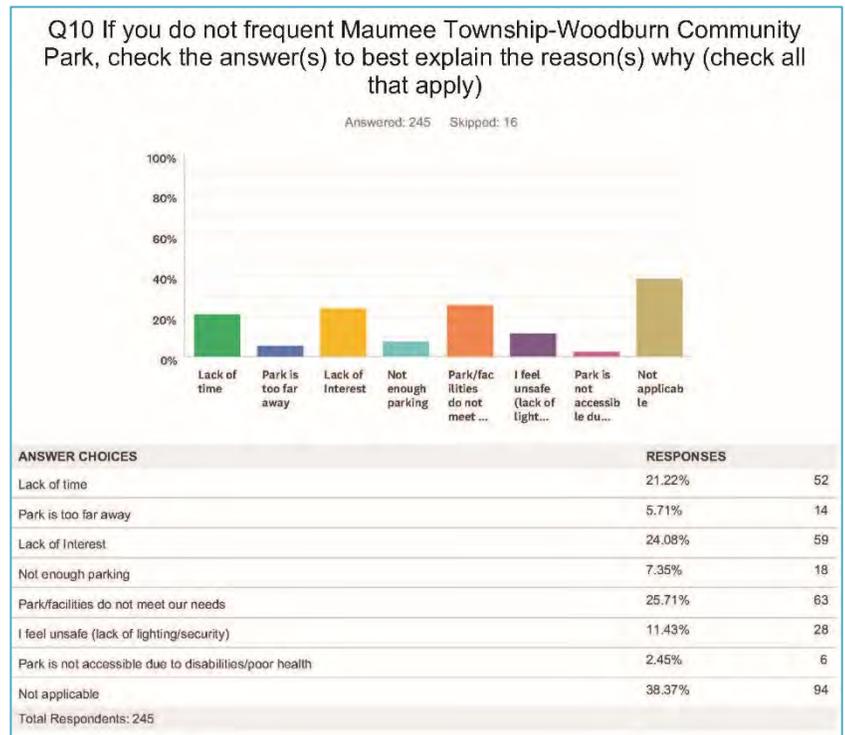
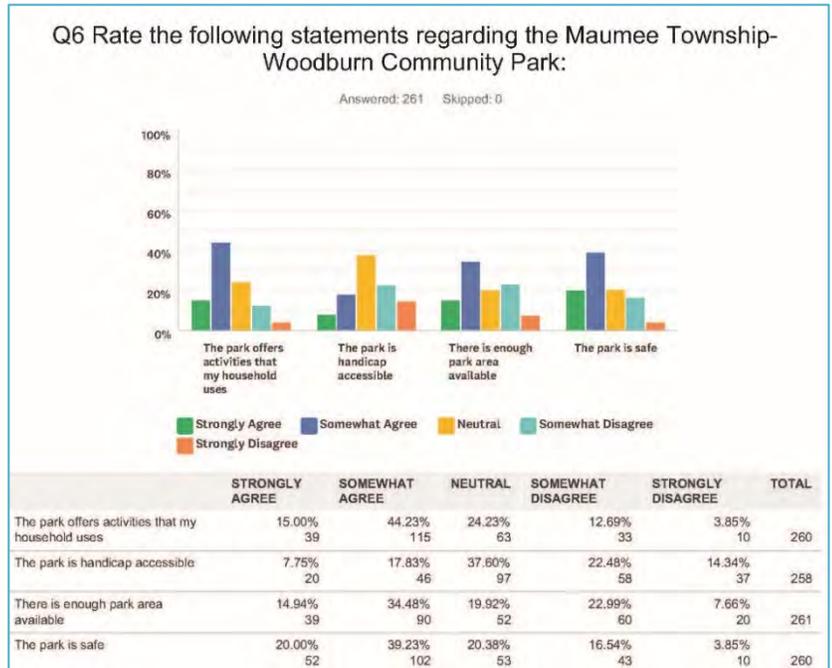
B). The park is handicap accessible. Of the 258 responses to this statement, 7.8% strongly agree (20 persons); 18% somewhat agree (46 persons); 38% (97 persons) were “neutral; 22.5% (58 persons) “somewhat disagree”; and 14.3% (37 persons) “strongly disagree” with this statement.

C). There is enough park area. Of the 261 responses to this statement 15% (39 persons) strongly agree; 34.5% somewhat agree (90 persons); 52% of responses (52 persons) were neutral; 30.7% (80 persons) somewhat or strongly disagree that there is enough park area.

D). The park is safe. Of the 260 responses to this question, 59% (154 persons) either strongly or somewhat agree with this statement. 20.4% (53 persons) were neutral, and 20.5% (53 persons) either somewhat or strongly disagree with this statement.

Question 10: If you do not frequent Maumee Township-Woodburn Community Park, check the answer(s) to best explain the reason(s) why (check all that apply).

When asked to identify why persons may or may not attend parks, the top reason persons do not attend the park is that the park facilities “do not meet our needs” (26%), or a “lack of interest” (24%). Also, a “lack of time” was answered by 21% of respondents. Additionally, 11% said they “felt unsafe,” and 7% said there is “not enough parking.” Only 2.4% noted that the “park is not accessible due to disabilities or poor health.” However, 38.3% said this question did not apply to them (94 responses).



COMMENTS: Fourteen (14) comments were provided to Question #10: One person stated that the park does not offer “enough things to do / old outdated” and has “unsafe equipment,” and another said “more items” need to be added to the park. One comment said there wasn’t anything do for kids over 12 except the baseball fields. Another said It becomes “too crowded when only a few kids are playing.” And other comments were made concerning the restrooms: one said that “bathrooms always being closed is a “big deal.” And another said you “can’t guarantee open bathrooms.” One comment concerning the pavilion stated that it “lacks modernization” and that they would like to have the pavilion available “year-round”.



4.1.3 Park Priorities

Question 7: What Improvements would you like to have at the Woodburn Community Park?

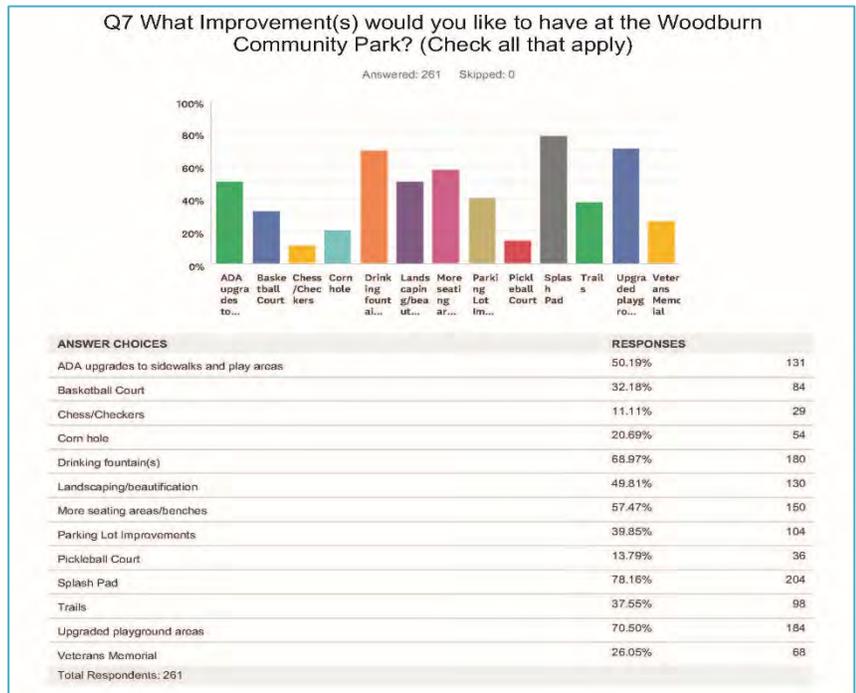
The improvements wanted most by the 261 persons responding to this survey Question was a Splash Pad (78% said they wanted this activity). The rank and a percentage proportion of desired improvements are provided below:

1. 78% Splash Pad
2. 71% Playground Updates
3. 69% Drinking Fountains
4. 57% Benches/Seating Areas
5. 50% Handicap/ADA upgrades
6. 50% Landscaping Improvements
7. 40% Parking Lot Improvements
8. 32% Basketball Court
9. 38% Trails
10. 26% Veterans Memorial
11. 20% Corn Hole
12. 14% Pickleball Court
13. 11% Chess/Checkers



COMMENTS: Twenty-four (24) comments were written in of the desired activities that include: (asterisk* means commented more than 1 time)

- Gaga Ball Pit
- Volleyball/Sand Volleyball area
- Safer walking areas/ crosswalks
- Walking/Exercise Areas*
- Bathroom Areas* (several noted)
- Open Bathrooms Areas/all season*
- Trails connected to sidewalks
- Fenced in dog park*
- Skateboard Park
- Pond Area
- More Playground Areas*
- Adult physical fitness area
- Video cameras for safety



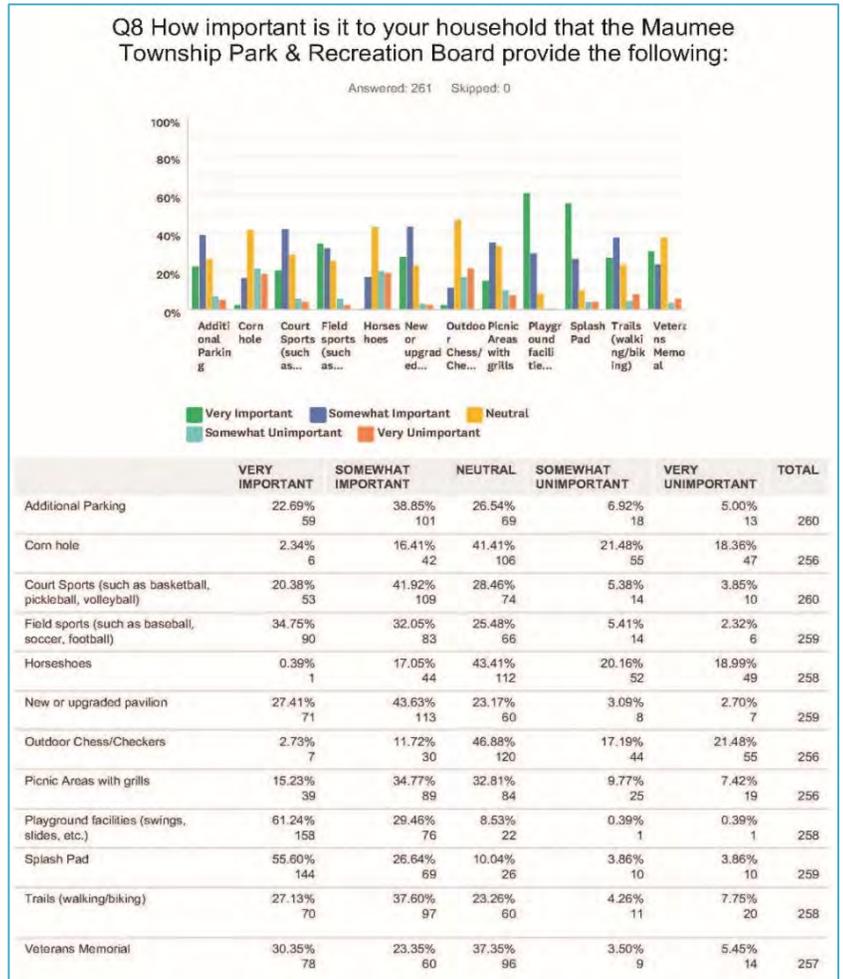
- Change merry-go-round areas to new activities (children bored with these activities)
- Baseball Field Improvements

Question 8: How important is it to your household the Maumee Township Park and Recreation Board provide the following:

From this question, respondents indicated that following park activities are “very important” to their household.

1. Playground facilities 61.2%
2. Splash Pad 55.6%
3. Field Sports 34.8%
4. Veterans Memorial 30.4%
5. Pavilion/New or Upgraded 27.4%
6. Corn Hole 23.4%
7. Additional Parking 22.7%
8. Trails 21.1%
9. Court Sports 20.4%
10. Picnic Areas w/Grills 15.2%
11. Horseshoes 0.4%
12. Outdoor Chess/Checkers 0.3%

Note: Less than 1% of responses stated that Horseshoes or Outdoor Chess/Checkers are very important to their household, and indicates this activity as “somewhat to very unimportant.” This is considerably less important when compared to other activities.



Question 9: I would like the Woodburn Community Park to add programming and activities for the following age groups (check all that apply).

This question yielded 257 responses, and the top age groups reflecting a need for more programming and activities are ranked by the number of responses from one to six (1-6) below:

- | | | | |
|---------------|-----------------------|------------|--------------------|
| 1. Ages 10-18 | 71.2% (183 responses) | 4. 25-60 | 26% (66 responses) |
| 2. Ages 5-9 | 67.7% (174 responses) | 5. Over 60 | 21% (54 responses) |
| 3. Under 5 | 47.5% (122 responses) | 6. 19-25 | 20% (51 responses) |

COMMENTS: Forty-six (46) additional comments were provided to this question. Several comments are listed below: (Note the asterisk* means the activity received more than 1 comment.)

- Basketball Court*
- Dog park
- Exercise groups (Yoga, Zumba, aerobics)
- Indoor/outdoor classes*
- Updated Pavilion
- New/Improved Playground Areas*
- Outdoor Live Concerts*
- Pickleball / Tennis Courts

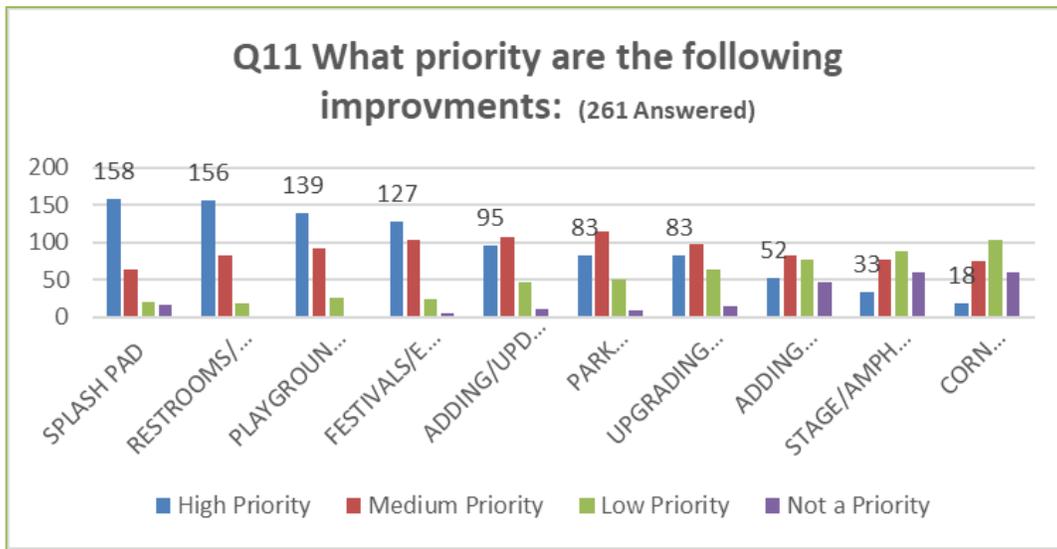
- Trails*
- Rock-climbing wall
- Soccer
- Special Needs Activities / Autistic children
- Summer programs
- Splash pad*

Other comments included gymnastics, a racing area (for kids to run and race and win prizes) and summer activities for kids.

Question 11: What priority are the following Improvements:

When persons were asked to identify improvements based on a level of priority, the responses indicate that high priorities to those responding are as follows:

- #1) Splash Pad (61%)
- #2) Update Restrooms/Concessions (60%)
- #3) Add Playground Equipment (54%)
- #4) More Festivals/Events (48%)
- #5) Pavilion Improvements (37%)
- #6) More Park Benches/Seating (Tied) (32%)
- #6) Baseball Field/Seating Improvements (Tied) (32%)
- #7) Add Trails (20%)
- #8) Stage/Amphitheater (13%)
- #9) Corn Hole/Pickleball Court(s) (7%)



RANK	Activity	High Priority	Medium Priority	Low Priority	Not a Priority	Total
1	ADDING A SPLASH PAD	158	63	20	17	258
2	RESTROOMS/CONCESSIONS	156	82	19	2	259
3	ADDING PLAYGROUND EQUIPMENT	139	92	26	2	259
4	ADDING MORE FESTIVALS/EVENTS	127	103	24	5	259
5	ADDING/UPDATING PAVILION	95	107	46	12	260
6	ADDING PARK BENCHES/SEATING (TIED)	83	114	50	10	257
6	UPGRADING BASEBALL FIELDS/SEATING (TIED)	83	98	64	15	260
7	ADDING TRAILS	52	82	77	46	257
8	STAGE/AMPHITHEATER	33	77	89	60	259
9	CORN HOLE/PICKLE BALL COURT(S)	18	76	104	60	258

4.1.4 Park Pavilion Public Opinion

The Park Board wanted to question the public to determine a desired course of action concerning improvements to the park pavilion, or otherwise known as the “shelter house.” Board members have expressed that improving the existing pavilion may not be a prudent use of Park Funds due to the high costs to replace the numerous windows in disrepair at the shelter house, as well as various ADA improvements needed to bring the facility up to current building codes. Others have expressed the sentimental value of the pavilion and a desire to update the structure.



Question #5: I would prefer that the Park Department: This question received 261 responses, and the results are outlined below:

- | | |
|--|-----------------------|
| 1. Build a NEW pavilion at the Woodburn Community Park | 21.8% (87 responses) |
| 2. Update the EXISTING pavilion at the Woodburn Community Park | 52.5% (137 responses) |
| 3. No Preference | 25.7% (67 responses) |

Based on public opinion, over half of respondents (52.5%) expressed a desire to “update” the existing pavilion, and 47.5% either had “no preference” (25.7%) or preferred that the Park Department construct a “new” pavilion (21.8%). This information has been taken into consideration as the Park Board determined its *Action Plan* and *Implementation Schedule* in Section 5.0.

4.1.5 Volunteer Information

Question 16 & 17: Have you ever volunteered for activities at the Woodburn Community Park?

This question yielded 249 responses with 48.6% (121 Persons) responding “yes” that they have volunteered, and 51.4% saying “no” that they have not volunteered at the park. Persons responding that they never volunteer were then prompted to answer **Question #17** to determine the reason(s) why? The results to this question are provided below:



- | | |
|--|---------------------|
| Not Aware of Need for Volunteers | 24% (52 responses) |
| Lack of Time | 19% (41 responses) |
| I don’t feel qualified or comfortable volunteering | 7.8% (17 responses) |
| Other (please specify) | 6.5% (14 responses) |

*Woodburn Youth League
Volunteers
Photo provided with permission
to reproduce, by Shannon Riley*

Note: 43% (93 responses) said this question was not applicable to them.

Those who provided other reasons as to why they have not volunteered said they “had limitations due to disabilities”; were “never asked” to volunteer; or were “unaware of where to sign up”. Several responses provided activities for which they would be willing to assist the Park Department. These responses are provided on the next page (Chart Q18).

Question #18: What activities would you be interested in assisting with at the Woodburn Park?

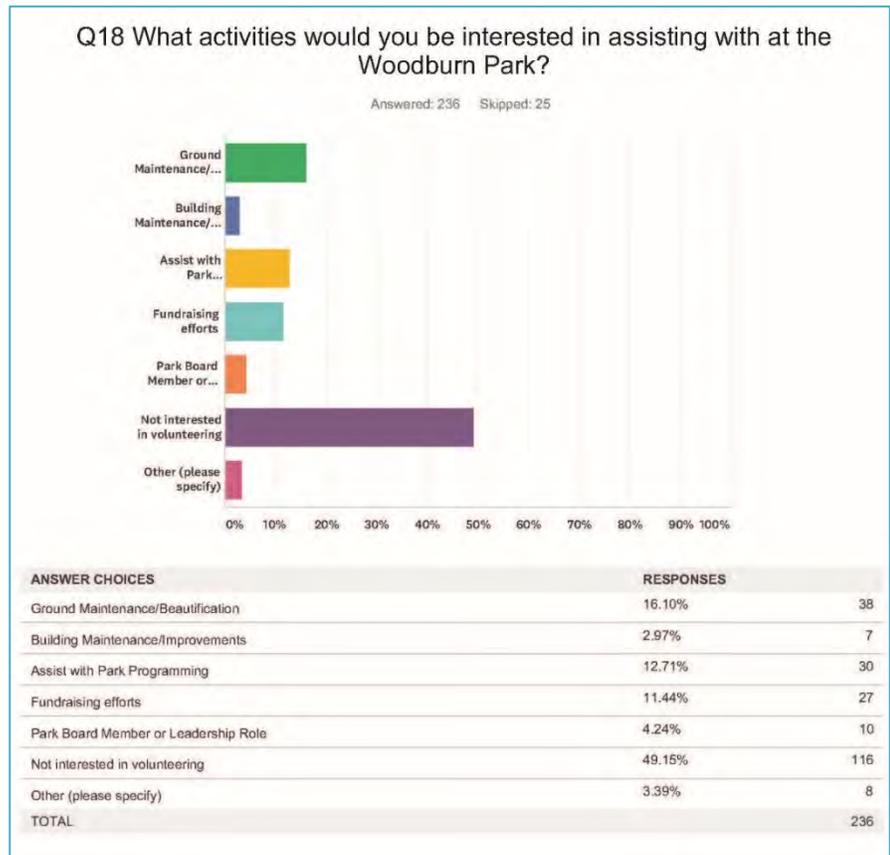
Of the 236 responding to this question, the top volunteer interests include the following:

1. Ground Maintenance 16.1%
(38 responses)
2. Park Programming 12.7%
(30 responses)
3. Fundraising 11.4%
(27 responses)
4. Park Board /Leadership Role 4.2%
(10 responses)
5. Other 3.4%
(8 responses)

Other interests include:

- Concession stand**
- Donate money
- Need specific Information/ Unsure**
- Need someone to ask

6. Not interested in volunteering 49.2%
(116 responses)



Question #19: If you wish to be contacted about volunteer opportunities, please provide your phone and/or email. Note: Your contact information will remain confidential and only used by Maumee Township Board Members for park-related matters.

Due to the confidentiality of respondents, and as stated in the survey instructions; personal contact information will only be provided to members of the Maumee Township Park Board for park-related activities. However, 38 persons had provided contact information to assist with future activities.

“Volunteering is the ultimate exercise in democracy. You vote in elections once a year, but when you volunteer, you vote every day about the kind of community you want to live in”.

~Author Unknown



Volunteer at Woodburn Summer Festival, Photo provided with permission to reproduce, by Shannon Riley

4.2 Public Participation Meeting

As noted previously, the Park Board conducted a public participation meeting at the Woodburn Community Center on November 7, 2019 at 6:00 PM, with a presentation provided by a representative from the Northeastern Indiana Regional Coordinating Council (NIRCC). The objective of the presentation was to provide public awareness of park planning and to disclose the results of the public survey. In addition, activities were conducted to provide more opportunities to receive public feedback of desired park activities.

Advertisements: A notice was published in the *East Allen Courier*, the *West Bend News*, as well as handouts posted on local bulletin boards. In addition, information was placed on the City of Woodburn’s website at: <https://www.cityofwoodburn.org>. From these efforts, seventeen (17) attendees were present at the public meeting (see advertisements in Appendix Section 6.4).

4.2.1 Public Comments

Following a presentation, the meeting had opened for public comments and questions. Public questions and comments are provided in the Appendix Section 6.6.

4.2.2 Activity Results

Priority Board: Following the open discussion time, attendees were provided with instructions and star stickers to place beside their top three (3) amenities desired at the Woodburn Community Park. The results of this activity reveal a strong need or desire for #1) Restroom/Concession stand improvements, and a Splash pad, (both yielded a tie for the top ranked activity), and #2) Handicap parking. In addition, Pavilion and Baseball field improvements yielded a tie for a third place, and Trails, Stable Playground area w/Handicap Equipment and Amphitheater/Stage yielded a tie at fourth place. No selections were made for new playground equipment or festivals/programs of the attendees top three picks. See chart below:

ACTIVITY BOARD - TOP 3 PICKS		
ACTIVITY	POINTS	RANK
Restrooms/Concession Stand Updates	7	1
Splash Pad	7	1
Handicap Parking Area	5	2
Pavilion Improvements	3	3
Baseball Field Dug-out/Seating Improvements	3	3
Trails	2	4
Stable Playground surface w/handicap equipment	2	4
Amphitheater/Stage Area	2	4
Corn Hole	1	5
Pickleball Court	1	5
New Basketball Court	1	5
Picnic Areas / benches	1	5
Veterans Memorial	1	5
New Playground Equipment	0	6
Festivals/Programs	0	6

What are the MOST IMPORTANT amenities to have at the WOODBURN COMMUNITY PARK?
* Put a star by your TOP 3 picks *

- RESTROOMS/CONCESSION UPDATES
- HANDICAP PARKING AREA
- SPLASH PAD
- PAVILION IMPROVEMENTS
- STABLE PLAYGROUND SURFACE W/HANDICAP EQUIPMENT
- PICNIC AREAS/BENCHES
- VETERANS MEMORIAL
- BASEBALL FIELD DUGOUTS & SEATING IMPROVEMENTS
- TRAILS
- NEW PLAYGROUND EQUIPMENT
- CORN HOLE
- PICKLEBALL COURT
- NEW BASKETBALL COURT
- AMPHITHEATER/STAGE AREA
- MORE FESTIVALS/PROGRAMS
- OTHER _____

SUMMER FEST
Entertainingly Fun

Buy-in Bucks: A second activity included “buy-in bucks” to determine the level of financial commitment for each park improvement. Each person was provided four (4) bills totaling \$180 dollars (\$100, \$50, \$20, \$10). Community members were then asked to place bills in cups to represent activities they would prefer local dollars to be used as identified on the “Priority Ranking List.” This activity helped to establish the public “buy in” of desired park activities.



The results of the “buy-in bucks” activity determined that people would be more inclined to spend dollars on 1) a Splash Pad, 2) Pavilion improvements, 3) ADA Playground surface and equipment, and 4) a Veterans Memorial.

When compared to the “Top 3 Priority Rank,” Restrooms/Concession Stand and Splash Pad received the highest number of points, however, restrooms/concession stand updates received only a modest amount of buy-in dollars. A Veterans Memorial received only one (1) point as a “Top 3” park improvement rank, but yielded the fourth highest dollar amount of public buy-in.

4.2.3 Park Board Individual Priorities

On July 17, 2019, the Park Board and Advisory Committee were presented with an *Individual Park Priority Worksheet* at a planning meeting to compile a list of top desired park improvements. Their individual lists were then combined and ranked with a weighted score based on the level of importance from each worksheet. Once the list was scored and ranked, the Board and Advisory Committee were later provided second activity to complete on September 3, 2019. At this meeting, each member was provided four stars numbered #1 through #4 and asked to carefully select their top four activities from the list of activities from previous worksheets. These scores were then weighted and ranked to determine a final Park Board Priority List using the scores from both activities. The combined list with the total points and rank is provided in the adjacent table.

BUY IN BUCKS		
Activity	Total	Rank
Splash Pad	\$ 690	1
Pavilion Updates	\$ 440	2
ADA Playground Surface/Equipment	\$ 290	3
Veterans Memorial	\$ 260	4
Amphitheater/Stage	\$ 250	5
Trails	\$ 220	6
Restrooms/Concession Stand updates	\$ 150	7
Baseball Field/Seating Improvements	\$ 110	8
ADA Parking Area	\$ 100	9
Basketball Court	\$ 90	10
Festivals/Programs	\$ 90	10
Picnic Areas	\$ 60	11
New Playground Equipment	\$ 60	11
Corn hole/Pickleball Courts	\$ 20	12
Total	\$2,830	

PARK BOARD PRIORITY LIST		
Activity	Total Points	Rank
Restrooms/Concession Area improvements	66	1
ADA Improvements/parking facilities	61	2
Splash Pad	60	3
Pavilion Improvements (new or updated)	60	3
ADA Improvements/Play area surfacing/equipment	34	4
Picnic areas/benches improvements	24	5
Veterans Memorial installation	23	6
Baseball fields/seating areas improvements	20	7
Trails	18	8
Playground Equipment Improvements	18	8
Corn hole/Pickleball Courts installation	17	9
Basketball Courts	12	10
Amphitheater/Stage Area	12	10
Festivals/Programs	3	11

4.2.4 Final Public Review

Due to the COVID-19 public health hazard and the Governor of Indiana's Executive State of Emergency Order issued on March 6, 2020, along with the subsequent stay at home order issued on March 23, 2020, the Board determined to delay the final public review to allow persons with limited internet access the opportunity to view and to provide feedback of the *2020-2024 Maumee Township Park and Recreation Master Plan*. Hardcopies of the Master Plan were provided at the Woodburn City Hall by appointment beginning May 12, 2020 thru May 25, 2020, and available to the public without an appointment beginning May 25, 2020 to June 5, 2020. In addition, digital copies were available on local websites from May 12, 2020 thru June 5, 2020. To announce the completion of the planning efforts and to direct the public to available copies of the Master Plan, a public notice was provided in local newspapers and on community websites.

Advertisements

A public notice was published in the *East Allen Courier*, the *West Bend News*, on May 12, 2020, and online notices provided on the City of Woodburn's website at: <https://www.cityofwoodburn.org>, the Woodburn Youth Leagues website at: <https://www.woodburnbaseball.com>, as well as and the Northeastern Indiana Regional Coordinating Council (NIRCC) website at: www.nircc.com/park-planning.html. Copies of public notices and website documentation will be provided pending completion of the public review.

Community Feedback

Public comments from the Final Review are pending and will be provided upon completion in the Appendix Section 6.10.



4.2.5 Summary of Findings

The following is a summary of findings related to public participation, and a Priority Ranking Table that lists the desired park amenities and activities based on responses from 2019 planning activities.

- The greatest representation of persons responding to the public survey were aged 25-39, 0-9 and 10-18. The least amount of participation came from ages 19-24;
- Most survey respondents had two (2) adults and two (2) children living in their household;
- Most responses came from persons living in the City of Woodburn and Maumee Township;
- Nearly 68% of responses were female and 32% were male;
- Most persons in the survey area use the park several times a year or at least once a week;
- Most responses rated the condition of parks as “below average, (needs some improvement)”;
- Children are the most frequent user of the park; however, teenagers and adults use the park;
- The playground, Woodburn Festival, and the baseball fields are the most used park activities;
- The top reason persons do not use the park is that the “park facilities do not meet their needs”;
- Activities/Programming are desired the most for 1) ages 10-18, 2) ages 5-9, and 3) children under 5;
- More persons prefer that the Park Board update the existing pavilion than build a new pavilion;
- 121 persons (47%) have volunteered for activities at the Woodburn Community Park;
- Most respondents who said they would like to volunteer at the park would prefer to help with ground maintenance and park programming efforts;

4.3 Needs Analysis

A list of the top desired park activities has been compiled, weighted and ranked on the table below. This information served as a helpful tool for the Park Board to develop the resulting Action Plan and Implementation Schedule for 2020-2024. The scores from this planning show that the top four desired improvements are (in order): 1) Splash pad, 2) Pavilion updates, 3) New playground equipment, and 4) Restroom/Concession and ADA Parking Area updates (tied) (see the *Combined Priority Ranking Table* below):

COMBINED PRIORITY RANKING TABLE for MAUMEE TOWNSHIP - WOODBURN COMMUNITY PARK														
PARK ACTIVITY/AMENITY		Survey Q #7 (Most wanted Improvements)		Survey Q #8 (Important Park Activities)		Survey Q #11 (Park Priorities)		TOP 3 PICKS ACTIVITY (Public Meeting)		BUY IN BUCK ACTIVITY (Public Meeting)		PARK BOARD INDIVIDUAL PRIORITY RANK		TOTAL POINTS
RANK	DESCRIPTION	RANK	# POINTS	RANK	# POINTS	RANK	# POINTS	RANK	# POINTS	RANK	# POINTS	RANK	# POINTS	# POINTS
1	Splash Pad	1	10	2	9	1	10	1	10	1	10	3	8	57
2	Pavilion Updates	0	0	5	6	5	6	3	8	2	9	3	8	37
3	New Playground Equipment	2	9	1	10	3	8	6	5	13	0	8	3	35
4	Restrooms/Concession Updates (tie)	0	0	0	0	2	9	1	10	7	4	1	10	33
4	ADA / Parking Areas (tie)	7	4	7	4	6	5	2	9	9	2	2	9	33
5	ADA Playground Surface/Equipment (tie)	5	6	0	0	0	0	4	7	3	8	4	7	28
5	Baseball Field/ Seating Improvements (tie)	0	0	3	8	6	5	3	8	8	3	7	4	28
6	Veterans Memorial	10	1	4	7	0	0	5	6	4	7	6	5	26
7	Trails	9	2	8	3	7	4	4	7	6	5	8	3	24
8	Benches/Picnic Areas	4	7	10	1	0	0	5	6	12	0	5	6	20
9	Amphitheater/Stage	0	0	0	0	8	3	4	7	5	6	10	1	17
10	Cornhole/Pickle Ball	11	0	6	5	9	2	5	6	14	0	9	2	15
11	Basketball Court	8	3	9	2	0	0	5	6	10	1	10	1	13
12	Festivals/Programs	0	0	0	0	4	7	6	5	11	0	11	0	12
13	Other/Drinking Fountains	3	8	0	0	0	0	0	0	0	0	0	0	8
Weighted Scoring Guide														
	RANK	1	2	3	4	5	6	7	8	9	10	11 or over (= Zero Points)		
	= # Points	10	9	8	7	6	5	4	3	2	1	0	0	0

4.3.1 Strengths

Through a careful review of the information gathered during the planning process, a list of strengths and weaknesses were identified with implications for the park; however, these statements are limited to available data at the time of this study and may not fully convey all factors and conditions (see list below):

- Small, focused park department with one park to maintain/operate (has some capacity and acreage to expand);
- A spacious (8 Acre) centrally-located park system in Woodburn with convenient access to local residents, seniors and school-aged children from nearby facilities;
- A strong public participation level of 261 completed surveys, with an estimated 19% household representation of the service area (192 surveys/1039 HH from Maumee Township and Woodburn);
- History of donations and volunteerism with a large core group from which to draw help from;
- High-level of park usage with approximately 93% of survey respondents expressing park use at varying levels each year;
- Park equipment is provided for children of various ages with several picnic and seating areas;
- Enclosed pavilion with large seating area and kitchen equipped with a refrigerator, sink and stove;
- An established and effective *Woodburn Youth League* (WYL) that offers popular youth softball/baseball programming opportunities for children of various ages in the community;
- Four (4) baseball/softball fields and a nearby two-bay concession area with a capacity for multiple activities including larger functions during summer baseball/softball events;
- The Park Department has invested approximately \$106,000 and has made many improvements to the Woodburn Community Park system over the past five (5) years;
- The population in the service area has experienced steady growth and maintains a healthy economic outlook with a vibrant TIF District and flourishing school enrollment;
- Woodburn's partnership with northeast Allen County communities to conduct innovative comprehensive planning had garnered a prestigious *Stellar Designation* through collaboration with the *NewAllen Alliance* that earned funding to complete various projects located within northeast Allen County, such as trail projects, Phase II of the *Woodburn Downtown Streetscape Improvements* project and *Woodburn Downtown and Park Sidewalk Connection* project with positive implications for the park;

4.3.2 Weaknesses

- Various ADA issues exist at the park with a minimal Township levied budget to pay for needed improvements;
- Negative perceptions of the existing playground facilities exist as expressed in the survey and public comments, and park improvements are desired to meet the recreational needs and recommended level of service of the community;
- Limited restroom hours and handicap accessible facilities may diminish park usage and create barriers for persons with disabilities;
- Multiple overhead power lines along Overmeyer Street need to be buried to reduce potential hazards and gain compliance with *Department of Natural Resources (DNR)* safety standards; a condition



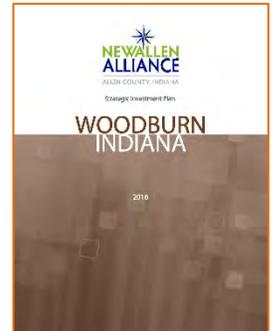
which could limit or restrict grant funding and create a liability and /or financial burden to the community;

- Underutilized horseshoe area and the sand volleyball court that is overgrown with no net; these conditions should be updated to usable standards or converted into more utilized and desired activities.

4.4 Other Plans

4.4.1 Strategic Investment Plan

As noted in the introduction, the renewal of this plan is not only to update the previous 2015-2019 Park Plan and establish future goals and initiatives for the Park Board to achieve over the next five year, but also to continue with previous planning efforts that stemmed from the *2016 Woodburn Strategic Plan (WSP)*. As part of the WSP, the public had been provided a *Community Attitude Survey* that discovered certain attitudes and needs within the community. Respondents were directed to rank seven listed items based on what was most needed in Woodburn. The top four items were (in order): 1) park improvements, 2) health/wellness center, 3) quality housing to buy and rent, 4) service-oriented businesses. The WSP also stated that respondents most often selected a gym or fitness center followed by improvements to Woodburn Community Park and trail development as their answer. Over 85% supported a phased approach to park development. To complete the survey, respondents were then asked to provide other comments or suggestions. Of the 38 responses received, the most commonly noted were parks-related to include general improvements or expanding existing facilities, or building a splash pad.



4.4.2 East Allen Rural Revival Regional Development Plan

The *East Allen Regional Development Plan (RDP)* was built upon a “bold vision” and foundational work through the regional *NewAllen Alliance “strategic investment”* planning process. The regional partners included: Harlan, Hoagland, Leo-Cedarville, Monroeville, New Haven and Woodburn. The East Allen RDP provides a comprehensive four-year targeted investment within these communities from 2019-2022. The RDP identifies improvements at the Woodburn Community Park as a complementary project within its scope of work.



As part of the *RDP*, it proposed to upgrade existing amenities while introducing new amenities to serve a wide range of users. A key design feature of Phase 1 included the removal of Overmeyer Street as a vehicular street. Overmeyer currently runs east to west and divides the park in half. Once removed, the street will no longer present a safety hazard to pedestrians. The portion of Overmeyer between the cul-de-sacs will be transformed into a “pedestrian only” promenade and staging area for special events like a farmer’s market or the annual parade. Adding newly designed park walks and trails will better connect the park and its recreational facilities to the surrounding neighborhoods and Woodburn’s downtown. Additionally, the nearby public library, elementary school, churches and senior housing will also benefit from these safe routes. The two senior housing communities located nearby will greatly benefit from new recreational amenities like a pickleball court or shuffleboard, and outdoor chess/checker boards.

Other proposed park amenities will include seating nodes along the walking trails, corn hole boards, a new basketball court, multi-use playground surface, inclusive playground, and a large all-inclusive splash pad. In addition to the removal of Overmeyer, the RDP proposed creating park walks and trails to better connect the park and its recreational facilities to the surrounding neighborhoods and Woodburn’s downtown. Additionally, the nearby public library, elementary school, churches, and senior citizen housing would benefit from the construction of safe routes that connect to the park.

The amenities identified in the RDP master plan will be prioritized for a future *Indiana Department of Natural Resources Land and Water Conservation Fund (IDNR LWCF)* grant application. Currently, the City of Woodburn has committed \$50,000 to the project and Maumee Township has retained approximately \$25,000 through donations for proposed improvements presented in the RDP. The Park Board will pursue a DNR LWCF grant to cover \$250,000 of improvements, with a value of a property donation to help with in-kind match, as well as seek other matching grant opportunities offered by the state or private entities.

Through Regional Development (RD) planning efforts, engineers from Jones Petrie Rafinski (JPR) were engaged with RD planning to create a rendering of potential improvements and develop cost projections. The proposed elements include 1) Trails, 2) Promenade at existing Overmeyer St., 3) West Drop off Cul-de-sac, 4) Basketball Court, 5) Seating Nodes, 6) Splash Pad, 7) East Drop off Cul-de-sac, 8) Multi-use Play Surface, and 9) Parking Lot Improvements. An improvement map with proposed and future elements is provided below and the itemized budget projections are displayed on the following page. *However, it is important to note that the budget projections are only the “proposed elements” and “future elements” will be determined at a later date (see Figure 14: Preliminary Master Plan):*

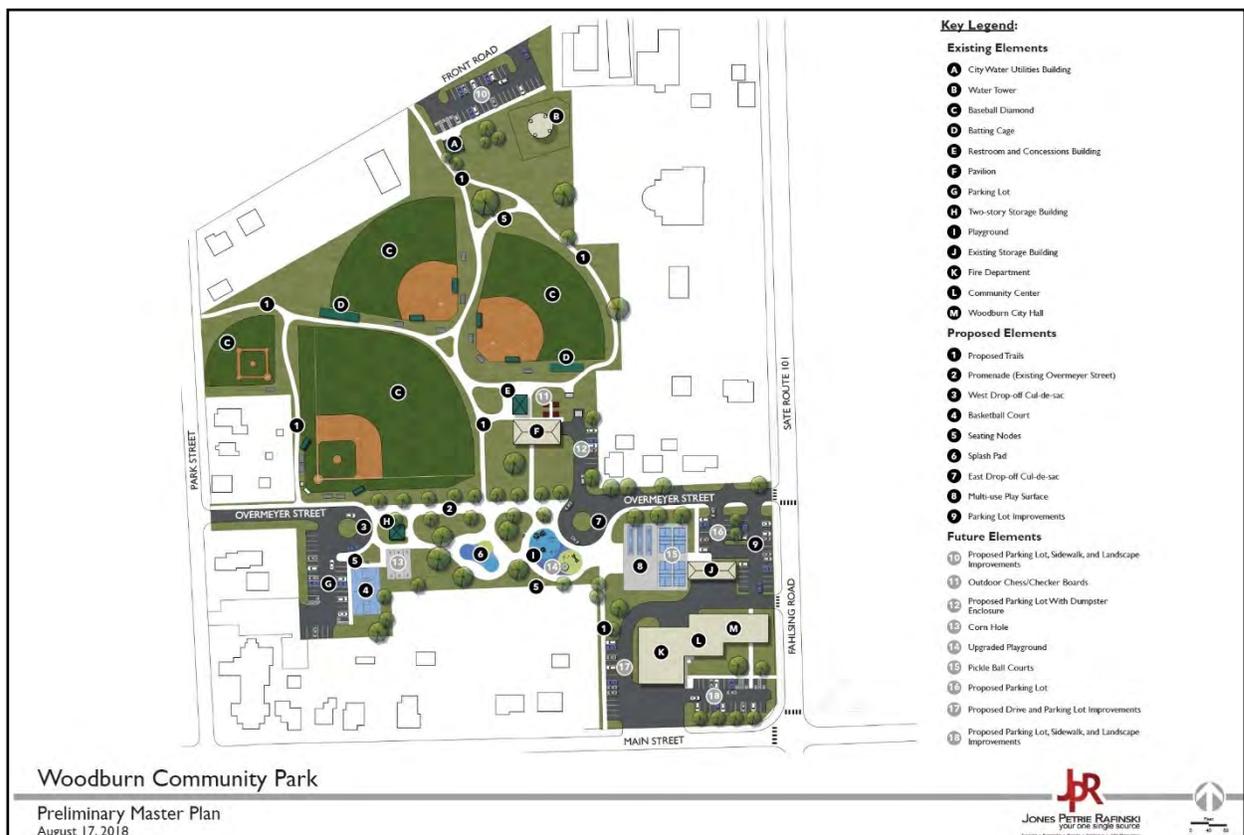


Figure 14: Preliminary Woodburn Master Plan

ITEMIZED BUDGET				
Woodburn Community Park Improvements				
Uses	Quantity	Unit	Unit Cost	Total
Mobilization/Demobilization/CPM Schedule	1	LS	\$ 45,000	\$ 45,000
Maintenance of Traffic	1	LS	\$ 6,000	\$ 6,000
Erosion Control	1	LS	\$ 8,000	\$ 8,000
Asphalt Removal	543	SYD	\$ 17	\$ 8,960
Earthwork	500	CYS	\$ 44	\$ 22,000
Site Grading	1	LS	\$ 16,500	\$ 16,500
Asphalt Seal Coat	1231	SYD	\$ 2	\$ 2,708
Asphalt Pavement (1"/3"/6") with Aggregate Base	68	SYD	\$ 72	\$ 4,862
Asphalt Trail	2819	LFT	\$ 39	\$ 108,532
Asphalt Court	533	SYD	\$ 44	\$ 23,452
Standard Concrete Curb	422	LFT	\$ 39	\$ 16,247
Concrete Sidewalk	1245	SYD	\$ 94	\$ 116,408
Splash Pad Concrete	160	SYD	\$ 99	\$ 15,840
Splash Pad	1	LS	\$ 111,574	\$ 111,574
Ornamental Fence	175	LFT	\$ 44	\$ 7,700
Chain Link Fence	240	LFT	\$ 50	\$ 11,880
Basketball Goals	2	EA	\$ 5,500	\$ 11,000
Benches	6	EA	\$ 1,650	\$ 9,900
Concrete Wheel Stops	9	EA	\$ 275	\$ 2,475
Landscape Planters	8	EA	\$ 3,300	\$ 26,400
Tree	22	EA	\$ 550	\$ 12,100
Landscape Plantings	1	LS	\$ 2,750	\$ 2,750
Topsoil	38	CYS	\$ 55	\$ 2,090
Seeded Turf Area	1	LS	\$ 10,148	\$ 10,148
Court Pavement Marking Lines	620	LFT	\$ 2	\$ 1,023
Pavement Marking Lines	590	LFT	\$ 2	\$ 1,298
Handicap Symbol	2	EA	\$ 578	\$ 1,155
Renovated Restrooms	1	LS	\$ 44,000	\$ 44,000
Construction Sub-Total				\$ 650,000
Engineering	1	LS	\$ 74,000	\$ 74,000
Environmental Review	1	LS	\$ 5,000	\$ 5,000
Inspection	1	LS	\$ 6,000	\$ 6,000
Legal	1	LS	\$ 5,000	\$ 5,000
Acquisition	1	LS	N/A	N/A
Grant Administration	1	LS	\$ 10,000	\$ 10,000
Labor Standards	1	LS	N/A	N/A
Non-Construction Sub-Total				\$ 100,000
Total Project Costs				\$ 750,000
Project Assumptions/Notes:				
A) Overhead power lines to be removed/buried by owner				
B) Existing playground to be relocated by owner				
C) Two cul-de-sacs on Overmeyer St. possibly constructed with Community Crossings Funds (TBD)				
Note: Overmeyer Street w/Cul-de-sacs Estimated Costs: \$65,000 to \$110,000				

4.4.3 Previous Maumee Township Park Plan

The previous *2015-2019 Maumee Township Park and Recreation Five Year Master Plan* was completed in December 2014, and covered activities through 2019. This Plan recommended closing the existing Woodburn Community Park and building a new *Maumee Park* on a 33.4-acre field that the Township had purchased near the southeast corner of Woodburn. Once a new Maumee Park was established, the existing park could then be converted into a housing development. However, it was later determined that the costs to move the park to the new site and route necessary utility line extensions for water and electrical service would cost roughly **\$6 million** to complete. Thus, this recommendation was not a viable action as it would create an undue financial burden to the community. Since this discovery, other solutions were then pursued.

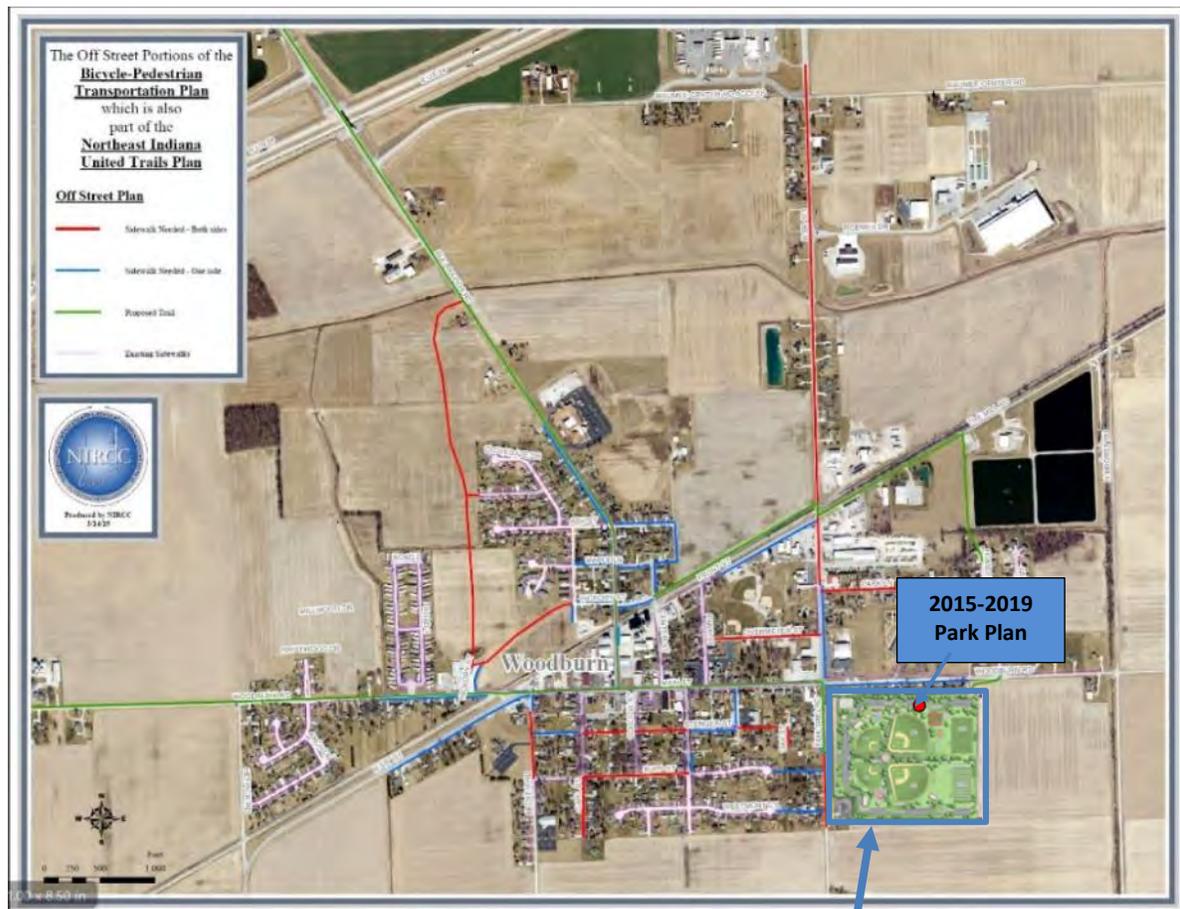


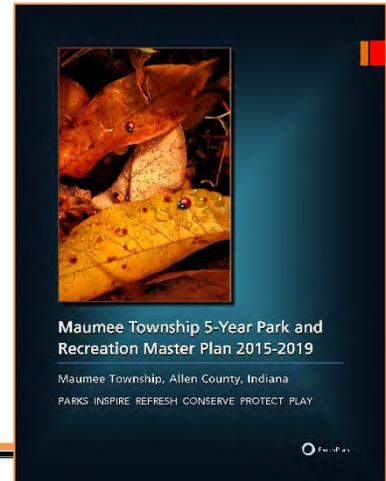
Figure 15: Bicycle Pedestrian Transportation Plan

Through additional planning and thoughtful consideration of community leaders, stakeholders, and engineers, it was determined that improving the existing, centrally-located Woodburn Community Park facilities would be a more prudent use of public funds and a better fit with initiatives identified in the Woodburn SIP; such as to “create connectivity” of the downtown. The map above shows an earlier rendering of the *Bicycle-Pedestrian Transportation Plan (TP)* that was created before recommendations



from RD initiative, which proposed to construct a perimeter trail around the existing Woodburn Community Park to better connect persons from the park to the nearby library, school and senior housing. However, several of the sidewalk and trail improvements identified in the TP map (Figure 15) are expected to be completed as part of Woodburn’s sidewalk improvement projects. The 33.4-acre property purchased for a new Maumee Park is currently cash rented by Maumee Township for crop production, and the proceeds will likely be used to assist with improvements at the existing park. This acreage, however, could eventually be used for park expansion should funding become available in the future.

Previous Action Plan: Several “Administrative” items developed within the 2015-19 Action Plan have been implemented; however, due to the overwhelming cost to complete many of proposed “Maumee Park: Work Program Actions,” and under new leadership of a recently-elected Trustee and appointed Park Board, several of the previous Action Plan items were abandoned. With initiatives that evolved from the Woodburn SIP and the East Allen Rural Development Plan, the Board is moving in a different direction and pursuing a new path for future development of the Woodburn Community Park system.



ACTION PLAN - 5-YEAR COST PROJECTION								
#	ADMINISTRATIVE WORK PROGRAM	PRIORITY RANKING	IMPLEMENTATION YEARS AND ESTIMATED COST					POSSIBLE FUNDING SOURCES
			2015	2016	2017	2018	2019	
18	Elected Trustee affirms/appoints Park Board Members	1	✓					Admin
19	Begin implementation of this plan's goals and objectives	1	✓	✓	✓	✓	✓	Admin
2	Annually review this plan for updates and revisions; prepare required annual report	1	✓	✓	✓	✓	✓	Admin
3	Prepare a LWCF grant for Maumee Park design/development; Prof Svcs	1	6,000					GD, G, PB
4	Prof Svcs for schematic design/cost estimating/promotions Maumee Park	1	12,500					GD, G, PB
5	Consider Strategic Plan survey and Focus Group results for application in the design	1	✓	✓				GD, G, PB
6	Appoint a Task Force to guide transition of Community Park to the private sector	2		8,750	✓			GD, G, PB, Bond
7	Confirm viability of Overmeyer Street closure while diamonds are still in use	2	✓	✓	✓	✓	✓	Admin
8	Adopt a Naming Rights Policy	1	✓					N/A
9	Embark on aggressive fund raising campaign - Community leadership driven	1	Annual	Annual	Annual	Annual	Annual	GD, G, NR, S
10	Deposit crop funds from 33.4 acre site into a Non-Reverting Fund (NRF)	2	Annual	Annual				Admin
11	Develop written agreements with ALL volunteer groups	2	✓	✓				Admin
12	Pursue a Subdivision Control Ordinance via the City of Woodburn	2	✓	✓				Admin
13	Always remain alert for contiguous property expansion opportunities	2	✓	✓	✓	✓	✓	Admin
14	Aggressively pursue ADA-accessibility enhancements to all park features	1	600	1,000	1,000	1,000	1,000	PB
15	Prepare the 2020-2024 Master Plan in 2019	1				Solicit	9,600	PB
16	Executive and Board Members attend park training conferences	1	None	None	None	None	None	Out-of-pocket
17	Conduct a Playground Safety Inspection; utilize regional resources	1	900					PB
COMMUNITY PARK WORK PROGRAM			2015	2016	2017	2018	2019	
18	Appoint Task Force - See #6 above	1		✓	✓	✓	✓	Admin
19	Forestry; safety pruning	1	1,500	1,000	1,000	800	600	PB, Donation
20	Coordinate transition/retirement timing with Maumee Park development	1			50,000	Fund raising continues	Fund raising continues	GD, S, NR, NRF, Bond
21	Site-wide extreme detailing of all buildings and grounds	2	14,000	8,000	5,000			PB, Volunteers
BOARD APPOINTMENT OF A MAUMEE TRAILS TASKFORCE			2015	2016	2017	2018	2019	
22	Appoint a Maumee Trails Task Force, local residents with high interest	1	✓			33,000		GD, G, PB, Bond, Woodburn
23	Support the Maumee Trails Task Force in the development of a trails plan	1	✓					Admin
*MAUMEE PARK; WORK PROGRAM			2015	2016	2017	2018	2019	
24	Make final payment on land purchase in December 2015	1	December					Tax Levy Adjustment
25	Prof LS Services; revisit plan, revise and prepare final plans/specs for bidding	2		38,500				GD, S, NRF, Bond
26	Assemble a Design Review Committee for optimal park design/function	2		7,500				PB, G, GD, NRF
27	Involve the public in the final design process	2	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Admin
28	Prof Services; Bidding; const inspection, monitoring, pay applications	1		18,000	14,000	12,000	10,000	GD, S, NRF, Bond
29	MAUMEE PARK - Phase 1 of 6; Bid projects, construction begins. <i>Note that development will be done in phases beyond the life of this plan.</i>	2	Planning	200,000	Fund raising continues	Fund raising continues	Fund raising continues	Bond, GD, S, NR, NRF, LWCF
30	MAUMEE PARK - Phase 2 of 6; Bid projects, construction continues. <i>Note that development will be done in phases beyond the life of this plan.</i>	2	Planning	Planning	144,600	Fund raising continues	Fund raising continues	Bond, GD, S, NR, NRF, LWCF
31	MAUMEE PARK - Phase 3 of 6; Bid projects, construction continues. <i>Note that development will be done in phases beyond the life of this plan.</i>	2	Planning	Planning	Planning	129,000	Fund raising continues	Bond, GD, S, NR, NRF, LWCF
32	MAUMEE PARK - Phase 4 of 6; Bid projects, construction continues. <i>Note that development will be done in phases beyond the life of this plan.</i>	2	Planning	Planning	Planning	165,999	Fund raising continues	Bond, GD, S, NR, NRF, LWCF
33	Park Grounds Maintenance equipment and supply needs	2		25,000	18,000	18,000	18,000	Bond, GD, S, NR, NRF, LWCF
34	Begin annual tree planting program to restore the long lost canopy	3	2,500	2,500	2,500	2,500	2,500	Bond, PB, GD, NRF
TOTALS:			\$44,045	\$316,298	\$242,051	\$202,354	\$213,756	\$1,018,504

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FUNDING KEY: LWCF=Land and Water Conservation Fund, Bond = Bonding, G=Grants (general), GB=Gifts and Donations, PB=Park Budget (Annual Operating Budget), NRF=Non Reverting Fund, ADMIN=Administrative decision, action or direction required, Vol=Volunteers, S=Sponsorships, NR=Naming Rights
NOTE 1: State/Federal Funding availability varies. Check with the DNR/Division of Outdoor Recreation to determine active grant opportunities.
NOTE 2: Without project specifications or professional service quotes, all estimates are projected in general terms.
*MAUMEE PARK: A 6-year development period is projected (6-phases). Follow Bond spending guidelines accordingly (3-years is normal to allocated to exhaust funds).

MAUMEE TOWNSHIP 2015 - 2019 MASTER PLAN

5.0 ACTION PLAN

5.1 Board Priorities

The Park Board met on February 19, 2020 at the Woodburn City Hall, to discuss priorities and to develop the Action Plan and Implementation Schedule. Using the *Combined Priority Ranking Table* (found on page 56) the Board, as a group, considered the desired activities and needs presented to them. Through discussion, they created a priority ranking sheet identifying Tier 1 and Tier 2 activities they desired to conduct over the next five years. As they did this, they worked to create a list that was as realistic as possible, however, balancing the larger projects with a few smaller activities that were simpler to accomplish. The Park Board Priority Rank is provided in the bulleted list below:

FIVE-YEAR PARK BOARD PRIORITY LIST

Tier # 1 Activities

- Splash Pad
- Restroom/Concession Stand Improvements
 1. Implement new restroom schedule (Open daily/not only during baseball activities)
- ADA Parking/Parking Area Improvements
- Trails
- Benches/Picnic Areas
 1. Further review of recycled bench program and opportunities
- Festival/Programming
 1. Woodburn League Activities: Youth Baseball/Softball programs
 2. Summerfest Activities
 3. Fundraising Activities

Tier # 2 Activities

- Baseball Seating/Field Improvements
- Playground Equipment
 1. Establish/initiate safety/playground inspection schedule
- Pavilion Updates
- Veterans Memorial
 1. Visit Antwerp, Ohio, Veterans Memorial at Riverside Park to review other successful efforts
 2. Further review of potential Veterans Memorial opportunities and consider strategies
- Basketball Court Improvements
- Amphitheater
- Drinking Fountains
- Corn Hole / Pickleball Courts

In addition, the Board discussed the limited parking availability during high-volume events and suggested expanding the parking area where the underutilized sand volleyball court and horseshoe area exists.

Note: The ability to accomplish many of proposed improvements and activities will depend on the success of the Board in acquiring sufficient grant funds and donations to cover the anticipated costs.

5.2 Action Plan and Implementation Schedule: Capital Improvements

The Woodburn Community Park capital improvements schedule with anticipated cost projections for proposed activities are outlined below:

ACTION PLAN-5-YEAR COST PROJECTION							
Priority Rank	ACTION ITEM	IMPLEMENTATION YEARS AND ESTIMATED COSTS					Potential Funding Source
		2020	2021	2022	2023	2024	
		Woodburn Community Park Improvements Project					
		Fundraising	LWCF Improvements	Other			
1	Acquisition (Appraisal pre Application/Closing post grant approval)			TBD			URA/Donation
1	Splash Pad		\$ 127,414				LWCF/D/PB
1	Benches/Recycled			\$ 9,901			LWCF/D/PB
2	Solar Lights			\$ 2,000			LWCF/D/PB
1	Trail (1/2 Mile Min)			\$ 113,394			LWCF/D/PB
1	Restroom Upgrades		\$ 22,000	\$ 22,000			LWCF/D/PB
2	Basketball/Pickleball CT.					\$ 34,452	LWCF/D/PB
2	Corn hole					\$ 1,760	LWCF/D/PB
1	ADA/Parking Improvements		\$ 8,741				LWCF/D/PB
2	Chain Link Fence					\$ 11,880	PB/D
2	Ornamental Fence					\$ 7,700	PB/D
2	Drinking Fountain			\$ 1,000			PB/D
2	Landscaping/Planters/Trees				\$ 53,488		PB/D
1	Sidewalks/ADA Improvements			\$133,810			LWCF/D/PB
1	Mobilization/Asphalt removal/ Site Control		\$ 106,460				LWCF/D/PB
Non Construction Costs:							
1	Engineering/Inspections		\$ 40,000	\$ 40,000			LWCF/D/PB
1	Environmental/ GA		\$ 5,000	\$ 5,000			LWCF/D/PB
1	Legal		\$ 2,500	\$ 2,500			LWCF/D/PB
	Subtotal:		\$312,115	\$ 329,605	\$ 53,488	\$ 55,792	\$751,000
Other Updates							
2	Veterans Memorial				TBD	TBD	PB/D
2	Playground Equipment Improvements					TBD	Patronicity 50/50 PB / D
2	Baseball Seating/Field Improvements				TBD	TBD	WYL/PB
2	Pavilion Windows				TBD		PB/D
1	*Pavilion Exit Signs/Panic Bars (on exterior doors)		\$ 400				PB/D
2	Amphitheater					TBD	PB/D
	Subtotal:		\$ 400				\$400
TOTAL COSTS		\$ -	\$312,515	\$ 329,605	\$ 53,488	\$ 55,792	\$ 751,400
Funding Key: LWCF = Land and Water Conservation Fund; G=Grant; PB = Park Budget D = Donations; RTP = Recreational Trails Program Grant; PG/D = Patronicity 50-50 Grant/Donations Admin/PB = In-house Administration/Park Budget; Woodburn Youth League = WYL v = Tasks to be addressed, but cost not established; TBD = To Be Determined; Woodburn Community Association = WCA *Estimate based on average cost							

5.3 Action Plan and Implementation Schedule: Administrative Work Program

The following proposed Administrative Work Program schedule is a list of identified park activities for the Board to conduct and monitor over the next five years. This schedule should be reviewed and reevaluated annually as new tasks and evolving circumstances arise; however, striving to uphold the strategies to align with the Board’s specified vision, mission, and goals developed within this Plan.

ADMINISTRATIVE WORK PROGRAM							
Priority Rank	ACTION ITEM	IMPLEMENTATION YEARS AND ESTIMATED COSTS					Potential Funding Source
		2020	2021	2022	2023	2024	
PARK PROGRAMMING							
1	Facilitate/monitor Youth League Activities	✓	✓	✓	✓	✓	WYL / PB Admin
1	Facilitate/assist with Woodburn Days as needed	✓	✓	✓	✓	✓	WCA / PB Admin
1	Shelter House Rentals	✓	✓	✓	✓	✓	Admin/Ongoing
1	Review/Add Park program (per Public Feedback)				✓	✓	Admin/TBD
ADMINISTRATIVE SCHEDULE							
1	Public Review/Adopt 2020-24 Master Plan	✓					Admin
1	Conduct Fundraising Activities	✓	✓		✓		Patronicity/Creating Places
1	Annual Park Maintenance & Safety Inspections	✓	✓	✓	✓	✓	Admin/PB
1	Create/Define Pavilion Improvement Schedule		✓				Admin/PB
1	Create/Define Restroom Improvement Schedule	✓	✓				Admin
1	Refine Scope (RD Plan) Apply for LWCF 6/2021	✓	✓				Admin/PB
1	Implement/Administer LWCF Grant as needed (TBD)			✓	✓		Admin/PB
1	Park Grounds Maintenance Equipment & Supply Needs	✓	✓	✓	✓	✓	Admin/PB
1	Veterans Memorial: Visit Antwerp Riverside Park/Develop Memorial Strategies		✓	✓			Admin
2	Master Plan Renewal (Planning 2024-25)					✓	Admin/PB
1	Meetings & Appoint/Renew	✓	✓	✓	✓	✓	Admin/Ongoing
Administrative:							\$ -
Funding Key: LWCF = Land and Water Conservation Fund; G=Grant; PB = Park Budget D = Donations; RTP = Recreational Trails Program Grant; PG/D = Patronicity 50-50 Grant/Donations Admin/PB = In-house Administration/Park Budget; Woodburn Youth League = WYL ✓ = Tasks to be addressed, but cost not established; TBD = To Be Determined ; Woodburn Community Association = WCA *Estimate based on average cost							

5.4 Plan Evaluation

The *Maumee Township 5-Year Park and Recreation Master Plan* should be reviewed at the first Park Board meeting of the calendar year to determine if the priorities established for each year are still appropriate and in accord with the desires of the Board. After five years, this Plan will expire and a new plan should be drafted to maintain congruence between departmental development and township priorities.

5.5 Land and Water Conservation Fund (LWCF) Considerations

For the Maumee Township Board to pursue and meet eligibility requirements for federal Land and Water Conservation Funds (LWCF) to complete proposed projects within the Woodburn Community Park, certain guidelines need to be followed. Legal assistance and guidance from an experienced grant administrator with knowledge of federal compliance is recommended. A bulleted list of considerations for the pursuit of LWCF funding is outlined below:

1. Eligibility Requirements:

- a. Copy of Park Ordinance establishing the Board under current law
- b. Project will meet a general need in an approved 5-Year Park & Recreation Master Plan

2. Uniform and Relocation Act and Real Property Acquisition (URA) requirements: Since activities in the Board Action Plan include acquisition of real property to expand its parking area, the Board will need to abide by federal URA guidelines with property purchased using DNR/LWCF funds. Legal and/or professional assistance may be required to assure federal URA standards are met. *Note: A statement of value from a State Certified Appraiser for each parcel being acquired and/or Waiver of Retroactivity will be required.*

3. Environmental Review: Following the state recommendation and the approval period of the LWCF application, a NEPA Coordination and/or Section 106 Historical/Archaeological Review will be required (note: since interested property has been previously disturbed, it will likely only require a Section 106 Historical Review). However, the Environmental Review will require:

- a. Color photos with descriptions
- b. Site maps: U.S.G.S. Topographic Map, Boundary Map and Acquisition and Development Map

4. DNR Rule of Perpetuity: Once a federal approval of LWCF grant funds has been received, and the Board initiates the property transfer, the deed will then be recorded with language that recognizes a DNR/LWCF interest with restrictions limiting property uses in perpetuity.

5. 50/50 Local Match Requirement: In 2020 and 2021, the Indiana DNR offers reimbursable grants up to \$250,000, with local match requirements of equal value, up to \$250,000. *Note: The Board is allowed to receive local match commitment letters from donors "contingent" of grant funding. Local match donations may not need to be on hand at the time of the application; however, a certified letter provided by the fiscal agent describing the source of local funds dedicated to the project and/or letters of intent from project donors will be required at the time of the application submission.*

6. Public Hearing: To apply for LWCF funds, a public hearing will need to be conducted (in addition to Master Plan public input) to describe the proposed project and the Board's intention to use federal funding for the project.

5.6 Potential Funding Sources

The ability to accomplish many of the priorities and actions for the Board’s Action Plan will be contingent on the success of acquiring sufficient grant funds and donations to cover the anticipated costs. A list of potential funding sources is provided in the tables below:

POTENTIAL FUNDING SOURCES			
TYPE OF FUNDS	DESCRIPTION	USES	TIMEFRAME
Bond-General Obligation	Loan taken out against the value of taxable property	Park, open space, and recreation: acquisition and capital improvements	Typically issued for 15, 20 or 30 years
Bond-Revenue	Loan paid from the proceeds of a tax levied for the use of a specific public project, or with the proceeds of fees charged to those who use the facility that the bonds finance	Park, open space, and recreation: acquisition and capital improvements	Typically issued for 15, 20 or 30 years
Income Tax	Tax on individual income	Park: acquisition, maintenance, and capital improvements	Ongoing
Park Impact Fee	One-time fee to off-set costs of infrastructure caused by new development	Park, open space, and recreation: acquisition and development	One-time cost to developer
Property Tax	Tax on real property	Park, open space, and recreation: maintenance, operations, and capital improvements	Tax ongoing or increased for a defined time period
Real Estate Transfer Tax	Tax on the sale of property	Park and open space: acquisition (proceeds are often deposited into land banks)	One-time cost to home seller or buyer
Sales & Use Tax	Tax on the sale of goods or services	Park, open space, and recreation: maintenance, operations, acquisition, and capital improvements	Tax ongoing or increased for a defined time period
Special Assessment District	Separate units of government that manage specific resources within defined boundaries	Park, open space, and recreation: maintenance, operations, acquisition, and capital improvements	Tax ongoing or increased for a defined time period
User Fee	Fees that cover costs of service	Park, open space, and recreation: maintenance and operations	One-time cost to user
Tax Increment Financing	Financing mechanism used to stimulate economic development in a blighted area	Park: acquisition and capital improvements	Normally a duration of 20 to 30 years

FINANCING TOOLS

Local Potential Funding Sources:

LOCAL FUNDING		
LOCAL FUNDS	TYPE OF FUNDS	DESCRIPTION
	Parks and Recreation General Budget	Annual tax allocations from the General Tax Levy, Auto- Air Excise Tax and other local funding could be utilized for both staffing and financing capital improvements within the Park and Recreation Department. However, general tax dollars may be limited or unavailable for extensive capital
	Non-Reverting Account Funds	Monies collected from certain fees and rentals can be placed in one of two non-reverting accounts. Funds are available from the Non-Reverting Operating Account to offset operation costs from administration of programs within the Park and Recreation Department. Funds from the Non-Reverting Capital Account are available for capital improvements in the Park and Recreation Department.
	Gifts and Donations Fund	Donations of money, land and time are important resources to any Park and Recreation Department. Donations are important from the point that they can be used to match grants from other sources.
	Lease Purchase	This is a traditional mechanism used to finance capital projects including equipment and vehicles. City Council must annually levy a tax payable from property taxes sufficient to pay lease rentals; except that the levy may be reduced any year to the extent other money is pledged or available for the payment of the lease rentals (I.C. 36-10-1).
	Cumulative Capital Improvement Funds	The Park and Recreation Law (36-10-3-20) allows money to be placed in a fund for the purposes of acquiring land or making specific capital improvements. The Park and Recreation Department can also make requests to the Council for funds from the general CCI Fund for specific projects. (Note: A CCI Fund cannot be established if a Recreational Impact Fee is in place)
	Recreational Impact Fees	In 1991, the Indiana General Assembly passed an impact fee bill that created an alternative funding mechanism for infrastructure improvements in fast growing areas. The essence of the legislation was to allow local governments the option of passing onto new residents the costs of building the new infrastructure expected by those same residents

Grants and Other Potential Funding Sources:

GRANT & OTHER PROGRAMS				
	PROGRAM/SOURCE	DESCRIPTION	MIN/MAX AMOUNT	TIMEFRAME
GRANT PROGRAMS	Recreational Trails Program (RTP): Federal (DNR) 80/20 MATCH	Applications may include land acquisition and/or development, maintenance, and ethics education of multi-use trails	\$10,000-\$200,000	Applications due by May 1st
	Land & Water Conservation Fund: Federal (LWCF) 50/50 MATCH - (Only park and recreation boards established under Indiana law are eligible)	Applications may consist of land acquisition and/or outdoor recreation facility construction or renovation.	\$50,000 -\$250,000	Applications due by June 1
	CreatiNg Places: State (IHCD) 50/50 Match	As a place-based crowd-granting program, CreatiNg Places empowers the public - residents, businesses and community organizations - to play a role in achieving community improvements and building community pride.	\$5,000 - \$50,000	Varies
	Quick Impact Placebased (QUIP): State Grant (IOCRA) 50/50 Match	Alley activation/ art alley; Creative project to showcase community identity; Enhancement of existing or underutilized public assets into a new or usable space; Interactive life-size games or game sheds for public use; Pop-up public gathering spots	\$2,500 - \$5,000	Varies (2019 due March 8)
	Community Facilities Direct Loan/Grant Program-Federal (USDA)	Provides affordable funding to develop essential community facilities in rural areas. An essential community facility is defined as a facility that provides an essential service to the local community for the orderly development of the community in a primarily rural area	Funds Vary on availability - Used for small communities with a population of 5,500 or less: Low-income communities having a median household income below 80% of the state nonmetropolitan median household income.	Indiana Director: Michael R. Dora 5975 Lakeside Blvd., Indianapolis, IN 46278 VM: (317) 290-3100 Fax: (855) 541-9018 www.rd.usda.gov/in.
	AWS Foundation	Focus is specific to individuals with intellectual, developmental and physical disabilities. Priorities Include: Social Enrichment, Education & Employment, Transportation, Early Diagnosis of disabilities & Housing	Varies: Grants > \$50,000 = Letter of Intent (LOI) / Grants < \$2,500 simple application	Applications accepted any time throughout the year. (Limit 1 application per year).
	State Farm Community Development Grants Website: https://www.statefarm.com/about-us/community-involvement/community-grants/good-neighbor-citizenship-grants.	Community Development Grants for: Affordable Housing Job training Neighborhood Revitalization Small business Development Financial Literacy First Time Homeownership	2020 Grants Round is Closed: Past awards \$25,000 per community (Approx. 70% of awards for Community Development) up to \$100,000.	Sunday, September 1, 2019 through Thursday, October 31, 2019. Grant decisions will be communicated by end of first quarter in 2020.
	The Nutro Company ROOM TO RUN Dog Park Appreciation Project: Corporate program	To create dog parks and off-leash areas for more suitable facilities for pets and pet owners	Varies: Projects have included landscaping and adding trees and other shade structures, as well as adding benches, agility equipment, signage and more for the enjoyment of pets and pet parents.	Contact website: https://www.nutro.com/about-us/nutro-community-initiatives
OTHER	Maintenance Endowments	Created and administered by Community Foundation and established as Designated Fund & included in the finance formula	For Developed parkland, project: a \$3,000 per year budget (per acre of park)	Varies
	Naming Rights / Sponsorships	Donor Funds: dedicated to the acquisition and/or development of a park feature	Park facility, paid for and named for the sponsor (can be assured w/maintenance endowment)	Varies

6.0 APPENDIX**6.1 Section 504 Compliance Form**

**ASSURANCE OF ACCESSIBILITY COMPLIANCE WITH:
ARCHITECTURAL BARRIERS ACT of 1968 (As Amended);
SECTION 504 OF THE REHABILITATION ACT OF 1973 (As Amended);
AND TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990
(As Amended)**

The Maumee Township Park & Recreation Board (Applicant) having its principal place of business at 22735 Main Street, Woodburn, Allen County, Indiana, 46797, has read the guidelines for compliance with the Architectural Barriers Act of 1968 (As Amended); Section 504 of the Rehabilitation Act of 1973 (As Amended); and Title II of the Americans with Disabilities Act of 1990 (As Amended) and will comply with the applicable requirements of these Acts.

SIGNATURE: _____
BOARD EXECUTIVE
Vicki Thompson

(printed name)

SIGNATURE: _____
BOARD SECRETARY
Jan Palmer

(printed name)

DATE _____

6.2 Board Resolution



RESOLUTION

WHEREAS, the Maumee Township Park and Recreation Board, organized and existing under the laws of Indiana, and having its principal place of business at 22735 Main Street, Woodburn, Allen County, Indiana, 46797; and

WHEREAS, the Board is aware of the parks and recreation needs of the residents of Maumee Township; and

WHEREAS, the Board realizes the importance of sound planning in order to meet the needs of its residents;

NOW, THEREFORE, BE IT RESOLVED THAT THE MAUMEE TOWNSHIP PARKS AND RECREATION BOARD, by unanimous declaration, does adopt the Maumee Township Park and Recreation Master Plan as its official plan for the next five years, for the growth and development of parks and recreational opportunities in Maumee Township, and which, a copy will be made available at the Woodburn City Hall and the City of Woodburn community website.

Adopted and signed this _____ day of _____, 2020.

MAUMEE TOWNSHIP PARK AND RECREATION BOARD

Executive

Member

Member

Member

6.3 Non-discrimination Notice & Grievance Procedure (City of Woodburn)

Non-discrimination Notice

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), the **City of Woodburn** will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: the **City of Woodburn** does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

Effective Communication: the **City of Woodburn** will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the **City of Woodburn** programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: the **City of Woodburn** will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in **City of Woodburn** offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the **City of Woodburn**, should contact **Michael Martin, ADA Coordinator**, via mail at 22735 Main Street, PO Box 665, Woodburn, IN 46797, via phone by dialing 260-433-1993 for his cell or 260-632-5318 to reach City Hall, or by email at councilman@cityofwoodburn.org as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the **City of Woodburn** to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of the **City of Woodburn** is not accessible to persons with disabilities should be directed to **Michael Martin, ADA Coordinator**. The **City of Woodburn** will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

Grievance Procedure under The Americans with Disabilities Act City of Woodburn, Indiana

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the **City of Woodburn**. The **City of Woodburn** Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Michael Martin
ADA Coordinator & City Councilman
22735 Main Street, PO Box 665, Woodburn, IN 46797
260-433-1993 cell; 260-632-5318 City Hall
councilman@cityofwoodburn.org

Within 15 calendar days after receipt of the complaint, ADA Coordinator or designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, ADA Coordinator or designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the City of Woodburn and offer options for substantive resolution of the complaint.

If the response by ADA Coordinator or designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the Mayor or designee.

Within 15 calendar days after receipt of the appeal, the Mayor or designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the Mayor or designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by the ADA Coordinator or designee, appeals to the Mayor or designee, and responses from these two offices will be retained by the City of Woodburn for at least three years.

6.4 Public Meeting Notices

West Bend News: Article and Public Notice

PAGE 3 - WEST BEND NEWS - OCTOBER 22, 2019

PARK BOARD SEEKS PUBLIC INPUT FOR WOODBURN COMMUNITY PARK

The Maumee Township Park Board is hosting a public participation meeting to discuss a Five-Year Park and Recreation Master Plan. The public meeting will be held on Thursday, November 7, 2019 at 6:00 pm., located at Woodburn Community Center, 22735 Main Street, Woodburn, Indiana. A representative from Northeastern Indiana Regional Coordinating Council (NIRCC) will attend to present planning information and seek public feedback. To assist the Board with planning efforts, residents are asked to take the Woodburn Community Park Survey online at the City of Woodburn webpage: <https://www.cityofwoodburn.org/woodburn-community-park-survey/>.

Public participation is instrumental in determining the direction of the Maumee Township Park Board and

the Woodburn Community Park. In addition, a 5-Year Park Master Plan is required by the Indiana Department of Natural Resources (IDNR) to apply for federal grants such as the Land and Water Conservation Fund (LWCF) grant funded through the Division of Outdoor Recreation. DNR Division of Outdoor Recreation grant programs could possibly assist the park department with meeting goals and actions designed within the approved Maumee Township Park and Recreation 5-Year Master Plan.

Jan Palmer, Park Board Member, said of the plan, "the needs identified through community surveys and public input will help provide the Board with guidance for future park development. Palmer goes on to say, "community support will also be needed to help implement and sustain activities identified in the plan to assure a robust park system is available for years to come."

For additional information, please contact Kristine Christlieb at 260-449-4704 between the hours of 8:00-4:30. Refreshments and door prizes will be provided.

PAGE 13 - WEST BEND NEWS - NOVEMBER 5, 2019

PUBLIC MEETING**MAUMEE TOWNSHIP 5-YEAR MASTER PARK PLAN**

Woodburn Community Center
22735 Main Street, Woodburn, Indiana 46797

November 7, 2019 • 6:00 PM

THE PARK BOARD REQUESTS INTERESTED CITIZENS TO ATTEND AND PROVIDE INPUT.

An oral or written translation of the public notice will be available in Spanish upon request. *(Una traducción oral o la traducción escrita de la notificación pública estará disponible en español bajo petición).*

The Maumee Township Park Board will hold a public meeting on Thursday, November 7, 2019 at 6:00 pm., located at the Woodburn Community Center, 22735 Main Street, Woodburn IN 46797 to provide information and allow the public to comment regarding the Maumee Township - Woodburn Community Park system. The Northeastern Indiana Regional Coordinating Council (NIRCC) is completing a 5-Year Master Park Plan for the Maumee Township Park and Recreation Board, and public input is needed to assist with planning efforts. Every effort will be made to allow persons to voice their opinions at the public meeting.

Additionally, residents are asked to take the Woodburn Community Park Survey online at the City of Woodburn webpage at: <https://www.cityofwoodburn.org/woodburn-community-park-survey/>. If persons are unable to attend this meeting, it is important to complete the survey. Persons with disabilities or non-English speaking persons who wish to attend the public meeting and who need assistance should contact Kristine Christlieb, NIRCC Community Planner at 200 E. Berry Street, STE 230 Fort Wayne, IN 46802, or via PH: 260-449-7309, or email Kristine.christlieb@co.allen.in.us by Monday, November 4, 2019.

East Allen Courier: Article and Public Notice



East Allen Courier

PO BOX 77 GRABILL IN 46741

POSTAL CUSTOMER EC

VOLUME 70 - NUMBER 41

Serving Grabill, Leo-Cedarville, Harlan, Woodburn, Spencerville

TUESDAY, OCTOBER 8, 2019

PAGE 8 — EAST ALLEN COURIER — NOVEMBER 5, 2019

MAUMEE TWP. PARK BOARD SEEKS PUBLIC INPUT

The Maumee Township park board is hosting a public participation meeting to discuss a Five-Year Park and Recreation Master Plan for the Woodburn Community Park. The public meeting will be held on Thursday, Nov. 7, at 6:00 p.m., located at Woodburn Community Center, 22735 Main St., Woodburn. A representative from Northeastern Indiana Regional Coordinating Council (NIRCC) will attend to present planning information and seek public feedback. To assist the board with planning efforts, residents are asked to take the Woodburn Community Park survey online at the City of Woodburn webpage: <https://www.cityofwoodburn.org/woodburn-community-park-survey/>.

Public participation is instrumental in determining the direction of the Maumee Township park board and the Woodburn Community Park. In addition, a Five-Year Park Master Plan is required by the Indiana Department of Natural Resources (IDNR) to apply for federal grants such as the Land and Water Conservation Fund (LWCF) grant funded through the

Division of Outdoor Recreation. DNR Division of Outdoor Recreation grant programs could possibly assist the park department with meeting goals and actions designed within the approved Maumee Township Park and Recreation Five-Year Master Plan.

Jan Palmer, park board member, said of the plan, "The needs identified through community surveys and public input will help provide the board with guidance for future park development." Palmer goes on to say, "Community support will also be needed to help implement and sustain activities identified in the plan to assure a robust park system is available for years to come."

For additional information, please contact Kristine Christlieb at 260-449-4704 between the hours of 8:00-4:30. Refreshments and door prizes will be provided.

PUBLIC MEETING
Maumee Township
5-Year Master Park Plan
Woodburn Community Center
22735 Main Street
Woodburn, Indiana 46797
November 7, 2019 - 6:00 PM

The Park Board requests interested citizens to attend and provide input.

An oral or written translation of the public notice will be available in Spanish upon request. (Una traducción oral o la traducción escrita de la notificación pública estará disponible en español bajo petición).

The Maumee Township Park Board will hold a public meeting on Thursday, November 7, 2019 at 6:00 p.m., located at the Woodburn Community Center, 22735 Main Street, Woodburn IN 46797 to provide information and allow the public to comment regarding the Maumee Township - Woodburn Community Park system. The Northeastern Indiana Regional Coordinating Council (NIRCC) is completing a 5-Year Master Park Plan for the Maumee Township Park and Recreation Board, and public input is needed to assist with planning efforts. Every effort will be made to allow persons to voice their opinions at the public meeting.

Additionally, residents are asked to take the Woodburn Community Park Survey online at the City of Woodburn webpage at: <https://www.cityofwoodburn.org/woodburn-community-park-survey/>. If persons are unable to attend this meeting, it is important to complete the survey. Persons with disabilities or non-English speaking persons who wish to attend the public meeting and who need assistance should contact Kristine Christlieb, NIRCC Community Planner at 200 E. Berry Street, Ste. 230 Fort Wayne, IN 46802, or via Ph: 260-449-7309, or email Kristine, christlieb@co.allen.in.us by Monday, November 4, 2019.

Public Notice Flier:

COMMUNITY PARK MEETING

Public Meeting to Gather Input for the Future of Our Park System



WOODBURN COMMUNITY CENTER

22735 Main St.,

Woodburn, IN 46797

November 7, 2019

6:00 PM

Who: All residents in the City of Woodburn and Maumee Township who are interested in the development of the Woodburn Community Park System.

What: A Public Meeting to provide information on the *Maumee Township 5-Year Park Master Plan* and receive feedback on future park development.

When: November 7, 2019 at 6:00 PM.

Where: Woodburn Community Center, 22735 Main St., Woodburn IN 46797.

Why: This Park Plan is for YOU!
Your input is vital to help create a comprehensive plan and determine the future of the Woodburn Community park system.



**REFRESHMENTS &
DOOR PRIZES PROVIDED**



For additional information please call: (260) 449-4704

Web Page Survey Notice:

ABOUT WOODBURN INDIANA GOVERNMENT CITY SERVICES PUBLIC WORKS  COMMUNITY WORSHIP AND EDUCATION EVENTS CONNECT

CALENDAR CONTACT US PAY BILLS

NEWS

[VIEW ALL NEWS](#)

WOODBURN COMMUNITY PARK SURVEY

Woodburn Community Park Survey

Provided by the Maumee Township Park Board

Please take a moment to help us improve your experience at the Woodburn Community Park by completing this survey. Your answers will help the Park Board complete its 5-year plan for the park.

Click on the website link (Approximately 7 Minutes to complete)

Website Link: November 7, 2019 at 6:00 PM at the
https://www.surveymonkey.com/r/Woodburn_Park_GCMJBYP

Survey results will be presented at a public meeting as follows:

Location: Woodburn Community Center
 Address: 22735 Main Street ~ Woodburn, Indiana 46797

Date: November 7, 2019 at 6:00 PM

DOOR PRIZES AND REFRESHMENTS TO BE PROVIDED!

Look for ads in the local newspaper and at Woodburn City Hall Website:
<https://www.cityofwoodburn.org>.

Please direct questions to Kristine Christlieb at the Northeastern Indiana Regional Coordinating Council (NIRCC) at:
 PH: 260-449-4704
 Email: Kristine.Christlieb@co.allen.in.us. Survey results will be presented at a public meeting as follows: Location: Woodburn Community Center
 Address: 22735 Main Street ~ Woodburn, Indiana 46797

6.5 Public Meeting Sign-in Sheet

PUBLIC PARTICIPATION MEETING	
SIGN-IN SHEET	
MAUMEE TOWNSHIP	
PARK & RECREATION 5 YEAR MASTER PLAN	
LOCATION: 22735 MAIN ST., WOODBURN, IN 46797	
DATE: 11-7-2019 ~ TIME: 6:00 P.M.	
Print Name	Telephone/Email
1 Kristine Christlieb, NLRCC	260-449-4704
2 Vicki Thompson	
3 Gary Messman	
4 Jan Palmer	
5 Shannon Riley	
6 Joe Kelsey	
7 Cheryl Gerig	
8 Dean A Beris	
9 DENNIS WIESEKON	
10 Stephanie Wiesehan	
11 DANIEL MCCARTY	
12 Shelly McCarty	
13 Kevin Hileman	
14 Mike Vairo	
15 Harold Gervy	
16 Beth Wood	
17 Carol Martin	
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PUBLIC PARTICIPATION MEETING NOVEMBER 7, 2019 MAUMEE TOWNSHIP

6.6 Public Meeting Minutes

MINUTES



MAUMEE TOWNSHIP
 2020-2025 PARK & RECREATION 5 YEAR MASTER PLAN
 22735 MAIN ST., WOODBURN, IN 46797
 NOVEMBER 7, 2019

The Park Public Participation meeting began as advertised at 6:00 p.m., November 7, 2019 at Woodburn Community Center. Kristine Christlieb, Principal Planner, from the Northeastern Indiana Regional Coordinating Council (NIRCC), conducted a PowerPoint presentation and additional planning activities followed the presentation.

Those in attendance: (17 attendees)

Kristine Christlieb, NIRCC	Daniel McCarty
Vicki Thomson, Township Trustee	Shelly McCarty
Joe Kelsey, Mayor	Kevin Hileman
Gary Messman	Mike Voirol
Jan Palmer	Harold G. Gerig
Cheryl Gerig	Beth Wood
Dean Geris	Carol Martin
Dennis Wiesehan	Shannon Riley
Stephenie Wiesehan	

Introduction:

Vicki Thompson: introduced the Maumee Township Park Board and Kristine Christlieb, NIRCC Planner to provide a presentation of planning information.

Presentation:

See Presentation Slides
Appendix Section 6.7

Public Questions and Comments:

Attendee #1: Is the projected budget of \$750,000 for everything included on the map?

Kristine Christlieb: *The \$750,000 covers only the “proposed” improvement: Items such as the trail, promenade area, seating nodes, a splash pad and playground with surface area. There is a section on the map that outlines “future improvements”. This section identifies the chess/checkers, corn hole; items as shown down below - these are not included on the “Proposed” budget. Future items will be determined at a later date.*

Joe Kelsey (Mayor): *The portion there (sidewalks/cul-de-sacs) is planned with the Stellar designation. So, there will be a lot of money that will be supporting that. This was the whole plan that they came up with the Stellar designation. \$750,000 was from the Stellar Budget.*

Attendee #2: I don’t know how this works, are you proposing all this stuff for the entire plan, and the proposed budget is \$750,000 - and the DNR will match \$250,000 as you’d mentioned. Then we’ll have to match \$250,000 from these other programs up to \$750,000 to complete everything. Is it an “all or

nothing” situation. Do we have to take this entire park plan - or do what we want? The top things that are on there – like a “splash pad” and ADA parking. Will all of this be done? Or how does this work?

Kristine Christlieb: *This is a “conceptual” plan. We are working on the plan to be eligible for a “Land and Water Conservation Fund (LWCF) through DNR to help fund the ideas and the “needs” we identify through our planning. Public input is important to help us with this process. DNR grants are competitive, and we want to accomplish as much as possible. Once we know the needs, we’ll craft the application to be competitive. Those items that we can’t fund with the grant will have to be done with other funding sources when they are available. The more we know about the needs we identify, that will help us to know what activities to prioritize with our Action Plan and Implementation Schedule. I will work with the Park Board and they will develop the “action” items and the implementation scheduled based on the information from our research and public participation. We will begin working on that process after we’re done with the public participation, and then we’ll begin to move forward with the implementation. We haven’t ironed out all of the details yet. Vicki, so you want to chime in on this.*

Vicki Thomson (Trustee): *A lot of the money that we’ve raised already is specifically for the splash pad. What the Community Association is donating, that is for the splash pad. The city is donating some is for the overall project, as we decide what parts we will be able to do. But we do have to take into consideration what the points are to get the grant and do the things that do count. So, it will be a combination of the things we want the most, and the things that count the most points to assure we are most likely to get the grant.*

Kristine Christlieb: *And also, once we get to final design, a lot of these could change. Although, the information we’re gathering today will help us with the decision-making process.*

Vicki Thompson (Trustee): *This Plan and budget was created so it could be included with the Stellar application and information provided previously. Now that we have more concrete information . . .*

Kristine Christlieb: *And our planning still isn’t done yet. Many of you, when you came in were given stars and “buy-in bucks.” I try to put out a “broad net”, and then we try to narrow it to see what is really wanted the most in the community, so if we do have to cut things out, we don’t cut out a major component that the community wants - we at least get the top activities accomplished. However, before we get started with that. Are there other comments or question from the community?*

Attendee #3 (Shannon Riley): *I think it’s important to know that we have “zero” handicap parking. There is nothing that is designated as “handicap parking.” I am not handicap, but my 92-year old grandpa is, and he has a hard time walking through the stone to watch my kids play; his two great-granddaughters play ball. And I think down the road, when this is all said and done – they might not be playing ball, but they can get around a lot easier.*

Attendee # 4: *I noticed “handicap” was mentioned a lot in the information today, but it wasn’t really very high on the list on the survey results. When you write any grant for federal funds, you got to hit quotas. There is not any way you’re going to get any of this through a federal grant if you don’t do ADA. I did a lot of this for the fire department. To get this money, you got to make sure you’re doing the improvements. If you want trails or sidewalks, they’ll throw you out if you don’t have ADA. So, if you apply for \$250,000, will you get \$250,000. Or is it based on your population? Will they even give a smaller community like us a grant.*

Kristine Christlieb: Yes, as long as you meet the 50/50 matching requirements. If your project budget is \$500,000, we will need \$250,000 in match. The LWCF grant is a “reimbursable” grant.

Attendee # 5: So, if we apply for \$250,000, does it all come here or is it spread out over the population?

Joe Kelsey (Mayor): It is project specific. If we apply it would go here. There already are certain proportions allocated to go here (referring to Stellar Communities funding).

Attendee # 6: Are there any other parks in Maumee Township?

Kristine Christlieb: As far as parks “owned” by Maumee Township, the Woodburn Community Park is the only community park “owned” by Maumee Township. (However, there are privately-owned parks such as school parks, and Blue Cast Springs Nature Preserve in Maumee Township).

There being no other questions or comments, the public was instructed to complete planning activities:

1. “Buy-in Bucks” Activity
2. “Top 3 Picks” Activity Board

Activities were then conducted and several door prizes handed out as individual names were drawn.

Public Meeting Closed at 6:55 PM.

Minutes Prepared By:



January 7, 2020

Kristine Christlieb

Date

Northeastern Indiana Regional Coordinating Council (NIRCC)
200 East Beery Street, STE 230
Fort Wayne, IN 46802

Note: The results of public participation activities were later tabulated, weighted and included with the “Combined Priority Ranking” Table in Section 4.3

6.7 Presentation Slides

Maumee Township – Woodburn Community Park Presentation



Who Are We?

Vicki Thompson,
Maumee Trustee & Board Executive

PARK BOARD MEMBERS

Jan Palmer	Shannon Riley (Youth League)
Brad Ripke	Brent Wells
Beth Wood	Kevin Fiedler Park Maintenance

- ### Maumee Township Park Dept.
- Park Board is comprised of Township Trustee and appointed members
 - Township Trustee and Park Board is the governing body for the Park system
 - Funding for parks and recreation: Property tax and pavilion rental
 - ❖ 2019 Certified Tax Rate 0.0103
 - ❖ 2019 Budget \$42,000 (approx.)

- ### Why a Park Plan?
- Provides a "Road Map" for the Maumee Township Park Board to follow regarding activities and park improvements.
 - Provides opportunities to gain feedback from the community to identify needs and determine future park activities and goals.
 - Shows potential funders that the community has a strategy and prioritization for the Park (DNR).
 - Keep momentum going for future park development
 - Help improve amenities and activities provided at the park for residents and visitors.

- ### Goals of the Plan
- Develop a park plan that is representative of the diverse group of residents within Maumee Township.
 - Create a plan that is dynamic, flexible, and provides pertinent, useful information and guidance for the next 5-years in the township.
 - Create an action plan with realistic milestones outlined in the park plan to guide the Park Board in achieving the desires and expectations of the residents of the Maumee Township.
 - Create a Master Park Plan to identify and leverage funding opportunities to assist with the implementation of actions established here within.
- "A goal without a plan is just a wish."
-William de Bary Esprit*

VISION STATEMENT

We strive to provide safe, clean, and enjoyable recreational opportunities to enrich the quality of life for children, adults, and families of our community.



MISSION STATEMENT

The Park and Recreation Board shall provide quality parks and facilities, open spaces, natural areas, educational opportunities and services which will enhance the wellbeing of Maumee Township and area citizens.

November 7, 2019

Maumee Township – Woodburn Community Park Presentation

PLANNING TIMELINE

- Meet with Park Board (Initial): May 2019
- Collect Background Information: June - Sept
- Public Survey: Sept-Oct 31, 2019
- Hold 1st Public Meeting: November 7, 2019
- Analyze Data / Public Input: Nov - Dec 2019
- Submit 1st Draft of Plan to IDNR - January 15, 2020
- Complete Needs Analysis - February 2020
- Prioritize needs and Develop Action Plan - February 2020
- Public Review of Master Plan - March 2019
- Revisions Based on Public Comment - March - April 2020
- Submit Final Master Plan to IDNR - April 15, 2020
- IWC Application Deadline: June 1

NOTE: (Application based on obtaining 50% Local match)

COMMUNITY PROFILE

Population

	YEAR 2000	YEAR 2010	YEAR 2017	% Change
City of Woodburn	1,579	1,520	1,651	5%
Maumee Township	2,619	2,620	2,710	3%
Allen County	331,849	355,329	367,747	11%

Maumee Township	City of Woodburn
> Households: 1038	> Households: 823
> Average Size of Household: 2.59%	> Median Age: 38.4
> Median Age: 38.4	

POPULATION BY AGE

Age Group	Population	%
0 to 4 years	118	0.8%
5 to 9 years	112	0.8%
10 to 14 years	101	0.7%
15 to 19 years	134	1.0%
20 to 24 years	138	1.0%
25 to 29 years	170	1.3%
30 to 34 years	242	1.8%
35 to 39 years	318	2.4%
40 to 44 years	376	2.9%
45 to 49 years	430	3.3%
50 to 54 years	468	3.6%
55 to 59 years	468	3.6%
60 to 64 years	357	2.7%
65 to 69 years	218	1.7%
70 to 74 years	150	1.1%
75 to 79 years	81	0.6%
80 to 84 years	47	0.4%
85 and over	52	0.4%

Maumee Township Population by Age

City of Woodburn

DISABILITY STATUS NONREPRESENTATIVE POPULATION:
 Total DISABLED 237 persons / 14.6%
 - Under 10 years: 118 persons (5.0%)
 - 10 to 64 years: 142 persons (8.6%)
 - 65 years and over: 81 persons (5.0%)

WOODBURN COMMUNITY PARK

- 8 Acre Park (donated 1945)
- 2 lighted baseball fields w/ concessions (1 new field)
- Dugouts
- 1 Baseball Court
- Playground Area
- 1 Pavilion
- 2-3 Bay Concession Stand
- Restrooms w/ In-House Toilet
- 2-Building Canopy
- Horse/Trail
- Benches
- Plastic trees w/ grills
- Parking area (40 spaces)

Recent Park Improvements

SCOREBOARD | DUGOUT AND FENCING | BATTING CAGE | PAVILION | RESTROOMS/PAINT

STRENGTHS & WEAKNESSES

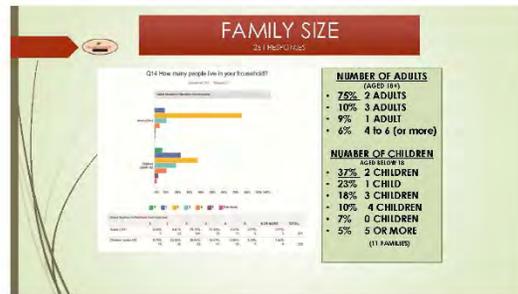
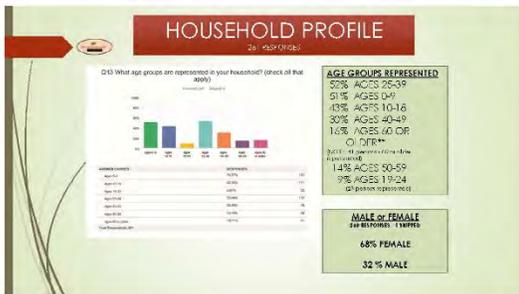
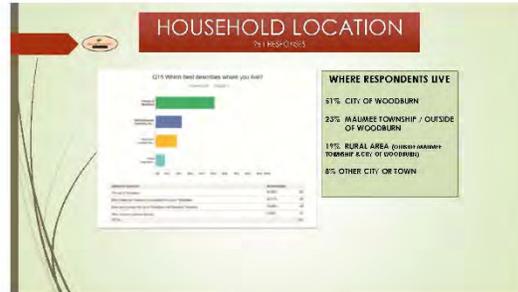
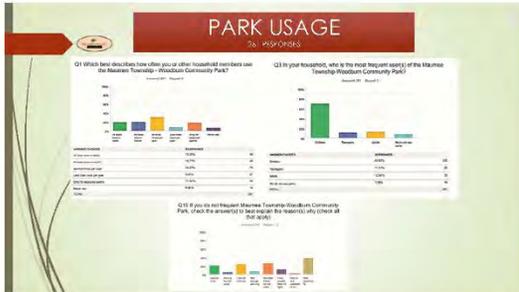
STRENGTHS	WEAKNESSES
<ul style="list-style-type: none"> Park Equipment for varying ages Spacious Park (8 Acres) Nice Baseball Fields & Concession Area w/ 2 bays New Batting Cage Enclosed Pavilion w/ Kitchen Picnic and Seating Areas Volunteerism Well-Attended Community Events 	<ul style="list-style-type: none"> Non handicap Restrooms / Parking Areas Some older play equipment Handicap (ADA) Playground areas Overhead Power Lines Handicap Stable Routes at

Handicap Stable Routes at

Handicap Stable Routes at	Handicap Stable Routes at	Handicap Stable Routes at
Handicap Stable Routes at	Handicap Stable Routes at	Handicap Stable Routes at
Handicap Stable Routes at	Handicap Stable Routes at	Handicap Stable Routes at

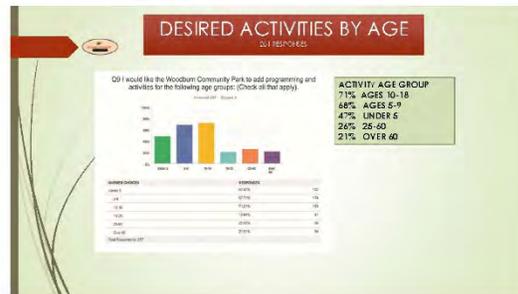
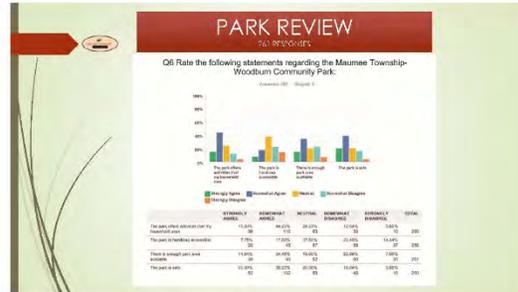
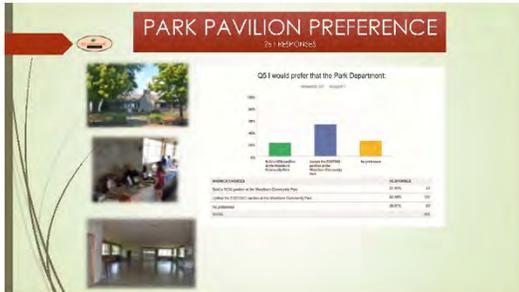
November 7, 2019

Maumee Township – Woodburn Community Park Presentation



November 7, 2019

Maumee Township – Woodburn Community Park Presentation



November 7, 2019

6.8 Classification of Parks

The National Recreation and Park Association (NRPA) “Open Space and Greenway Guidelines”.

Classification of Parks

NRPA recommends “A park system, at a minimum, should be composed of a ‘core’ system of park lands, with a total of 6.25 to 10.5 acres of developed open space per 1,000 population.”

These NRPA guidelines and definitions serve as a good baseline for determining a minimum standard for park districts:

Mini Park: The smallest type of park, mini parks are mainly designed to serve a concentrated population or a specific age group or function but they can serve persons of all ages located in the immediate area. Another term “pocket park” has also been used to identify mini parks in recent years. They are designed for a ¼-mile radius of service and are 1.5 acres or less in size. The park is generally a walk-to type park, meaning no parking facilities for automobiles are normally found. Their primary purpose is to provide recreation to residents where major roads do not have to be crossed.

- Mini park service levels are 0.25 to 0.5 acres per thousand residents.

Neighborhood Park: Neighborhood parks form the foundation of the park district and serve as the recreational and social focus of the neighborhood. They generally range in size from 5 to 10 acres

Neighborhood parks are designed for a ¼ to ½ mile radius of service. Concentrated intense recreation activities are common in these parks and they are usually designed within a limited amount of space. These parks serve residents in a variety of age groups. The park should be easily accessible and access should be uninterrupted by major roads or other barriers. Neighborhood park features include aesthetically designed play areas, picnic areas, splash pads, ball fields, skating, open space for field games, shelters, and walking paths.

Typically, neighborhood parks do not provide off street parking; however, parking is usually necessary due to the scope of activities and size.

- Neighborhood park service levels are 1.0 to 2.0 acres per thousand people (1.5 acres/per 1000 Average).

Community Park: Community parks are diverse in nature, serving a broader purpose than the neighborhood or mini parks. They are larger than neighborhood parks and are intended to serve several neighborhoods. Community parks usually have both day and evening activities which can result in lighted fields and amenities. Community parks include a mix of active and passive activities and attract users of all ages. Large play structures, baseball diamonds, football fields, soccer fields, hiking trails, sled hills, and swimming pools can all be part of a community park. The service area for such a facility can vary based upon the size and scope of activities offered; however, a park of this type may serve 50,000-80,000 people or 5-8 acres per 1,000 people.

- Community parks generally range in size from 15 to 50 acres. However, due to available land area, sites over 10 acres in size can be appropriate to accommodate such activities. These parks are designed for a 1 to 3-mile radius of service and usually serve two or more neighborhoods. They are also easily accessible by multiple modes of transportation with on-site parking available

6.9 Park Ordinance

RESOLUTION No. 09-01

RESOLUTION TO CREATE A MAUMEE TOWNSHIP
PARK AND RECREATION BOARD

WHEREAS, it has been determined that it is in the best interest of Maumee Township to form a Maumee Township Parks and Recreation Board and Department as provided in Indiana Code 36-6-4-3b; 36-10-7.5-5.5, et seq., now therefore

BE IT RESOLVED by the Advisory Board of Maumee Township, Allen County, Indiana, that said Advisory Board hereby establishes the Maumee Township Park and Recreation Board in accordance with Indiana Law permitting such establishment, and authorizes and directs the Trustee of said township to process and execute all necessary documents on behalf of the township to implement the establishment of said Maumee Township Park and Recreation Board, to perform all acts, including but not limited to establishing park policy, by-laws, rules and regulations for the management of said board, and to accept the transfer of all books, papers, documents, and other property held by the Advisory Board to become the property of the Maumee Township Park and Recreation Board, all in full compliance with said statutes.

The Park and Recreation Board established under this resolution; as directed by IC 36-10, subchapters 7.5-5.5 shall consist of:

- (1) the executive (Trustee); and,
- (2) three (3) persons appointed by the executive to serve at the pleasure of the executive.

The Trustee and appointed members of the Maumee Township Park and Recreation Board remain members of the board until a successor is elected or appointed and qualified.

BE IT FURTHER RESOLVED that all other ordinances, resolutions or parts thereof in conflict with the provision and intent of this ordinance are hereby repealed.

This ordinance shall be in full force and effect from and after its passage and approval according to the laws of the State of Indiana.

ADOPTED THIS 6TH DAY OF AUGUST, 2009

A YE:

ADVISORY BOARD OF MAUMEE TOWNSHIP
OF ALLEN COUNTY, INDIANA

JEFFERY V. ABBOTT

NAME: Jeffery V. Abbott

ROGER REKIEWICZ

NAME: Roger Rekiewicz

MARK J. HOEPPNER

NAME: Mark J. Hoepfner

ATTEST:

NAME: _____

BRIAN S. HOEPPNER
MAUMEE TWP. TRUSTEE

6.10 Final Public Review

Documents pending final review

Reference Table

Allen County Public Library, Genealogy Center, “Allen County Township Schools”, Maumee Township, Website address: https://www.genealogycenter.info/search_eidsonmaumee.php. Photo Download: November, 27 2019.

Indiana Department of Natural Resources, “Indiana Emerald Ash Borer Map”, Website address: <https://indnr.maps.arcgis.com/apps/webappviewer/index.html?id=496c7e33f2e74e4f842d926e05294fea>. Download: November 26, 2019.

Woodburn Youth League, “WYL Available Programs”, website address: <https://www.woodburnbaseball.com/Default.aspx?tabid=2481028>. Download: October 2019.

United States Environmental Protection Agency, EPA “Ecoregions of Indiana & Ohio Map”, EPA website: ftp://newftp.epa.gov/EPADataCommons/ORD/Ecoregions/oh/ohin_front.pdf. Download: October 2019.

United States National Fish and Wildlife, “US Fish & Wildlife Wetlands Inventory Map,” website: <https://www.fws.gov/wetlands/data/mapper.html>. Download: October 2019.

Indiana Department of Natural Resources Historic Preservation & Archaeology, “SHAARD Structural Survey Research Database”, IHSSI County Survey, Allen County, Maumee Township, website address: https://secure.in.gov/apps/dnr/shaard/structural_surveys.html?flowExecutionKey=c902230F1-0C66-B898-3324-4E98958F812A_k458941E8-9491-1F6B-93CD-4DCD7D0ED123. Download: December 2019.

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Indiana County Health Ranking, “Access to Exercise Opportunities”, IN Map, Website address: <https://www.countyhealthrankings.org>. Download: December 2019.

United States Census, American Fact Finder, “American Community Survey_2013-2017 Estimates”, (ACS) for Maumee Township, Allen County, Indiana Data, Website address: <https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?src=CF>. Download: November 2019.

NewAllen Alliance, “East Allen’s Rural Revival, Seven Unique Communities, One Bold Vision.” Indiana Stellar Communities Regional Development Plan, Project Activities: Sidewalk & Trail Connections. 2018. Pgs. 24,58.

“Twelve Largest Amish Settlements, 2018.” Young Center for Anabaptist and Pietist Studies, Elizabethtown College. <http://groups.etown.edu/amishstudies/statistics/twelve-largest-settlements-2019/>. Download: April 2020.